

CC/RDA ACTION 8c MTG. DATE: 5-19-11
APPROVED DENIED REC/FILE CONT.
OTHER _____
VOTE: YES 5 NO ABSTAIN _____

STAFF REPORT

DATE: May 19, 2011

TO: Honorable Mayor and Members of the City Council

FROM: Paul Goble, P.E., T.E.
Public Works Director

SUBJECT: Recommendation to Approve Charge Order to RBF Consulting in the Amount of \$73,900 for Highway 111 Design Services – Phase 2 Right of Way Dedications, Phase 2 Median Landscaping Plans and Phase 3 Widening Plans (Cook to Hospitality Way)

Summary

Following successful completion of the Highway 111 – Phase 2 Street Improvement Plans, RBF Consulting is recommended to continue to assist the City of Indian Wells in design services for the Highway 111 Widening Project. A change order in the amount of \$73,900 is recommended for RBF Consulting for design services relative to the Highway 111 Phase 2 Right of Way Dedications, Phase 2 Median Landscaping Plans and Phase 3 Street Widening Plans (Cook to Hospitality Way).

Analysis

In August 2010, Staff prepared an RFP for Highway 111 design services. Responses were requested from RBF Consulting, VA Consulting, Altum Group, RCE Consultants and Bureau Veritas. RBF Consulting provided the most favorable proposal and lowest overall project cost for both Phase 2 and Phase 3 of the Highway 111 widening project. RBF Consulting has an extensive background in Highway 111 widening projects for adjacent valley jurisdictions. RBF Consulting was awarded a base contract for Phase 2 Highway 111 design services by Council action on October 7, 2010 in the amount of \$70,700. The base contract for RBF Consulting was subsequently increased by \$18,900, to a revised total contract of \$89,600, to include a topographic survey for the Highway 111 grading.

A change order in the amount of \$73,900 is now recommended for RBF Consulting for design services relative to the Phase 2 Right of Way Dedications (adjacent to the Miles traffic signal), Phase 2 Median Landscaping Plans and Phase 3 Widening Plans (Cook to Hospitality Way).

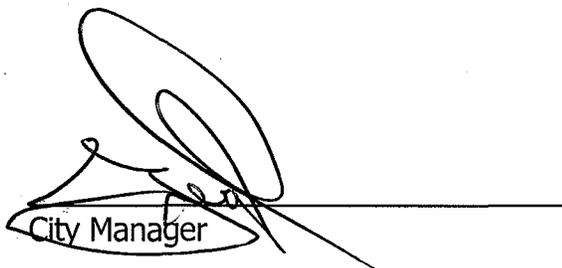
Fiscal Impact

The proposed project and design engineering approval for Highway 111 as requested with this Staff Report are included in the City Capital Project Schedule.

Funding for Phase 2 of the Highway 111 project has been previously budgeted at \$3,894,500 and funding for Phase 3 has been previously budgeted at \$3,850,000. An agreement for City reimbursement of 75% of allowable Highway 111 improvement expenses has been executed with CVAG.

Recommendation

Approve a change order in the amount of \$73,900 for RBF Consulting for design services relative to the Phase 2 Right of Way Dedications, Phase 2 Median Landscaping Plans and Phase 3 Widening Plans (Cook to Hospitality Way). Approve the attached requisition reflecting these capital expenditures (Account 316.93.12.06731.000 for \$46,900 – Phase 2 Right of Way Dedications/Phase 3 Widening Plans and Account 316.93.15.06731.000 for \$27,000 – Phase 2 Median Landscaping Plans).



City Manager

Attachment: Change Order – RBF Consulting



CITY OF INDIAN WELLS
 44-950 ELDORADO DRIVE
 INDIAN WELLS, CA 92210
 (760) 346-2489

CHANGE ORDER

DATE	DEPARTMENT
05/10/11	PW

VENDOR: RBF Consulting

VENDOR #: 03070

PURCHASE ORDER # 010804

PO DESCRIPTION:				
FY 10-11 Hwy 111 Widening Project Phase II Design Services				
JUSTIFICATION FOR INCREASE/DECREASE:				
Design Services Relative to the Ph II Right of Way Dedications & Median Landscaping and Ph 3 Widening				
Account Number	Original Amount	Increase (Decrease)	Adjusted Total	Budget Available
316.93.12.06731.000	89,600.00	46,900.00	136,500.00	4,219,189
316.93.15.06731.000		27,000.00	27,000.00	
		-	-	
		-	-	
		-	-	
		-	-	
TOTAL:	89,600.00	73,900.00	163,500.00	

Prepared By: Mirian

Date: 05/10/11

- Change Orders for less than \$25,000, and within the appropriated budget, may be authorized by the Finance Director
- Change Orders in excess of \$25,000 must be authorized by the City Council on the consent calendar.
- Change Orders which cause the original purchase order to exceed \$25,000 must be authorized by the City Council on the consent calendar.
- Multiple change orders which cumulatively exceed \$25,000 must be authorized by the City Council on the consent calendar.

Change Order Checklist:

- A signed Professional Services Agreement (if adjusted amount is over \$25,000)
- A signed Contract Amendment

Insurance Certificate(s) and indemnification.

on file

Risk Manager Approval

Copy of 3rd Party Reimbursement Request for Funds (if required)

AUTHORIZED SIGNATURES

Required for increases over \$1,000	Required for all adjustments	Required for increases over \$25,000
Date: <u>5/10/11</u>	Date: <u>5/11/2011</u>	Date: _____
Department Head	Finance Director	City Manager

City Council Approval: _____

Meeting Date: _____

Item No. _____