

CC/RDA ACTION 7C MTG. DATE: 6-2-11
APPROVED DENIED REC/FILE CONT.
OTHER _____
VOTE: YES 5 NO 0 ABSTAIN _____

STAFF REPORT

DATE: June 2, 2011

TO: Honorable Mayor and Members of the City Council

FROM: Paul Goble, P.E., T.E.
Public Works Director

SUBJECT: Recommendation to Award Contract to Wallace & Associates in the Amount of \$57,840 for the Highway 111 Phase 2 Improvement Project Construction Inspection

Summary

The Highway 111 Phase 2 Improvement project is proposed for City Council approval on June 2, 2011. An award of contract to Wallace & Associates in the amount of \$57,840 is recommended to provide construction inspection services for the project. The construction inspection expense will be provided based on an hourly fee rate for the project's time requirements.

Analysis

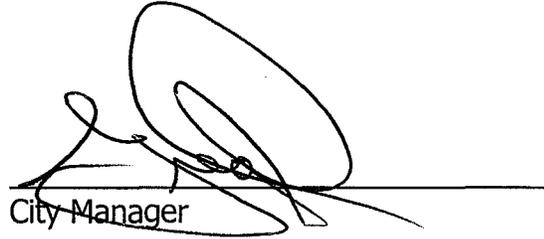
Staff prepared an RFP for Highway 111 Phase 2 Construction Inspection on May 16, 2011. Responses were requested from qualified inspection companies including Harris and Associates, Parsons, Psomas and Wallace & Associates. Construction inspection is highly dependent on the availability of qualified staff. Parsons and Harris and Associates were unable to provide qualified staff for the project and declined to provide a proposal. Inspection costs for the project based on an assumed time requirement of 480 regular time hours and 80 overtime hours ranged from \$57,840 to \$70,560. Wallace & Associates provided the most favorable proposal and lowest overall project cost. The primary inspector for the project has extensive experience in recent Highway 111 and Fred Waring widening projects for adjacent valley jurisdictions. A contract award of \$57,840 is recommended for Wallace & Associates.

Fiscal Impact

The proposed project is included in the City Capital Project Schedule. Funding for Phase 2 and Phase 3 of the Highway 111 project has been previously budgeted at \$7,744,500. An agreement for City reimbursement of 75% of allowable Highway 111 improvement expenses has been executed with CVAG. A recommendation to award a construction contract to Matich Corporation in the amount of \$3,896,000 for the Highway 111 Phase 2 project is also being presented concurrently at the June 2, 2011 City Council meeting.

Recommendation

Approve a Public Works contract and the attached requisition with Wallace & Associates in the amount of \$57,840 for the construction inspection of the Hwy 111 Phase 2 Improvement Project.



City Manager

Attachment: Requisition – Wallace & Associates



CITY OF INDIAN WELLS
 44-950 ELDORADO DRIVE
 INDIAN WELLS, CA 92210
 (760) 346-2489

Requisition

DATE	Department
05/26/11	PW

Terms: **Net 30 Days**

VENDOR: **Wallace & Associates, Inc.**

Vendor Phone:

Vendor Fax:

Dept. Contact: **Paul Goble**

Dept. Phone: 760-776-0237

VENDOR #: 7812
 SPECIAL INST.:

DESCRIPTION	PRICE
FY 10-11 Highway 111 Phase 2 Improvement Project Construction Inspection	57,840.00
Total	57,840.00

ACCOUNT DISTRIBUTION:

Account Number	Budget Available
316.93.12.06731.000	57,840.00
TOTAL:	57,840.00

Prepared By: Mirian Date: 5/26/2011

Requisition Checklist:

Copies of the following items must accompany all requisitions in order for processing.

Please check off attached items as collected

- A signed Professional Service Agreement (over \$25,000)
- Insurance Certificate(s) and indemnification.

_____ Risk Manager Approval

Procurement Methods:

Please attach backup support for procurement method. (refer to page 7 of Fiscal Procedure Manual 2006)

- Request for Proposal
- Negotiation
- Informal Bid
- Formal Bid
- Authorized Purchasing Alternatives
- Copy of 3rd Party Request for Funds (if required)

AUTHORIZED SIGNATURES

Less than \$5,000 requires Dept Head Only	Required for Purchases over \$5,000	Required for Purchases over \$25,000
Department Head	Finance Director	City Manager
Date	Date	Date

City Council Approval:

Meeting Date: _____

Item No.: _____