

CC/ADA ACTION 8 E MTG. DATE: 7-7-11  
APPROVED  DENIED  REC/FILE  CONT.   
OTHER \_\_\_\_\_  
VOTE: YES 5 NO 0 ABSTAIN \_\_\_\_\_

# STAFF REPORT

**DATE:** July 7, 2011

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Paul Goble, P.E., T.E.  
Public Works Director

**SUBJECT:** Recommendation to Approve Requisition to Steve Anderson in the Amount of \$146,200.00 and Recommendation to Approve Requisition to Adam Hall's Plant Nursery in the Amount of \$61,074.00 and Recommendation to Approve Requisition to Monrovia – Armstrong Growers in the Amount of \$53,224.47 for the Highway 111 Phase 2 Improvement Project – Median Landscaping Plants

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## Summary

Construction of the Highway 111 Phase 2 Improvement project will commence in July 2011. The Highway Phase 2 work will overlay Highway 111 with new rubberized asphalt within existing curb limits and prepare the roadway for future widening. The project will install landscaped medians, add a new left turn lane at the Cook/Hwy 111 signal, adjust curb/gutter drainage conditions, adjust crown grades and install a new water irrigation line backbone.

Council approval is now requested for the procurement of median components of the Highway 111, Phase 2 project including landscape plants, irrigation components, landscaping labor to install plants/irrigation and median hardscape. Public Works proposes to multi-prime contract the landscaping and hardscape component installation to minimize City costs. For median plants, requisitions to Steve Anderson, Adam Hall's Plant Nursery and Monrovia – Armstrong Growers are recommended for approval. No contingency amount is applicable for these requisitions.

## Analysis

Landscape plants, irrigation components, landscaping labor to install plants/irrigation and median hardscape items were selected for competitive RFP quotation in June for the Highway 111 Phase 2 Improvement project. The landscape plants, irrigation, hardscape and installation labor complete the primary aspects of the Phase 2 work. On June 2, 2011, City Council awarded the civil road improvement, irrigation backbone and median installation to Matich Corporation. This project will complete a major portion of a City of Indian Wells/CVAG Highway 111 reimbursement agreement (Amendment 3) executed on December 16, 2010 which funds Phase 2 and Phase 3 of the Highway 111 project.

Vintage Associates, Monrovia – Armstrong Growers, Adam Hall’s Plant Nursery Green Desert Nursery and Steve Anderson were solicited for competitive RFP quotation for landscape plants. Steve Anderson, Adam Hall’s Plant Nursery and Monrovia – Armstrong Growers provided the highest quality plants with the lowest cost responsible proposals for specific plant species. Steve Anderson provided significantly lower costs for date palms, Adam Hall provided the highest quality and lowest costs for fan palms and pygmy date palms. Monrovia – Armstrong Growers provided the best proposal for the balance of perennial shrubs required for the median landscaping. Monrovia – Armstrong Growers also provides the City with a five year warranty for the perennial plants provided to the City. The original Engineer’s Estimate for the Highway 111 median plants was \$456,200. The final combined cost of the recommended requisitions for the plants equals \$260,498.47 or 57% of the original estimated procurement costs for the 6,747 plants required for the Phase 2 project. No contingency amount is applicable for these requisitions.

### **Fiscal Impact**

The proposed project is included in the City Capital Project Schedule. Funding for Phase 2 and Phase 3 of the Highway 111 project has been previously budgeted at \$7,744,500. An agreement for City reimbursement of 75% of allowable Highway 111 improvement expenses has been executed with CVAG.

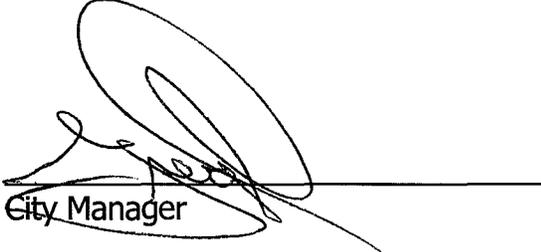
The current summary breakdown of the Highway 111 Phase 2 construction work is as follows:

<b>Highway 111 Phase 2 Scope of Work</b>	<b>CVAG Contribution</b>	<b>City Contribution</b>	<b>Total</b>
Pavement, Curb, Drainage, Signal Modification	\$2,486,366	\$828,789	\$3,315,155
Median Irrigation Backbone	\$0	\$580,845	\$580,845
Landscape Plants	\$0	\$260,498	\$260,498
Irrigation Components	\$0	\$63,729	\$63,729
Plant & Irrigation Labor	\$0	\$72,000	\$72,000
Median Hardscape	\$225,225	\$75,075	\$300,300
SubTotal of Landscape/Hardscape:	\$225,225	\$471,302	\$696,527
SubTotal:	\$2,711,591	\$1,880,936	\$4,592,527
Civil Construction Contingency (10%):	\$248,636	\$250,963	\$499,599
Landscape Construction Contingency (10%):		\$13,573	
<b>Grand Total:</b>	<b>\$2,960,227</b>	<b>\$2,145,472</b>	<b>\$5,092,126</b>

The median component budget update reflects a reduced City of Indian Wells median landscape/hardscape cost from the prior Engineers Estimate of \$1,100,000 to a current estimate of \$471,302 (highlighted categories). This cost reduction results from highly competitive plant acquisition costs, a CVAG contribution to median hardscape not previously assumed and highly competitive irrigation component and installation labor. The approximate landscaped area for the Phase 2 medians equals 42,704 square ft and the adjacent hardscape area equals 23,528 square ft, with the total improved median area equaling 66,232 square ft. Therefore, the average cost to improve the Phase 2 median areas is estimated to be  $\$471,302 \div 66,232$  square ft or \$7.12 per square ft (City of Indian Wells cost) plus minor assumed contingency costs.

**Recommendation**

Approve a requisition to Steve Anderson in the Amount of \$146,200.00 and approve a requisition to Adam Hall's Plant Nursery in the Amount of \$61,074.00 and approve a requisition to Monrovia – Armstrong Growers in the Amount of \$53,224.47 for the Highway 111 Phase 2 Improvement Project Median Landscaping Plants.



City Manager

- Attachment:    Requisition – Steve Anderson  
                     Requisition – Adam Hall's Plant Nursery  
                     Requisition – Monrovia – Armstrong Growers



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# Requisition

DATE	Department
06/30/11	PW

Terms: **Net 30 Days**

VENDOR: **Armstrong Growers**

Vendor Phone:  
 Vendor Fax:  
 Dept. Contact: **Paul Goble**  
 Dept. Phone: 760-776-0237

VENDOR #: 276  
 SPECIAL INST.:

DESCRIPTION	PRICE
FY 11-12 Highway 111 Phase 2 Improvement Project - Median Landscaping Plants	53,224.47
<b>Total</b>	<b>53,224.47</b>

**ACCOUNT DISTRIBUTION:**

Account Number		Budget Available
316.93.15.06731.000	53,224.47	1,707,845- 6/30/11 ec
<b>TOTAL:</b>	<b>53,224.47</b>	

Prepared By: Mirian Date: 6/30/2011

**Requisition Checklist:**

Copies of the following items must accompany all requisitions in order for processing.

Please check off attached items as collected

- A signed Professional Service Agreement (over \$25,000)
- Insurance Certificate(s) and indemnification.

\_\_\_\_\_ Risk Manager Approval

**Procurement Methods:**

Please attach backup support for procurement method. (refer to page 7 of Fiscal Procedure Manual 2006)

- Request for Proposal
- Negotiation
- Informal Bid
- Formal Bid
- Authorized Purchasing Alternatives
- Copy of 3rd Party Request for Funds (if required)

**AUTHORIZED SIGNATURES**

Less than \$5,000 requires Dept Head Only	Required for Purchases over \$5,000	Required for Purchases over \$25,000
Date: <u>6/30/11</u>	Date: <u>6/30/2011</u>	Date: _____
Department Head	Finance Director	City Manager

City Council Approval:

Meeting Date: 7-07-11

Item No.: CC 8E



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# Requisition

DATE	Department
06/30/11	PW

Terms: **Net 30 Days**

**VENDOR: Adam Hall's Plant Nursery**  
**12925 Redlands Blvd.**  
**Moreno Valley, CA 92555**

Vendor Phone: 951-538-2730  
 Vendor Fax: 951-442-3624  
 Dept. Contact: **Paul Goble**  
 Dept. Phone: 760-776-0237

VENDOR #:  
 SPECIAL INST.:

DESCRIPTION	PRICE
FY 11-12 Highway 111 Phase 2 Improvement Project - Median Landscaping Plants	61,074.00
<b>Total</b>	<b>61,074.00</b>

**ACCOUNT DISTRIBUTION:**

Account Number		Budget Available
316.93.15.06731.000	61,074.00	1,707,845- 6/30/11
<b>TOTAL:</b>	<b>61,074.00</b>	

Prepared By: Mirian Date: 6/30/2011

**Requisition Checklist:**

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Please check off attached items as collected

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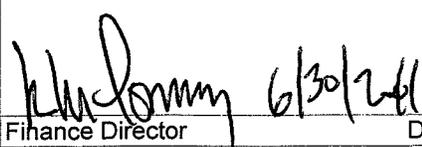
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 6/30/11	 6/30/2011	
Department Head	Finance Director	City Manager
Date	Date	Date

**City Council Approval:**

Meeting Date: 7.7.11

Item No.: CC 8E



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# Requisition

DATE	Department
06/30/11	PW

Terms: **Net 30 Days**

VENDOR: **Steve Anderson**

Vendor Phone: 510-420-8698

Vendor Fax:

Dept. Contact: **Paul Goble**

Dept. Phone: 760-776-0237

VENDOR #:

SPECIAL INST.:

DESCRIPTION	PRICE
FY 11-12 Highway 111 Phase 2 Improvement Project - Landscaping	146,200.00
86 Palm Trees at 1,700 each delivered	
<b>Total</b>	<b>146,200.00</b>

**ACCOUNT DISTRIBUTION:**

Account Number		Budget Available
316.93.15.06731.000	146,200.00	1,707,845- 6/30/11 <i>ll</i>
<b>TOTAL:</b>	<b>146,200.00</b>	

Prepared By: Mirian Date: 6/30/2011

**Requisition Checklist:**

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Please check off attached items as collected

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- Insurance Certificate(s) and indemnification.

\_\_\_\_\_ Risk Manager Approval

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**AUTHORIZED SIGNATURES**

Less than \$5,000 requires Dept Head Only	Required for Purchases over \$5,000	Required for Purchases over \$25,000
<i>Paul Goble</i> 6/30/11	<i>Walter...</i> 6/30/2011	<i>[Signature]</i>
Department Head Date	Finance Director Date	City Manager Date

City Council Approval:

Meeting Date: 7-7-11

Item No.: CC 8E