



CC/HA ACTION 8C MTG. DATE 8-2-12
APPROVED DENIED REC/FILE CONT.
OTHER _____
VOTE: YES 4 NO 0 ABSTAIN _____
Absent - Roche - 1

STAFF REPORT

DATE: August 2, 2012
TO: Honorable Mayor and City Council Members
FROM: Paul Goble, P.E., T.E.
Public Works Director & Building Official
SUBJECT: Recommendation to Authorize a Requisition in the Amount of \$36,225 to Economy Tree & Crane for Highway 111 Phase 3 Preconstruction – Palm Tree Removals

SUMMARY:

On June 21, 2012, Council approved proceeding with the Highway 111 Phase 3 preconstruction. Staff is requesting authorization of a requisition in the amount of \$36,225 to Economy Tree & Crane for required palm tree removals for the Phase 3 project.

BACKGROUND:

The Phase 3 project will complete the rubberized asphalt overlay of Highway 111, install two additional landscaped medians adjacent to Cook Street, add two new bus turnouts and modify signalized intersections at Cook Street and Village Center Drive for increased capacity and safety. Pending utility relocations require date palm tree removals, staged parkway regrading and parkway hardscape/landscape replacements. A key factor in the project is the requirement to initiate major utility relocations and landscape demolition prior to the start of the next seasonal influx of residents and tourists. Although Phase 3 is significantly smaller in footprint than Phase 2, the complexity and lead time for various aspects of the project's construction coordination is significantly longer.

ANALYSIS:

Staff solicited proposals on July 10, 2012 for crane assisted palm tree removals for the Highway 111 – Phase 3 preconstruction. Bid analysis defined Economy Tree and Crane as the low bidder with a proposal of \$31,500 for removal of 60 trees. A competing bid from Vintage Associates of \$133,500 was also received. Vintage Associates had significantly higher equipment and crane costs as compared to Economy Tree and Crane. JP Tree Care and Great Scott

Tree Service declined to bid. The bid is based on prevailing wage rates as required by the project CVAG reimbursement agreement with tree removal unit pricing of \$450/tree plus an additional \$75/tree for stump grinding, if required. Inclusion of a 15% contingency within this tree removal project is recommended. The bid costs include labor and equipment excepting traffic control.

FINANCIAL IMPACT:

The proposed project is included in the City Capital Project Schedule. Funding for Phase 3 of the Highway 111 project has been budgeted at \$3,000,000. Engineering estimates including 15% contingency equal the budgeted amount. An agreement for City reimbursement of 75% of allowable Highway 111 improvement expenses has been executed with CVAG. The palm tree removal costs are eligible for CVAG reimbursement. An additional 12.5% of the project funding is offered by the California Transportation Commission, Proposition 1B, State-Local Partnership Program (SLPP) conditional on a construction start date of June 1, 2013.

RECOMMENDATION:

Approve a requisition in the amount of \$36,225 including a fifteen percent (15%) contingency, if needed, to Economy Tree and Crane for required palm tree removals for the Highway 111, Phase 3 project under Capital Fund Account 316.93.12.06731.000.


Interim City Manager

Attachment – Economy Tree and Crane Requisition



CITY OF INDIAN WELLS
 44-950 ELDORADO DRIVE
 INDIAN WELLS, CA 92210
 (760) 346-2489

Requisition

DATE	Department
07/25/12	PW

Terms: **Net 30 Days**

VENDOR: **Economy Tree & Crane, Inc.**

Vendor Phone:

Vendor Fax:

Dept. Contact: **Paul Goble**

Dept. Phone: 760-776-0237

VENDOR #: 1915
 SPECIAL INST.:

DESCRIPTION	PRICE
FY 12-13 Highway 111 Phase 3 Palm Tree Removals	31,500.00
15% Contingency	4,725.00
Total	36,225.00

ACCOUNT DISTRIBUTION:

Account Number		Budget Available
316.93.12.06731.000	36,225.00	3,000,000 - 7/25/12
TOTAL:	36,225.00	

Prepared By: Mirian Date: 7/25/2012

Requisition Checklist:

Copies of the following items must accompany all requisitions in order for processing.

Please check off attached items as collected

- A signed Professional Service Agreement (over \$25,000)
- Insurance Certificate(s) and indemnification.

_____ Risk Manager Approval

Procurement Methods:

Please attach backup support for procurement method. (refer to page 7 of Fiscal Procedure Manual 2006)

- Request for Proposal
- Negotiation
- Informal Bid
- Formal Bid
- Authorized Purchasing Alternatives
- Copy of 3rd Party Request for Funds (if required)

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AUTHORIZED SIGNATURES

Less than \$5,000 requires Dept Head Only	Required for Purchases over \$5,000	Required for Purchases over \$25,000
 <u>7/25/12</u>	 <u>7/26/2012</u>	 <u>8-3-12</u>
Department Head	Finance Director	City Manager
Date	Date	Date

City Council Approval:

Meeting Date: _____

Item No.: _____