



CC/HA ACTION 9F MTG. DATE: 8-2-12  
APPROVED  DENIED  REC/FILE  CONT.   
OTHER \_\_\_\_\_  
VOTE: YES 4 NO 0 ABSTAIN \_\_\_\_\_  
*Absent - Roche - 1*

## STAFF REPORT

DATE: August 2, 2012

TO: Honorable Mayor and City Council Members

FROM: Paul Goble, P.E., T.E.  
Public Works Director & Building Official

SUBJECT: Recommendation to Authorize a Requisition in the Amount of \$66,805 to Adam Hall's Plant Nursery for Highway 111 Phase 3 Preconstruction – Date Palm Tree Replacements

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### **SUMMARY:**

On June 21, 2012, Council approved proceeding with the Highway 111 Phase 3 preconstruction. Staff is requesting authorization of a requisition in the amount of \$66,805 to Adam Hall's Plant Nursery for 40 date palm tree replacements for the Phase 3 project.

### **BACKGROUND:**

The Phase 3 project will complete the rubberized asphalt overlay of Highway 111, install two additional landscaped medians adjacent to Cook Street, add two new bus turnouts and modify signalized intersections at Cook Street and Village Center Drive for increased capacity and safety. Pending utility relocations require date palm tree removals, staged parkway regrading and parkway hardscape/landscape replacements. A key factor in the project is the requirement to initiate major utility relocations and landscape demolition prior to the start of the next seasonal influx of residents and tourists. Although Phase 3 is significantly smaller in footprint than Phase 2, the complexity and lead time for various aspects of the project's construction coordination is significantly longer.

### **ANALYSIS:**

Staff recently solicited proposals (July 2012) for in-kind date palm tree replacements for the Highway 111 – Phase 3 preconstruction parkway work. Following utility relocations and regrading of the impacted parkways, replacement date palms will be planted as possible. Bid analysis defined Adam Hall's Plant Nursery as the low bidder with a proposal of \$1,550 for each 14 ft date palm (*Phoenix dactylifera*) plus applicable sales taxes.

The Adam Hall's Plant Nursery bid amount totaled \$66,805 for 40 trees. Competing bids from West Coast Trees, Vintage Associates and Economy Crane and Tree were also received. In the fall of 2011, West Coast Trees provided 78 date palm trees for median landscaping required for the Highway 111 Phase 2 project at a cost of \$1,650/tree. West Coast Trees provided an identical bid for the subject Phase 3 date palm replacements and as such, is the closest competing bidder.

**FINANCIAL IMPACT:**

The proposed project is included in the City Capital Project Schedule. Funding for Phase 3 of the Highway 111 project has been budgeted at \$3,000,000. Engineering estimates including 15% contingency equal the budgeted amount. An agreement for City reimbursement of 75% of allowable Highway 111 improvement expenses has been executed with CVAG. The palm tree replacement costs are eligible for CVAG reimbursement. An additional 12.5% of the project funding is offered by the California Transportation Commission, Proposition 1B, State-Local Partnership Program (SLPP) conditional on a construction start date of June 1, 2013.

**RECOMMENDATION:**

Approve a requisition in the amount of \$66,805 to Adam Hall's Plant Nursery for 40 date palm tree replacements for the Highway 111, Phase 3 project under Capital Fund Account 316.93.12.06731.000.

  
Interim City Manager

Attachment – Adam Hall's Plant Nursery Requisition



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# Requisition

DATE	Department
07/26/12	PW

Terms: **Net 30 Days**

VENDOR: **Adam Hall's Plant Nursery**

Vendor Phone:

Vendor Fax:

Dept. Contact: **Paul Goble**

Dept. Phone: 760-776-0237

VENDOR #: 40  
 SPECIAL INST.:

DESCRIPTION	PRICE
FY 12-13 Highway 111 Phase 3 Preconstruction - Date Palm Tree Replacements	66,805.00
40 Phoenix Dactylifera	
<b>Total</b>	<b>66,805.00</b>

**ACCOUNT DISTRIBUTION:**

Account Number		Budget Available
316.93.12.06731.000	66,805.00	3,000.00 7/26/12
<b>TOTAL:</b>	<b>66,805.00</b>	

Prepared By: Mirian Date: 7/26/2012

**Requisition Checklist:**

Copies of the following items must accompany all requisitions in order for processing.

Please check off attached items as collected

- A signed Professional Service Agreement (over \$25,000)
- Insurance Certificate(s) and indemnification.

\_\_\_\_\_  
 Risk Manager Approval

**Procurement Methods:**

Please attach backup support for procurement method. (refer to page 7 of Fiscal Procedure Manual 2006)

- Request for Proposal
- Negotiation
- Informal Bid
- Formal Bid
- Authorized Purchasing Alternatives
- Copy of 3rd Party Request for Funds (if required)

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**AUTHORIZED SIGNATURES**

Less than \$5,000 requires Dept Head Only	Required for Purchases over \$5,000	Required for Purchases over \$25,000
 Department Head	 Finance Director	 City Manager
<u>7/26/12</u> Date	<u>7/26/2012</u> Date	<u>8/3/12</u> Date

City Council Approval:

Meeting Date: \_\_\_\_\_

Item No.: \_\_\_\_\_