

---

# Special Council Meeting Agenda

Wednesday, June 3, 2015

1:30 PM

City Hall Council Chambers



Welcome to a meeting of the City Council. All persons wishing to address the City Council should fill out a blue public comment form before the meeting begins and give it to the Clerk. When the Mayor has recognized you, please come forward to the podium and state your name for the record. Council policy is a 3-minute time limit. Please note that you may address the City Council on an agenda item at the time it is discussed, but only after being recognized by the Mayor. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at City Hall reception, 44-950 Eldorado Drive, Indian Wells during normal business hours.

---

**1. RECONVENE THE CITY COUNCIL, PLEDGE OF ALLEGIANCE AND ROLL CALL**

MAYOR TY PEABODY  
MAYOR PRO TEM DANA REED  
COUNCIL MEMBER RICHARD BALOCCO  
COUNCIL MEMBER DOUGLAS HANSON  
COUNCIL MEMBER TED MERTENS

**2. APPROVAL OF THE FINAL AGENDA**

**3. APPROVAL OF MEETING MINUTES**

A. [1162-15](#)                      **May 21, 2015 Special Study Session Minutes**

*Attachments:*    [05-21-15 Special Study Session Minutes](#)

B. [1163-15](#)                      **May 21, 2015 City Council Minutes**

*Attachments:*    [05-21-15 City Council Minutes](#)

**4. PROCLAMATIONS AND PRESENTATIONS**

A. [1158-15](#)                      **Proclamation    Recognizing    Community    Service    Officer  
Patrick Maloney**

B. [1159-15](#)                      **Proclamation    Recognizing    Community    Activities  
Committee Member Linda Blank**

## 5. PUBLIC COMMENTS

All persons wishing to address the City Council should fill out a Blue Public Comment Request form in advance and hand it to the City Clerk. At the appropriate time, please come forward to the podium and state your name for the record. Speakers are limited to three minutes. Parties are encouraged to submit their comments in writing with any attachments or exhibits they wish for the Council to review, preferably 24 hours prior to the meeting. Speakers can then use their three-minutes to summarize the key points of their comments. Please note that you may address the City Council on an agenda item at the time it is discussed, but only after being recognized by the Mayor.

Under the Brown Act, the Council should not take action on or discuss matters raised during the public comment portion of the agenda which are not listed on the agenda. Council Members may refer such matters to staff for factual information or to be placed on a subsequent agenda for consideration. Notwithstanding the foregoing, Council Members and staff may briefly respond to statements made or questions posed during public comment, as long as such responses do not constitute any deliberation of the item.

A. PUBLIC COMMENTS

B. RESPONSE TO PRIOR PUBLIC COMMENTS

## 6. ORDINANCES FOR ADOPTION

- A. [ORD-111-15](#)      **Adopt Ordinance Modifying Chapter 5.20 of the Indian Wells Municipal Code Related to Short-term Residential Rentals**

### **RECOMMENDED ACTION:**

Council **ADOPTS** Ordinance Bill No. 2015-06 modifying Chapter 5.20 of the Indian Wells Municipal Code related to short-term residential rentals.

***Attachments:***    [Ordinance Bill No. 2015-06](#)

**7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the City Council or audience request that specific items be removed from the Consent Calendar for separate discussion and action. If you wish to address the City Council, please fill out a Public Comment Request form in advance and hand it to the City Clerk. Please state your name for the public record. Financial matters will be indicated as budgeted or non-budgeted below.

**A. [RES-133-15](#)                    Approve Establishment of City's Appropriations  
Limitation for Fiscal Year 2015-16**

**RECOMMENDED ACTION:**

Council **APPROVES** Resolution Bill No. 2015-30 establishing the City's Appropriations Limitation of \$74,421,440 for Fiscal Year 2015-16.

***Attachments:***    [Resolution Bill No. 2015-30](#)

**B. [1156-15](#) Approve Fiscal Year 2015-16 Requisitions [Budgeted]****RECOMMENDED ACTIONS:**

Council **APPROVES** a requisition in the amount of \$97,970 to Lance, Soll & Lunghard for audit services for Fiscal Year ending 2015-16; and

**APPROVES** a requisition in the amount of \$247,332 to Best Best & Krieger for general retainer legal services for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$55,000 to Best Best & Krieger for personnel legal services for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$125,000 to Best Best & Krieger for code enforcement legal services for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$697,886 to the California Joint Powers Insurance Authority for General Liability, Workers Compensation insurance coverage for Fiscal Year 2015-16 and the retrospective adjustment; and

**APPROVES** a requisition in the amount of \$285,000 to the California Joint Powers Insurance Authority for property and vehicle insurance coverage for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$214,349 to the Greater Palm Springs Convention and Visitors Bureau for transient occupancy tax funding contribution for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$905,000 to Burrtec Waste and Recycling for solid waste fees pass through for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$38,000 to Tyler Technologies for annual financial software support for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$21,300 to Casa Dorado Homeowners Association for Landscape and Lighting District No. 91-1 Zone A3 (Casa Dorado) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$17,600 to Cove at Indian Wells HOA for Landscape and Lighting District No. 91-1 Zone A5B (The Cove) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$325,000 to Desert Horizons Owners Association for Landscape and Lighting District No. 91-1 Zone E (Desert Horizons) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$40,577 to Sundance at Indian Wells HOA for Landscape and Lighting District No. 91-1 Zone A25 (Sundance) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$159,500 to Province Homeowners Association for Landscape and Lighting District No. 91-1 Zone A26 (The Province) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$28,000 to Granicus for legislative agenda software and support, and web streaming maintenance services for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$3,525,400 to Riverside County Sheriff's Department for law enforcement services for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$36,225 to Riverside County Sheriff's Department for records management/CLETS for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$416,717 to Riverside County Fire Department for fire suppression, fire prevention, fire investigation, fire safety education and paramedic services for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$36,000 to Joe A. Gonsalves & Sons for legislative advocacy services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$92,939 to Coachella Valley Water District for Citywide Utilities for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$120,615 to Southern California Edison for Citywide Utilities for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$41,940 to Perfect Images Janitorial, Inc. for Janitorial Maintenance Services for Indian Wells City Hall, Sheriff's Substation, Maintenance Building, and 45-200 Club Drive for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$574,910 to Vintage Associates, Inc. for Citywide Landscaping and Lighting Maintenance Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$35,000 to Burrtec Waste & Recycling for Recycling Coordinator Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$100,000 to B.G. Structural Engineering Inc. for Building Plan Check Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$60,000 to RA Structural Engineering for Building Plan Check Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$34,800 to Vacation Rental Compliance for short-term rental monitoring services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$425,000 to City of Palm Desert for ladder truck services for Fiscal Year 2015-16.

***Attachments:***

- [Lance Soll & Lunghard](#)
- [BBK Retainer](#)
- [BBK Personnel](#)
- [BBK Code Enforcement](#)
- [JPIA General Liability](#)
- [JPIA Property Insurance](#)
- [Greater Palm Springs CVB](#)
- [Burrtec Pass Through](#)
- [Tyler Technologies](#)
- [Casa Dorado Pass Through](#)
- [Cove at IW Pass Through](#)
- [Desert Horizons Pass Through](#)
- [Sundance Pass Through](#)
- [Province Pass Through](#)
- [Granicus](#)
- [Sheriff Personnel](#)
- [Sheriff Records Management](#)
- [Fire Department](#)
- [Joe A Gonsalves & Sons](#)
- [CVWD](#)
- [SCE](#)
- [Perfect Images Janitorial](#)
- [Vintage Associates](#)
- [Burrtec Recycling Coordinator](#)
- [BG Structural Engineering](#)
- [RA Structural Engineering](#)
- [Vacation Rental Compliance](#)
- [City of Palm Desert](#)

C. [1157-15](#) **Approve Change Order with Best Best & Krieger, LLP for Litigation Services**

**RECOMMENDED ACTIONS:**

Council **APPROVES** a change order in the amount of \$44,700 with Best Best and Krieger, LLP for litigation services; and

**APPROVES** a supplemental appropriation in the amount of \$44,700 for same.

*Attachments:* [BBK Change Order](#)

D. [1155-15](#) **Receive and File the City Treasurer's Report for April 2015**

**RECOMMENDED ACTION:**

Council **Receives** and **Files** the City Treasurer's Report for the month of April 2015.

*Attachments:* [April 2015 Treasurer Report](#)

E. [1160-15](#) **FAMD Warrants and Demands**

RECOMMENDED ACTION:

Council **APPROVES** the June 4, 2015 FAMD Warrants and Demands.

*Attachments:* [6-4-15 FAMD Warrants](#)

F. [1161-15](#) **City Warrants and Demands**

RECOMMENDED ACTION:

Council **APPROVES** the June 4, 2015 City Warrants and Demands.

*Attachments:* [6-4-15 City Warrants](#)

**8. GENERAL BUSINESS**

- A. [RES-134-15](#)            **Adopt Resolution Approving the City's Fiscal Year 2015-17 Operating Budget and Fiscal Years 2015-20 Capital Improvement Budget**

**RECOMMENDED ACTION:**

Council **ADOPTS** Resolution Bill No. 2015-31 approving the City's Fiscal Year 2015-17 operating budget and Fiscal Years 2015-2020 Capital improvements budgets, subject to any revisions.

**Attachments:**    [IW Chamber Performance Report](#)  
[IW Chamber Funding Request](#)  
[Golf Resort Capital Project Descriptions](#)  
[Resolution Bill No. 2015-31](#)

- B. [1165-15](#)            **Presentation by Buxton on Visitor Analysis Study**

**RECOMMENDED ACTION:**

Council **RECEIVES** and **FILES** the Buxton analysis report.

**Attachments:**    [Visitor analysis summary](#)

- C. [1154-15](#)            **Approve "Beta Test" Email Marketing Campaign to 100,000 Households Based on Buxton Visitor Analysis**

**RECOMMENDED ACTION:**

Council **APPROVES** expenditure to Buxton Company for \$30,000 for a "beta test" email campaign of summer specials to 100,000 households based on the Buxton visitor analysis.

**Attachments:**    [Requisition](#)

- D. [1153-15](#)            **Approve Turf Removal Plan at Indian Wells Golf Resort**

**RECOMMENDED ACTION:**

Golf Resort Advisory Committee recommends the Council **APPROVES** the turf removal plan at the Indian Wells Golf Resort.

**Attachments:**    [PowerPoint](#)  
[Aerial of turf removal](#)  
[CVWD approval letter](#)

E. [1164-15](#)                    **Consideration of Options and Alternatives for Median Landscape Project to Comply with Drought Regulations**

**RECOMMENDED ActionS:**

Council **SELECTS** one of the options and/or either alternative to modify landscaping in the medians at Cook Street, Rancho Palmeras Drive, Eldorado Drive, and Osage Trail to comply with Coachella Valley Water District (CVWD) drought regulations; and

**APPROVES** a supplemental appropriation in the corresponding amount to the options/alternatives chosen; and

**AUTHORIZES** and **DIRECTS** the City Manager to execute all project related documents.

**Attachments:** [Proposed Design for Medians](#)

F. [1152-15](#)                    **Discussion and Direction Relating to Third Quarter Meeting Schedule**

**RECOMMENDED ACTION:**

Council provides **direction** as to the proposed third quarter meeting schedule and any other Council meeting schedule related matter.

**9. CITY MANAGER'S REPORTS/COMMENTS AND MATTERS FROM STAFF**

**10. COUNCIL MEMBERS' REPORTS AND COMMENTS**

**A. Council Member Mertens**

Cove Communities Services Commision

CVAG Public Safety

Indian Wells Golf Resort Advisory Committee

Indian Wells Finance and Legal Services Oversight Committee

Indian Wells Public Safety Committee

Tee Committee

**B. Council Member Hanson**

California Joint Powers Insurance Authority  
Riverside Local Agency Formation Commission  
CVAG Transportation  
Indian Wells Golf Resort Advisory Committee  
Indian Wells Marketing Committee  
Indian Wells Finance and Legal Services Oversight Committee  
Tee Committee

**C. Council Member Balocco**

Cove Communities Services Commission  
CVAG Coachella Valley Conservation Commission  
CVAG Energy  
Greater Palm Springs Convention and Visitors Bureau  
Indian Wells Public Safety Committee

**D. Mayor Pro Tem Reed**

Coachella Valley Mountains Conservancy  
Jacueline Cochran Regional Airport Commission  
Riverside County Transportation Commission  
CVAG Homelessness  
Indian Wells Marketing Committee  
Indian Wells Personnel Committee

**E. Mayor Peabody**

Coachella Valley Animal Campus  
CVAG Executive Committee  
Sunline Transit Agency  
Indian Wells Community Activities Committee  
Indian Wells Grants in Aid Committee  
Indian Wells Personnel Committee

**11. CITY ATTORNEY REPORTS AND COMMENTS**

**12. CLOSED SESSION**

- A. [1148-15](#)                    **Conference with Labor Negotiators Pursuant to Government Code Section 54957. Agency Designated Representative: Wade G. McKinney. Employee Organization: Indian Wells City Employees Association.**

**13. ADJOURNMENT**

To a special meeting of the City Council to be held at 10:30 a.m. on July 16, 2015 in the City Hall Council Chambers/Executive Conference Room; and thereafter to a regularly scheduled meeting of the City Council to be held at 1:30 p.m. on July 16, 2015 in the City Hall Council Chambers.





# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

**File #: 1162-15, Version: 1**

---

May 21, 2015 Special Study Session Minutes

---

# Special Council

## Meeting Minutes

Thursday, May 21, 2015

10:00 AM

City Hall Council Chambers



Welcome to a meeting of the City Council. All persons wishing to address the City Council should fill out a blue public comment form before the meeting begins and give it to the Clerk. When the Mayor has recognized you, please come forward to the podium and state your name for the record. Council policy is a 3-minute time limit. Please note that you may address the City Council on an agenda item at the time it is discussed, but only after being recognized by the Mayor. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at City Hall reception, 44-950 Eldorado Drive, Indian Wells during normal business hours.

---

## 1. CONVENE THE CITY COUNCIL, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Peabody convened the City Council of the City of Indian Wells at 10:00 a.m. on May 21, 2015 in the City Hall Council Chambers.

Present: 5 - Mayor Peabody, Mayor Pro Tem Reed, Council Member Balocco, Council Member Hanson, Council Member Mertens

## 2. APPROVAL OF THE FINAL AGENDA

A motion was made by Council Member Hanson, seconded by Council Member Balocco to Approve the Agenda as Submitted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

## 3. PUBLIC COMMENTS

Council Member Hanson announced that he is one of the partners in a restaurant in Old Town La Quinta called Le Rue with IW Golf Resort General Manager Steve Rosen who is presenting the IW Golf Resort budget. He further stated out of an abundance of caution he will recuse himself from the discussion on the IW Golf Resort budget. Council Member Hanson stated he has asked City Attorney Deitsch to request a formal determination from the Fair Political Practices Commission (FPPC) whether or not a conflict exists. Council Member Hanson left the Chambers at 10:05 p.m.

Mr. Larry Bonafide, resident, thanked Council Member Hanson stating Mr. Hanson has always been a proponent of transparency. He further stated his request on this potential conflict issue was for a public acknowledgement from the City and the Council that they are aware of this situation, and that the City would seek an opinion from the FPPC in this regard.

## 4. GENERAL BUSINESS

**A. Discussion and Direction Regarding Indian Wells Golf Resort  
Operating and Capital Budgets for Fiscal Year 2015-16**

Mr. Steve Rosen, Indian Wells Golf Resort General Manager presented the proposed budget for the IW Golf Resort and addressed infrastructure needs consistent with the strategic plan for Fiscal Year 2015-16.

Mr. Larry Bonafide, resident, commented on the use of discount reimbursement in the budget, the aggressive plan for the IW Golf Resort, and the resident golf and the average cost of a round of golf.

There was discussion regarding capital projects and prioritizing the projects, the aggressive nature of the budget, investigating leasing or financing option rather than purchasing equipment, and the designation of the Golf Resort as an enterprise fund in the budget.

**B. Discussion and Direction Regarding City Operating and Capital Budgets for Fiscal Years 2015-17**

Council Member Hanson returned to the Chambers at 11:17 a.m. Council Member Balocco recused himself from the discussion regarding potentially increasing the City's Grants-in-Aid program budget. He left the Chambers at 12:02 p.m. Council Member Balocco returned at 12:05 p.m.

It was determined to DIRECT staff to modify the City's Fiscal Year 2015-17 Operating Budget and Fiscal Years 2015-2020 Capital Improvement Budgets as follows and bring back to the City Council at the June 3, 2015 meeting. The modifications were as follows:

For Fiscal Year 2016-17 the Grants-in-Aid funding level be increased to \$186,125 which would match the funding level in the Fiscal Year 2015-16 and is to be considered a one time accounting procedural adjustment and does not change the 25% policy; and

Roy's Desert Resource Center Homeless Shelter will be considered for future funding by the Grants-in-Aid committee similar to other charitable organizations providing services to the homeless and any technical deficiency such as non-501(c) status will not disqualify Roy's from consideration; and

for Council to consider funding the Indian Wells Chamber of Commerce for Fiscal Year 2015-16, the Indian Wells Chamber of Commerce is to provide: (1) the financials for F/Y 2014-15; (2) report on how the Chamber made use of the City's contribution to their operational needs in F/Y 2014-15; and (3) demonstrate how funding of the Chamber in F/Y 2015-16 would benefit the City; and

to hold a study session at a future date on the City's 50th Anniversary; and

under the Capital Projects Five Year Program, staff was to remove the \$200,000 Whitewater Wash landscaping and the \$35,000 Eldorado and Rancho Palmeras drip irrigation projects in favor of implementing the Emergency Mandatory Water Restriction Measures program as required by the State of California and Coachella Valley Water District.

A motion was made by Council Member Hanson, seconded by Mayor Peabody, that this Recommendation be Approved. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

## 5. CLOSED SESSION

At 12:12 p.m. Mayor Peabody stated the City Council would hold a Closed Session to discuss the following agenda item. City Attorney Stephen P. Deitsch stated Closed Session Item #5B consists of three cases pertaining to the September 8, 2014 flood claims.

- A. Conference with Labor Negotiators Pursuant to Government Code Section 54957. Agency Designated Representative: Wade G. McKinney. Employee Organization: Indian Wells City Employees Association.**

At 4:05 p.m. City Attorney Stephen P. Deitsch stated the City Council conducted a Special Meeting this morning, Item #5A and #5B under Closed Session were discussed and there was no reportable action taken under the Brown Act, as required to be publicly reported.

- B. Conference with Legal Counsel Regarding Anticipated Litigation. Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 3.**

At 4:05 p.m. City Attorney Stephen P. Deitsch stated the City Council conducted a Special Meeting this morning, Item #5A and #5B under Closed Session were discussed and there was no reportable action taken under the Brown Act, as required to be publicly reported.

## 6. ADJOURNMENT

At 12:45 p.m. Mayor Peabody ADJOURNED to the regular meeting of the City Council to be held at 1:30 p.m. on May 21, 2015 in the City Hall Council Chambers.

Respectfully submitted,

---

Wade G. McKinney, City Manager/City Clerk



# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

File #: 1163-15, Version: 1

---

May 21, 2015 City Council Minutes

---

# City Council

## Meeting Minutes

Thursday, May 21, 2015

1:30 PM

City Hall Council Chambers



Welcome to a meeting of the City Council. All persons wishing to address the City Council should fill out a blue public comment form before the meeting begins and give it to the Clerk. When the Mayor has recognized you, please come forward to the podium and state your name for the record. Council policy is a 3-minute time limit. Please note that you may address the City Council on an agenda item at the time it is discussed, but only after being recognized by the Mayor. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at City Hall reception, 44-950 Eldorado Drive, Indian Wells during normal business hours.

---

## 1. CONVENE THE CITY COUNCIL, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Peabody reconvened the City Council of the City of Indian Wells at 1:30 p.m. on May 21, 2015 in the City Hall Council Chambers.

Present: 5 - Mayor Peabody, Mayor Pro Tem Reed, Council Member Balocco, Council Member Hanson, Council Member Mertens

## 2. APPROVAL OF THE FINAL AGENDA

A motion was made by Council Member Mertens, seconded by Council Member Hanson, to Approve the Agenda as Submitted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

## 3. APPROVAL OF MEETING MINUTES

A motion was made by Council Member Hanson, seconded by Council Member Balocco, to Approve the Minutes as Submitted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

### A. May 7, 2015 Special Study Session Minutes

### B. May 7, 2015 City Council Minutes

#### 4. PUBLIC COMMENTS

Mr. Randy Nolen, resident, read a statement regarding his request at the last council meeting to Council Member Mertens and Mrs. Mertens, stating so far he has not received documents he requested from them.

Mr. Curtis Watkins, resident, remarked on the Desert Sun's article on electricity rates and proposal by State officials.

Mr. Dave Sweeney, resident, asked the Council to urge Verizon to remove the poles from "The Village" underground project area. City Attorney Stephen Deitsch stated the City has filed a complaint with the Public Utilities Commission against Verizon.

Mr. Denny Booth, resident, questioned whether the City was in violation of health codes with the Pavillion not having adequate restroom facilities and urged the City to build restrooms to meet the needs of large events at that location.

#### 5. PUBLIC HEARINGS

**A. Adopt Resolutions Approving Engineer's Report and Annual Levy for the Drainage Maintenance Benefit Assessment District No. 1**

Mayor Peabody opened the public hearing at 1:46 p.m. to hear testimony in favor of or against Resolution Bill No. 2015-13 and Resolution Bill No. 2015-14; hearing none, the public hearing was closed.

It was determined to ADOPT Resolution No. 2015-20 [Resolution Bill No. 2015-13] to read as follows:

RESOLUTION NO. 2015-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING AND/OR APPROVING THE ENGINEER'S REPORT FOR THE CITY OF INDIAN WELLS DRAINAGE MAINTENANCE BENEFIT ASSESSMENT DISTRICT NO. 1; and

ADOPT Resolution No. 2015-21 [Resolution Bill No. 2015-14] to read as follows:

RESOLUTION NO. 2015-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF INDIAN WELLS DRAINAGE MAINTENANCE BENEFIT ASSESSMENT DISTRICT NO. 1, FOR FISCAL YEAR 2015-16, PURSUANT TO THE PROVISIONS OF THE BENEFIT ASSESSMENT ACT OF 1982; and

ORDER the Drainage Maintenance Benefit Assessment District No. 1 levy to be placed on the Fiscal Year 2015-16 Riverside County tax roll.

A motion was made by Mayor Pro Tem Reed, seconded by Council Member Balocco, that these Resolutions be Adopted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**B. Adopt Resolution Approving Annual Levy and Engineer's Report for the Indian Wells Street Lighting District No. 2000-1**

Mayor Peabody opened the public hearing at 1:48 p.m. to hear testimony in favor of or against Resolution Bill No. 2015-17; hearing none, the public hearing was closed.

It was determined to ADOPT Resolution No. 2015-22 [Resolution Bill No. 2015-17] to read as follows:

RESOLUTION NO. 2015-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING AND/OR APPROVING THE FINAL ANNUAL LEVY REPORT FOR STREET LIGHTING DISTRICT NO. 2000-1 FOR FISCAL YEAR 2015-16 AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO; and

ORDER the Indian Wells Street Lighting District No. 2000-1 levy to be placed on the Fiscal Year 2015-16 Riverside County tax roll.

A motion was made by Mayor Pro Tem Reed, seconded by Council Member Balocco, that this Resolution be Adopted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**C. Adopt Resolution Approving the Final Annual Levy Report for Landscape and Lighting District No. 91-1 for Fiscal Year 2015-16 and Ordering the Levy and Collection of Assessments**

Mayor Peabody opened the public hearing at 1:50 p.m. to hear testimony in favor of or against Resolution Bill No. 2015-23, Resolution Bill No. 2015-28, and Resolution Bill No. 2015-29.

Mr. Andy Elchuck, resident of The Colony one of the assessment districts, thanked the Public Works Director Ken Seumalo for taking to investigate and to review with him the reasoning for the 100% increase of the assessment amount at The Colony. The public hearing was closed at 1:52 p.m.

It was determined to ADOPT Resolution No. 2015-23 [Resolution Bill No. 2015-23] to read as follows:

RESOLUTION NO. 2015-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING AND/OR APPROVING THE FINAL ANNUAL LEVY REPORT SETTING FORTH LANDSCAPE AND LIGHTING DISTRICT NO. 91-1 FOR FISCAL YEAR 2015-16 AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO; and

ORDER the Landscape and Lighting District No. 91-1 levy to be placed on the Fiscal Year 2015-16 Riverside County tax roll.

A motion was made by Mayor Pro Tem Reed, seconded by Council Member Hanson, that this Resolution be Adopted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**C1. Adopt Resolution Approving the Final Annual Levy Report for Landscape and Lighting District No. 91-1 for Fiscal Year 2015-16 and Ordering the Levy and Collection of Assessments (Zone A23 Montelena)**

Council Member Balocco stated he would recuse himself from discussion and voting on this item since he resides within the Zone A23 Montelena district. Mr. Balocco left the Chambers at 1:53 p.m.

It was determined to ADOPT Resolution No. 2015-25 [Resolution Bill No. 2015-28] to read as follows:

RESOLUTION NO. 2015-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING AND/OR APPROVING THE FINAL ANNUAL LEVY REPORT SETTING FORTH LANDSCAPE AND LIGHTING DISTRICT NO. 91-1 FOR FISCAL YEAR 2015-16 AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO; and

ORDER the Landscape and Lighting District No. 91-1 levy to be placed on the Riscal Year 2015-16 Riverside County tax roll.

A motion was made by Council Member Hanson, seconded by Mayor Pro Tem Reed, that this Resolution be Adopted. The motion carried by the following vote:

AYES: 4 - Peabody, Reed, Hanson, Mertens

NOES: 0

ABSTAIN: 1 - Balocco

**C2. Adopt Resolution Approving the Final Annual Levy Report for Landscape and Lighting District No. 91-1 for Fiscal Year 2015-16 and Ordering the Levy and Collection of Assessments (Zone A1 Eldorado)**

Council Member Balocco returned to the Chambers at 1:54 p.m. Council Member Mertens stated he would recuse himself from discussion and voting on this item since he owns property within the Zone A1 Eldorado district. Mr. Mertens left the Chambers at 1:55 p.m.

It was determined to ADOPT Resolution No. 2015-24 [Resolution Bill No. 2015-29] to read as follows:

RESOLUTION NO. 2015-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING AND/OR APPROVING THE FINAL ANNUAL LEVY REPORT SETTING FORTH LANDSCAPE AND LIGHTING DISTRICT NO. 91-1 FOR FISCAL YEAR 2015-16 AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO; and

ORDER the Landscape and Lighting District No. 91-1 levy to be placed on the Riscal Year 2015-16 Riverside County tax roll.

A motion was made by Council Member Hanson, seconded by Council Member Balocco, that this Resolution be Adopted. The motion carried by the following vote:

AYES: 4 - Peabody, Reed, Balocco, Hanson

NOES: 0

ABSTAIN: 1 - Mertens

**6. CONSENT CALENDAR**

Council Member Mertens returned to the Chambers at 1:56 p.m. Council Member Hanson requested that Consent Calendar Item #6A and #6E be pulled from the Consent Calendar. Mayor Pro Tem Reed stated he would abstain from voting on Item #6D and #6E as his law firm has clients who are payees under both of these Warrants and Demands and therefore are a source of income to him.

**B. Adopt Resolution Approving Parcel Map No. 36780 Located on Pepperwood Drive and Finding Map in Substantial Conformance**

It was determined to ADOPT Resolution No. 2015-26 [Resolution Bill No. 2015-26] to read as follows:

RESOLUTION NO. 2015-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, APPROVING PARCEL MAP NO. 36780, AND FINDING SUCH MAP IN SUBSTANTIAL CONFORMANCE WITH THE APPROVED TENTATIVE MAP; and

DIRECT the Chief Deputy City Clerk and the City Engineer/Public Works Director to execute Parcel Map No. 36780.

This Recommendation was Approved.

**C. Adopt Resolution Approving Parcel Map No. 36834 Located on Wren Drive and finding Map in Substantial Conformance**

It was determined to ADOPT Resolution No. 2015-27 [Resolution Bill No. 2015-25] to read as follows:

RESOLUTION NO. 2015-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, APPROVING PARCEL MAP NO. 36834, AND FINDING SUCH MAP IN SUBSTANTIAL CONFORMANCE WITH THE APPROVED TENTATIVE MAP; and

DIRECT the Chief Deputy City Clerk and the City Engineer/Public Works Director to execute Parcel Map No. 36834.

This Recommendation was Approved.

Approval of the Consent Agenda

A motion was made to Approve the Consent Agenda. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**A. Approve Supplemental Appropriation in the Amount of \$78,187 for September, 2014 Storm Damage Repair Costs**

Public Works Director Ken Seumalo stated this item represents reimbursement for various damage storm damage occurred to City hardscape throughout the City on or about September 2014.

It was determined to APPROVE a Supplemental Appropriation in the amount of \$78,187 for September 8, 2014 storm damage repair costs.

A motion was made by Council Member Hanson, seconded by Mayor Peabody, that this Recommendation be Approved. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**D. FAMD Warrants and Demands**

Mayor Pro Tem Reed stated he would recuse himself from voting on this item as one or more of the payees are clients of his law firm and therefore are a source of income to him.

It was determined to APPROVE the FAMD Warrants and Demands dated May 21, 2015.

A motion was made by Council Member Mertens, seconded by Council Member Balocco, that this Warrants and Demands be Approved. The motion carried by the following vote:

AYES: 4 - Peabody, Balocco, Hanson, Mertens

NOES: 0

ABSTAIN: 1 - Reed

**E. City Warrants and Demands**

Mayor Pro Tem Reed stated he would recuse himself from voting on Consent Calendar Item #E as one or more of the payees are clients of his law firm and therefore are a source of income to him.

It was determined to APPROVE the City Warrants and Demands dated May 21, 2015.

A motion was made by Council Member Mertens, seconded by Council Member Balocco, that this Warrants and Demands be Approved. The motion carried by the following vote:

AYES: 3 - Peabody, Balocco, Mertens

NOES: 0

ABSTAIN: 2 - Reed, Hanson

**7. GENERAL BUSINESS**

Unofficial

**A. Introduce Ordinance Modifying Chapter 5.20 of the Indian Wells Municipal Code Related to Short-term Residential Rentals**

The following individuals voiced their support or opposition to vacation rentals in Indian Wells: John Burton, Mary Lund, Dwayne Lund, Jennifer Voster, Margot Langdon, Jon Romer, Carolyn Romer, Brad Wald, Mark Linkjendal, and Curtis Watkins.

Mr. Michael Andelson, resident, presented his clarifications of language to specific sections in the proposed ordinance.

City Attorney Stephen Deitsch suggested a second and third paragraph be added to 5.20.010 Violation; Nuisance; applicability relating to Community Interest Development/HOA issue.

A motion was made by Mayor Pro Tem Reed, seconded by Council Member Hanson, to insert those amendments to this ordinance.

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens  
NOES: 0

Mayor Pro Tem Reed stated the Council should discuss and consider the proposed changes by Michael Andelson one at a time.

City Attorney Deitsch stated the first change is to modify the last sentence in Section 5.20.120 Occupancy, relating to advertising of maximum number of occupants.

A motion was made by Council Member Hanson, seconded by Mayor Pro Tem Reed, to insert this amendment to this ordinance.

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens  
NOES: 0

Mr. Deitsch stated for Sections 5.20.140 (a) and (b) Minimum duration of rental, the modification is to the last sentence of both sections relating to advertising of minimum number or rental nights and days.

A motion was made by Council Member Hanson, seconded by Mayor Pro Tem Reed, to insert this amendment to this ordinance.

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens  
NOES: 0

Mr. Deitsch suggested a (c) paragraph be added in Section 5.20.170. Administration Citation, relating to prima facie evidence. There was no motion for this amendment.

City Attorney Deitsch proposed to add language to Sections 5.20.140 and 5.20.170 relating to 28 consecutive nights in the month of February during non-leap years.

A motion was made by Council Member Hanson, seconded by Mayor Pro Tem Reed, to insert this amendment to this ordinance.

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens  
NOES: 0

Council Member Mertens proposed changing the date in Section 5.20.200 Ordinance Sunset, to change the date from July 1, 2017 to July 1, 2018.

A motion was made by Council Member Mertens, seconded by Mayor Pro Tem Reed, to insert this amendment to this ordinance

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens  
NOES: 0

It was determined to INTRODUCE AS AMENDED Ordinance Bill No. 2015-06 to read as follows:

ORDINANCE BILL NO. 2015-06

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING CHAPTER 5.20 (TITLE 5 BUSINESS LICENSES AND REGULATIONS) OF THE INDIAN WELLS MUNICIPAL CODE, RELATING TO SHORT-TERM RESIDENTIAL RENTALS

A motion was made by Council Member Mertens, seconded by Council Member Hanson, that this Ordinance As Amended was Introduced For First Reading. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens  
NOES: 0

**B. Coachella Valley Link (CV Link) Operations and Maintenance**

Mayor Peabody called for a five minute recess at 3:08 p.m. Mayor Peabody reconvened the meeting to order at 3:18 p.m.

The following individuals voiced their opinions regarding CV Link: Tom Connor, Denny Booth, Sheila Gill, and Andy Elchuck.

Mayor Peabody handed out at the dais his written thoughts as to the City's approach on the engagement process and the information needed before any decision is made on the project.

Council Member Mertens asked if the "CV Link coming soon" television spots are paid ads or PSAs (Public Service Announcements). He requested the CVAG's Executive Committee be asked to stop the "CV Link coming soon" ads until there is a more finalized documents on the project, if they are paid advertisements.

**C. Award Contracts for Carl Bray Monument Project Construction, Fabrication of Plaques and Artist Palette Pole Sign**

Mr. Denny Booth, resident, asked for the total amount spent on this property including the purchase of the property, the demolition of the residence, and all monument costs.

It was determined to AWARD the Carl Bray Monument Construction Contract to Jacobsson Engineering Construction, Inc. in the amount of \$47,408 for construction of all monument features excluding the informational plaques and a free standing replica artist palette pole sign; and

AWARD contract to Best Signs in the amount of \$4,894.60 for the fabrication and installation of six informational plaques; and

AWARD contract to Best Signs in the amount of \$18,952 for the fabrication and installation of a free standing replica artist palette pole sign; and

AUTHORIZE and DIRECT the City Manager to execute the contracts for same; and

AUTHORIZE a 10% project contingency in the amount of \$7,000; and

AUTHORIZE a supplemental appropriation of \$67,475 from the Art in Public Places Fund.

A motion was made by Council Member Hanson, seconded by Mayor Pro Tem Reed, that this Recommendation be Approved. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**D. Authorization for Emergency Mandatory Water Restriction Measures as Required by the Governor and Coachella Valley Water District**

It was the CONSENSUS of the Council to bring this item back at the June 3, 2015 City Council meeting with specific projects for Council to consider.

**E. Adopt Resolution Supporting the City's Emergency Management Performance Grant Application**

It was determined to ADOPT Resolution No. 2015-28 [Resolution Bill No. 2015-27] to read as follows:

RESOLUTION NO. 2015-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, SUPPORTING THE CITY'S FY 2015 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM APPLICATION AND AUTHORIZING THE CITY MANAGER TO PROCESS ALL GRANT RELATED DOCUMENTS

A motion was made by Council Member Hanson, seconded by Council Member Mertens, that this Resolution be Adopted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

**8. SUCCESSOR AGENCY BUSINESS**

**A. Adopt Resolution Authorizing the Issuance of Series 2015 Refunding Bonds in Order to Refund Certain Outstanding Bonds of the Dissolved Redevelopment Agency of the City of Indian Wells**

It was determined to ADOPT Resolution SA No. 2015-03 [Resolution SA Bill No. 2015-03] to read as follows:

RESOLUTION SA NO. 2015-03

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE INDIAN WELLS REDEVELOPMENT AGENCY, CONFIRMING THE ISSUANCE OF TAX ALLOCATION REFUNDING BONDS PURSUANT TO AN INDENTURE OF TRUST, APPROVING PRELIMINARY AND FINAL OFFICIAL STATEMENTS AND PROVIDING OTHER MATTERS RELATING THERETO

A motion was made by Mayor Pro Tem Reed, seconded by Council Member Hanson, that this Resolution be Adopted. The motion carried by the following vote:

AYES: 5 - Peabody, Reed, Balocco, Hanson, Mertens

NOES: 0

## **9. CITY MANAGER'S REPORTS/COMMENTS AND MATTERS FROM STAFF**

No report.

## **10. COUNCIL MEMBERS' REPORTS AND COMMENTS**

### **A. Council Member Mertens**

No report.

### **B. Council Member Hanson**

No report.

### **C. Council Member Balocco**

No report.

### **D. Mayor Pro Tem Reed**

Mayor Pro Tem Reed stated next Thursday he will be in Sacramento at the request of the Little Hoover Commission to represent his individual viewpoint on the proposed changes to the Brown Act.

### **E. Mayor Peabody**

No report.

## **11. CITY ATTORNEY REPORTS AND COMMENTS**

At 4:05 p.m. City Attorney Stephen P. Deitsch stated the City Council conducted a Special Meeting this morning, Item #5A and #5B under Closed Session were discussed and there was no reportable action taken under the Brown Act, as required to be publicly reported and there will be no need to meet further in Closed Session after this meeting.

## **12. CLOSED SESSION**

At 12:12 p.m. Mayor Peabody stated the City Council would hold a Closed Session to discuss the following agenda items. City Attorney Stephen Deitsch stated Closed Session #12B consists of three cases pertaining to the September 8, 2014 flood claims.

**A. Conference with Labor Negotiators Pursuant to Government Code Section 54957. Agency Designated Representative: Wade G. McKinney. Employee Organization: Indian Wells City Employees Association.**

At 4:05 p.m. City Attorney Stephen P. Deitsch stated the City Council conducted a Special Meeting this morning, Item #5A and #5B under Closed Session were discussed and there was no reportable action taken under the Brown Act, as required to be publicly reported.

**B. Conference with Legal Counsel Regarding Anticipated Litigation. Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 3.**

At 4:05 p.m. City Attorney Stephen P. Deitsch stated the City Council conducted a Special Meeting this morning, Item #5A and #5B under Closed Session were discussed and there was no reportable action taken under the Brown Act, as required to be publicly reported.

### **13. ADJOURNMENT**

Mayor Peabody ADJOURNED to a special meeting of the City Council to be held at 10:00 a.m. on June 3, 2015 in the City Hall Council Chambers/Executive Conference Room; and thereafter to a special meeting of the City Council to be held at 1:30 p.m. on June 3, 2015 in the City Hall Council Chambers.

Respectfully submitted,

---

Wade G. McKinney, City Manager/City Clerk



# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

File #: 1158-15, Version: 1

---

Proclamation Recognizing Community Service Officer Patrick Maloney



# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

File #: 1159-15, Version: 1

---

Proclamation Recognizing Community Activities Committee Member Linda Blank



Legislation Text

---

File #: ORD-111-15, Version: 1

---

***Indian Wells City Council***  
***Staff Report - City Manager's Office***

***June 3, 2015***

**Adopt Ordinance Modifying Chapter 5.20 of the Indian Wells Municipal Code  
Related to Short-term Residential Rentals**  
**RECOMMENDED ACTION:**

Council **ADOPTS** Ordinance Bill No. 2015-06 modifying Chapter 5.20 of the Indian Wells Municipal Code related to short-term residential rentals.

**DISCUSSION:**

Introduction:

On May 21, 2015, Council voted to introduce Ordinance Bill No. 2015-06. During the Council meeting, a number of modifications were adopted into the Ordinance prior to introduction. This Staff Report outlines the changes made (**Attachment 1** shows the final version of Ordinance Bill No. 2015-06 with redline changes).

Summary of Ordinance Changes:

- **Section 5.20.010** - page 2, bottom of page, language added by City Attorney Deitsch at the request of Council to exclude Common Interest Developments from the provisions of Chapter 5.20 as it relates to minimum stay duration; to allow Common Interest Developments, by formal action of their Board, to notify the City in writing of desire to have Chapter 5.20 be applicable to their Common Interest Development as it relates to minimum stay duration; and to clarify that timeshares are not applicable to Chapter 5.20.
- **Section 5.20.050** - page 4, paragraph 1, was erroneously stricken from the draft Ordinance No. 2015-06 presented on May 21, 2015. This section has been included, requiring property owners to register their renters.
- **Section 5.20.120** - page 5, language changed at the request of resident Michael Andelson. The language change now requires advertisements to list the maximum overnight occupancy allowed, as opposed to limiting owners from advertising overnight occupancy up to the maximum allowed per Section 5.20.120.
- **Section 5.20.140(a)&(b)** - page 6, language changed at the request of resident Michael

Andelson. The language change now requires advertisements to list the minimum stay duration on their advertisements, as opposed to limiting advertisements from advertising any stay duration down to the minimum duration of seven (7) days and seven (7) nights. Section (b) also modified by City Attorney Deitsch to add in parenthesis clarification for rentals consisting of the month of February.

- **Section 5.20.200** - page 8, second to last paragraph, City Attorney Deitsch recommended adding in parenthesis at the end of Section 5.20.200 clarification for rentals consisting of the month of February.

## **TIMEFRAME:**

If adopted, Ordinance Bill No. 2015-06 will begin the thirty (30) day challenge period. Following is a summary of key dates for Ordinance Bill No. 2015-06:

- Saturday, July 4, 2015 - Ordinance goes into effect and opens the thirty (30) day grandfathering registration period;
- Monday, August 3, 2015 - close of business at City Hall ends the grandfathering period;
- Wednesday, July 4, 2018 - Ordinance Bill No. 2015-06 sunsets, making all Vacation Rentals less than twenty-nine (29) days illegal.

## **ATTACHMENTS:**

1. Ordinance Bill No. 2015-06

**ORDINANCE BILL NO. 2015-06**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS, CALIFORNIA, AMENDING CHAPTER 5.20 (TITLE 5 BUSINESS LICENSES AND REGULATIONS) OF THE INDIAN WELLS MUNICIPAL CODE, RELATING TO SHORT-TERM RESIDENTIAL RENTALS**

**WHEREAS**, the City of Indian Wells ("City") has the authority under Article 11, Section 5 of the California Constitution and the City Charter to make and enforce all ordinances and regulations with respect to municipal affairs; and

**WHEREAS**, the City has the authority to regulate land uses and businesses operating within the City; and

**WHEREAS**, short-term rentals of private residences within the City are business ventures subject to the City's business licensing ordinance; and

**WHEREAS**, the City has authorized use of private residences for short-term rentals as a business consistent with the General Plan and Zoning Code; and

**WHEREAS**, short-term occupancies of private residences within the City are subject to the City's transient occupancy tax; and

**WHEREAS**, it is the intent of the City Council that the moratorium set forth in Urgency Ordinance No. 688 be terminated by amendments to Chapter 5.20 of the Indian Wells Municipal Code specifically set forth in Ordinance No. 685 and this Ordinance; and

**WHEREAS**, the City wishes to enhance and maintain the residential character of its residential zones; and

**WHEREAS**, the City desires and intends to amend the Indian Wells Municipal Code to tighten and clarify provisions concerning short-term residential rentals, promote accurate collection of the transient occupancy tax, and enhance and maintain the residential character of its residential zones by providing regulations for short-term residential rentals within the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF INDIAN WELLS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The table of contents of Chapter 5.20 of Title 5 of the Indian Wells Municipal Code is amended to read as follows:

**“Chapter 5.20  
SHORT-TERM RESIDENTIAL RENTALS**

**Sections:**

- 5.20.010 Violation; nuisance; applicability.**
- 5.20.020 Short-term residential rental, definitions.**
- 5.20.030 Conditions of operation.**
- 5.20.040 Business license.**
- 5.20.050 Registration.**
- 5.20.060 Personal availability.**
- 5.20.070 Notice to occupants.**
- 5.20.080 Transient occupancy tax.**
- 5.20.090 Statement of occupancies**
- 5.20.100 Signs/Advertisement.**
- 5.20.110 Noise.**
- 5.20.120 Occupancy.**
- 5.20.130 Maintenance of residential character.**
- 5.20.140 Minimum duration of occupancy.**
- 5.20.150 Parking.**
- 5.20.160 Revocation of Short-term Vacation Rental Permit and business license.**
- 5.20.170 Administrative citation.**
- 5.20.180 Limited Registration Period.**
- 5.20.190 Tennis Tournament Exception.**
- 5.20.200 Ordinance Sunset”**

**SECTION 2.** Section 5.20.010 of the Indian Wells Municipal Code is amended to read as follows:

**“5.20.010 Violation; nuisance; applicability.**

It is unlawful and a violation of this Chapter, and is hereby declared a public nuisance, for any person or entity owning, renting, leasing, occupying, or having charge, control or possession of any real or improved property within the City of Indian Wells to cause, permit, maintain or allow any violation of this Chapter to exist thereon. Any violation of this Chapter is punishable as a misdemeanor and/or as otherwise permitted by this Code. Each and every violation of this Chapter that exists constitutes a separate and distinct violation as does each and every day, or portion thereof that any violation exists.

Notwithstanding any provision in this Chapter to the contrary, Section 5.20.140 shall not be applicable to any common interest development unless the board of the common interest development takes formal action to request that the City apply and

enforce Section 5.20.140 with respect to the common interest development and submits to the City written notice of the foregoing action of the board. Upon receipt of such written notice by the City, Section 5.20.140 shall be applicable to such common interest development.

Notwithstanding any provision of this Chapter to the contrary, this Chapter shall not be applicable to any timeshare, as defined in Section 21.08.462 of this Code, that exists as of July 4, 2015."

**SECTION 3.** Section 5.20.020 of the Indian Wells Municipal Code is amended to read as follows:

**"5.20.020 Short-term residential rental, definitions.**

"Local Contact Person" means the person designated by the Owner, or Owner's authorized agent, who shall be available twenty-four (24) hours per day, seven (7) days per week for the purpose of: (1) responding within one (1) hour ~~(45) minutes~~ to complaints regarding the condition, operation, or conduct of occupants of the Short-Term Residential Rental unit; and (2) taking any remedial action necessary to resolve any such complaints."

**SECTION 43.** Section 5.20.050 of the Indian Wells Municipal Code is amended to read as follows:

**"5.20.050 Registration.**

On a written form prepared by the Community Development Director of the City, the Owner shall register with the City as the point of contact for the Short-term Residential Rental Premises and shall be responsible for all requirements of this Chapter. However, such registration is deemed satisfied if accomplished by a Managing Agency or Agent on behalf of the Owner. The Owner of the Premises shall retain primary responsibility for all requirements of this Code related to Short-term Residential Rentals, notwithstanding registration by a Managing Agency or Agent. There shall be no subleasing of any Premises for short-term rental purposes; instead, only a rental agreement executed by the Owner shall be permitted for any Premises when used for Short-term Residential Rentals. A fee may be established by resolution of the City Council to cover costs of processing the registration. Either the Owner of the Premises or a Managing Agency or Agent shall provide all of the following information to the City at the time of registration, and shall promptly upon change of any such information update such information to maintain accuracy:

- (a) Full legal name of the Owner of the Premises and if a business entity or trust, the individual who has responsibility to oversee its ownership of the Premises; and
- (b) Street and mailing addresses of the Owner of the Premises; and

- (c) Telephone number of the Owner of the Premises; and
- (d) Email address of the Owner of the Premises; and
- (e) Full legal name or business name of a Managing Agency or Agent, if any; and
- (f) Street and mailing addresses of a Managing Agency or Agent, if any; and
- (g) Telephone number of a Managing Agency or Agent, if any; and
- (h) Street and mailing addresses of the Short-term Residential Rental Premises; and
- (i) Telephone number of the Short-term Residential Rental Premises; and
- (j) List of all online websites used to advertise Premises for Short-term Vacation Rental along with all listing numbers; and
- (k) Full name and telephone number of 24 hour emergency Local Contact Person; and
- (l) Submit a Transit Occupancy Tax (TOT) registration fee as set by Resolution of the Indian Wells City Council; and
- (m) Submit a Short-term rental registration fee as set by Resolution of the Indian Wells City Council; and
- (n) Any other contact information the City may reasonably require.

During the ongoing operation of the Short-term Residential Rental, the Owner or Managing Agency or Agent shall register the name and contact information for all responsible persons (as lessees) renting their Premises, through a City run online database, along with dates of stay, no later than forty-eight (48) hours prior to occupant arrival. The City shall have the authority to conduct random inspections of Premises to ensure compliance with provisions of this Chapter.

A current business license, TOT registration and Good Neighbor Brochure shall be hung and/or placed in a conspicuous location within the Premises at all times of the Short-term Residential Rental business operation. In addition, each Responsible Person for the Premises shall be provided with a copy of the City's Good Neighbor Brochure by the Owner or Managing Agency or Agent.

The Owner or Managing Agency or Agent shall provide language in their rental agreement allowing for immediate termination of the rental contract, and immediate eviction upon any violation of the Municipal Code by any occupant. The Responsible Person shall acknowledge understanding of all Indian Wells Short-term Residential Rental rules and their liability for any fines incurred by occupants."

**SECTION 45.** Section 5.20.060 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

**"5.20.060 Personal availability.**

(a) For each Short-term Residential Rental, a Local Contact Person shall be available by telephone on a seven (7) day per week, twenty-four (24) hour per day basis to respond to public safety calls, nuisances, or other complaints regarding the use, condition, operation, or conduct of occupants on the Premises. The Local Contact Person shall respond within ~~one (1) hour~~ 45 minutes to satisfactorily correct any alleged nuisance or violation of this Chapter by occupants occurring at the Premises. If the Local Contact Person does not respond within ~~one (1) hour~~ 45 minutes or does not satisfactorily correct the alleged nuisance or violation pertaining to the call, the Owner shall be subject to citation pursuant to Section 5.20.170 of this Code.

(b) Local Contact Person shall be physically present within the geographical limits of the City during the term of the Short-term Residential Rental or be otherwise physically available to respond by visiting the Premises in person, at the request of the City or the City's police authority, within ~~one (1) hour~~ 45 minutes of contact concerning any alleged nuisance or violation of this Chapter."

**SECTION 6.** Section 5.20.080 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

**"5.20.080 Transient occupancy Tax.**

All short-term Residential Rentals shall be subject to the City's Transient Occupancy Tax (TOT) as required by Chapter 3.12 of this Code. The Owner or Managing Agency or Agent shall remit TOT to the City, once per quarter, on or before the 30<sup>th</sup> day following the dates of March 31, June 30, September 30, and December 31 of each year, on a form prepared by the City or in a manner otherwise acceptable to the City. Any Owner(s), or Managing Agency or Agent on behalf of Owner(s), who fail to remit TOT, concerning a Premises with a registered operating permit, subject to Section 5.20.040 of this Code, within three (3) days of written notification of delinquency from the City, will have their operating permit for the subject Premises revoked. Such written notification will be mailed by Certified U.S. Mail to the address(es) provided to the City pursuant to Section 5.20.050 of this Code.

**SECTION 76.** Section 5.20.120 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

**"5.20.120 Occupancy.**

The maximum overnight occupancy on the Premises of the Short-term Residential Rental, from the hours of 11:00 p.m. through 6:00 a.m. on the following morning, shall not exceed two (2) persons per bedroom with an exception for children under the age of six who may additionally occupy the Premises, and no additional occupants ~~on the Premises~~ shall be permitted on the Premises during such hours. The Owner or Managing Agency or Agent shall only advertise available occupancy up to the maximum occupancy set forth above. In any advertising concerning the premises for Short-term Residential Rental, the Owner or Managing Agency or Agent shall advertise the maximum number of overnight occupants allowed as set forth above.

**SECTION 78.** Section 5.20.140 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

**"5.20.140 Minimum duration of rental.**

(a) ~~Upon the expiration of Ordinance No. 678 or any ordinance extending all or part of the moratorium thereunder, t~~The duration of any lease or rental of Premises as a Short-term Residential Rental registered pursuant to Section 5.20.180(a) of this Code shall be for a minimum of ~~three~~ seven consecutive (~~3~~ 7) nights and seven (7) consecutive days during which time there shall be no overlapping leases or rental of the Premises. ~~The Owner or Managing Agency or Agent shall not advertise availability of the Premises for rent for less than the minimum number of rental nights.~~ In any advertising concerning the availability of the Premises for Short-term Residential Rental, the Owner or Managing Agency or Agent shall advertise the minimum number of rental nights and days set forth in this Section 5.20.140(a). ~~above.~~

(b) The duration of any lease or rental of Premises as a Short-term Residential Rental registered pursuant to Section 5.20.180(b) of this Code shall be for a minimum of twenty-eight ~~nine (28~~ 29) consecutive nights (28 consecutive nights if the rental covers the month of February during a non-leap year) and twenty-nine (29) consecutive days during which time there shall be no overlapping leases or rental of the Premises. ~~The Owner or Managing Agency or Agent shall not advertise availability of the Premises for rent less than the minimum number of rental nights.~~ In any advertising concerning the availability of the Premises for Short-term Residential Rental, the Owner or Managing Agency or Agent shall advertise the minimum number of rental nights and days set forth in this Section 5.20.140(b)."

**SECTION 98.** Section 5.20.170 of the Indian Wells Municipal Code is amended to read in its entirety as follows:

**"5.20.170 Administrative citation.**

(a) The City, or the City's police authority as that term is defined by Section 11.08.060 of this Code, may issue an administrative citation to any occupant, invitee, renter, lessee or Owner of the Premises, or Managing Agency or Agent, for a violation of any provision of this Chapter.

(b) All complaints against a Short-term Residential Rental for any violation of this Code may be handled by the City's police authority on a 24-hour basis. Any police report where the City's police authority has concluded that a violation of this Chapter has occurred, may be submitted to the City's Code Enforcement Department for review, processing and issuance of an administrative citation. Each and every day, or portion thereof, that a violation of this Chapter exists constitutes a separate and distinct violation for which an administrative citation may be issued. Such an administrative citation shall be issued, notice given, and any appeals heard by the processes and in the manner prescribed by Sections 8.08.040 through 8.08.190 of this Code, as amended from time to time.

In addition or in the alternative, any violation of this Chapter ~~shall~~may constitute a misdemeanor which may be subject to the maximum punishment therefor as allowed by law.

**Responsible Person (Renter):**

The City may issue and the Responsible Person for each Short-term Vacation Rentals may receive an administrative citation for any violation of the short-term rental ordinance, including without limitation violation of the City's noise ordinance, as follows:

1. First offense – Warning by City's police authority;
2. Second offense within any sixty (60) day period - \$500 fine;
3. Third and subsequent offenses within sixty (60) day period - \$1,000 fine.

**Owner:**

The City may issue and the Owner may receive an administrative citation for any violation of the Municipal Code, including without limitation the City's noise ordinance, by the Owner or Short Term Vacation Rental occupant as follows:

4. First offense - Warning by City's police authority;

5. Second offense within any twelve (12) month period - ~~\$21,000~~ fine;
6. Third and subsequent offences within any twelve (12) month period - ~~\$5,000~~ 1,500 fine and revocation of their license to operate pursuant to Chapter 5.20.160 of this Code. ~~revocation of the vacation rental permit for a period of twelve (12) months effective immediately;~~
7. Any offense occurring during any permit revocation period - ~~\$5,000~~ 2,500 fine."

**SECTION ~~9~~10.** Chapter 5.20 of the Indian Wells Municipal Code is amended by adding Section 5.20.180 to read as follows:

**"5.20.180 Limited Registration Period**

(a) Owner(s), or Managing Agency or Agent on behalf of Owner(s), may register their Premises for operation as a Short-term Residential Rental, pursuant to requirements of Section 5.20.050, between the dates of July 6, 2015 and August 3, 2015 (the "Limited Registration Period"). The Owner of a particular Premises, or the Managing Agency or Agent of that Owner for that Premises, who registers the Premises as described above during the Limited Registration Period, may rent the Premises for the minimum stay duration set forth in Section 5.20.140(a), and the same Owner of such Premises (or such Owner's Managing Agency or Agent thereof) shall be grandfathered into future renewals for registration of such Premises annually.

(b) Owner(s), or Managing Agency or Agent on behalf of Owner(s), may register their Premises for operation as a Short-term Residential Rental, pursuant to requirements of Section 5.20.050 after August 3, 2015, and shall then be subject to the minimum stay duration set forth in Section 5.20.140(b)."

**SECTION ~~10~~11.** Chapter 5.20 of the Indian Wells Municipal Code is amended by adding Section 5.20.190 to read as follows:

**"5.20.190 Tennis Tournament Exception**

Owner(s), or Managing Agency or Agent on behalf of Owner(s), who register their Premises for operation as a Short-term Residential Rental pursuant to Chapter 5.20.180(b) may rent their property for a period of no less than ~~six~~seven (~~6~~ 7) consecutive nights and seven (7) days in accordance with Section 5.20.140(a), during the period commencing one week preceding and ending three (3) days after conclusion of the annual professional tennis tournament held each March at the Indian Wells Tennis Garden ~~annual professional tennis players tournament conducted at the Indian Wells Tennis Garden.~~"

**SECTION 1112.** Chapter 5.20 of the Indian Wells Municipal Code is amended by adding Section 5.20.200 to read as follows:

**"5.20.200 Ordinance Sunset**

Notwithstanding any provisions in this Code to the contrary, beginning July 5, 2018, all Short-term Residential Rentals subject to this Chapter 5.20 shall no longer be permitted for less than twenty-nine (29) consecutive nights (28 consecutive nights if the rental covers the month of February during a non-leap year).

**SECTION 1213. Urgency Ordinance No. 678688.** Ordinance No. 6788, and any ordinance extending all or part of the moratorium set forth therein, ~~shall remain in full force and effect except asis hereby terminated in its entirety and~~ superseded by amendments to Chapter 5.20 of the Code specifically set forth in Ordinance No. 685 and this Ordinance ~~which conflict with specific provisions of Ordinance No. 678 or any such successor ordinance.~~

**SECTION 1314. CEQA.** This Ordinance does not commit the City to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

**SECTION 1415. SEVERABILITY.** If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance, which can be given effect without the invalid provision or application and, to this end, the provisions of this Ordinance are hereby declared to be severable. This Ordinance amends, adds to and deletes (as applicable) sections of the Indian Wells Municipal Code.

**SECTION 1516. EFFECTIVE DATE.** This Ordinance shall take effect and be in force 30 days after passage.

**SECTION 1617. PUBLICATION.** The City Clerk is directed to publish this Ordinance within the manner and in the time prescribed by law. **PASSED APPROVED, AND ADOPTED** by the City Council of the City of Indian Wells, California, at a special meeting held on the 3<sup>rd</sup> day of June, 2015.

---

**TY PEABODY  
MAYOR**

**STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE) ss.  
CITY OF INDIAN WELLS)**

**CERTIFICATION FOR ORDINANCE BILL NO. 2015-06**

I, Wade G. McKinney, City Clerk of the City Council of the City of Indian Wells, California, **DO HEREBY CERTIFY** that Ordinance Bill No. 2015-06, having been regularly introduced at the meeting of May 21, 2015 was again introduced, the reading in full thereafter unanimously waived, and duly passed and adopted at a special meeting of the City Council held on this 3<sup>rd</sup> day of June, 2015 and said Ordinance was passed and adopted by the following stated vote, to wit:

AYES:  
NOES:

and was thereafter on said day signed by the Mayor of said City of Indian Wells.

**ATTEST:**

**APPROVED AS TO FORM:**

---

**WADE G. MCKINNEY  
CITY MANAGER/CITY CLERK**

---

**STEPHEN P. DEITSCH  
CITY ATTORNEY**

**Anna Grandys**

---

**From:** David Gassaway  
**Sent:** Monday, June 01, 2015 12:26 PM  
**To:** Wade McKinney  
**Cc:** Anna Grandys; Cathy Terrones  
**Subject:** FW: 77455 Evening Star Circle

I am forwarding the below message from resident Glenn Engstrom, as requested.

BCCC



**David Gassaway**  
Assistant to the City Manager  
City of Indian Wells  
44-950 Eldorado Dr.  
Indian Wells, CA 92210  
[dgassaway@indianwells.com](mailto:dgassaway@indianwells.com)  
P: 760-346-2489

**From:** Glenn Engstrom <[glenn@engstromconstruction.com](mailto:glenn@engstromconstruction.com)>  
**Date:** May 29, 2015 at 9:46:19 AM PDT  
**To:** [vacationrentalcompliance@yahoo.com](mailto:vacationrentalcompliance@yahoo.com)  
**Subject:** 77455 Evening Star Circle

To the City of Indian Wells:

I own the home located at the above address.

My intent was to be in the short term rental program albeit for only key times of year (Tennis Tournament, Coachella Fest, Stagecoach, and key summer weekends as I live in the home full time). I paid the business license fee at the beginning of year thinking this was going to be possible, and the issues with the one Mary Lane house would be resolved by putting some reasonable rules into place that do not treat us homeowners as though were criminals. However, with all the uncertainty and confusion at the February City Council meeting I removed my home from the Homeaway website and opted out of renting my house due to all the undecided restrictions, the uncertainty of the minimum stay, and some of the ridiculous rules that were being proposed.

Then, you sent out fees of an additional \$309 plus \$89 city license fee for those who didn't pay in January, yet there are still many unresolved issues including whether HOA's are excluded (my home is in an HOA) and the minimum stay requirement.

I am not willing to throw good money after bad only to find out that future decisions and ordinances that will keep me from renting my home at the times desired and for minimum stays

of 3 days. To me it seems that whether the minimum stay is 3, 7, or 30 days the troublemakers will still be there.

It is truly unfortunate that one house can ruin it for all the people who never caused any problems. Especially the elderly retired people who depend on the rental income in order to have a home in beautiful Indian Wells! For me it was simply going to be some additional "fun money" that I could earn so it will not be a financial hardship for me like it will be for hundreds of Indian Wells residents who invested in this community and are now being forced to sell because of one bad apple. Totally unfair!!

When the City finally figures out what is going to do and sets forth a clear, concise, and complete ordinance, I will review and if feasible for my plan of short term renting I will then pay the fees, put my home back on Homeaway for next year. Hopefully I and others who I'm sure have these same concerns will be allowed to step back into the program without penalties and additional charges.

Also, why would the City choose to forfeit hundreds of thousands of dollars in TOT because of one bad incident!! Can we really afford that and does it make prudent business sense?

Finally, it is my understanding there were virtually NO complaints from anyone this whole past season for any of the events, so again all this nonsense points back to one bad incident!

Sincerely,

Glenn Engstrom  
760-668-3961

PS Could whoever receives this please forward to City Manager and City Council. Thank you!



Legislation Text

---

File #: RES-133-15, Version: 1

---

*Indian Wells City Council*  
**Staff Report - Finance**

*June 3, 2015*

**Approve Establishment of City's Appropriations Limitation for Fiscal Year 2015-16**

**RECOMMENDED ACTION:**

Council **APPROVES** Resolution Bill No. 2015-30 establishing the City's Appropriations Limitation of \$74,421,440 for Fiscal Year 2015-16.

**DISCUSSION:**

The City Council is required to establish the City's appropriations limit each fiscal year. The limit specifies the maximum tax appropriations that the City is permitted to receive in any given year. The City's appropriations limitation for Fiscal Year 2015-16 is calculated at \$74,421,440.

The City utilizes just 19.7% of its available appropriations limit based upon the estimated tax proceeds of \$4,378,401 budgeted during Fiscal Year 2015-16. The City's estimated tax proceeds are within the calculated appropriation limitation and in compliance with the law. The City's Appropriations Limit calculations are reviewed by the City's auditing firm as part of the annual audit.

**ATTACHMENT:**

1. Resolution Bill No. 2015-30

**RESOLUTION BILL NO. 2015-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDIAN WELLS,  
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL  
APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2016**

**WHEREAS**, on November 6, 1979, the voters in California added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

**WHEREAS**, Article XIII B provides that the appropriations limit for the new Fiscal Year is calculated by adjusting the base Fiscal Year 1978-79 appropriations by the lower of (1) U.S. CPI or California Per Capita Income, or (2) City Population Growth; and

**WHEREAS**, in June of 1990, the voters in California modified Article XIII B to the State Constitution by approving Proposition III and SB 88 which allows cities to choose between the following adjustment factors when adjusting the base year appropriations: (1) either the growth in the California per capita income and City (or County) population growth, or (2) the growth in the non-residential assessed valuation due to new construction within the City and City (or County) population growth; and

**WHEREAS**, the City chooses to use the growth in California per capita income and City population growth as the factor for calculating the appropriations limit; and

**WHEREAS**, the City of Indian Wells has complied with the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 1990-91, Fiscal Year 1991-92, Fiscal Year 1992-93, Fiscal Year 1993-94, Fiscal Year 1994-95, Fiscal Year 1995-96, Fiscal Year 1996-97, Fiscal Year 1997-98, Fiscal Year 1998-99, Fiscal Year 1999-00, Fiscal Year 2000-01, Fiscal Year 2001-02, Fiscal Year 2002-03, Fiscal Year 2003-04, Fiscal Year 2004-05, Fiscal Year 2005-06, Fiscal Year 2006-07, Fiscal Year 2007-08, Fiscal Year 2008-09; Fiscal Year 2009-10; Fiscal Year 2010-11; Fiscal Year 2011-12; Fiscal Year 2012-13; Fiscal Year 2013-14; Fiscal Year 2014-15; and

**NOW, THEREFORE**, the City Council of the City of Indian Wells **DOES HEREBY RESOLVE** that the appropriations limitation in Fiscal Year 2015-16 is hereby **ADOPTED** at \$74,421,440 for the City of Indian Wells on a provisional basis using the alternative factor of California Per Capita Income for the inflationary adjustment.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Indian Wells, California, at a special meeting held on this 3<sup>th</sup> day of June 2015.

---

**TY PEABODY  
MAYOR**

**CERTIFICATION FOR RESOLUTION BILL NO. 2015-30**

I, Wade G. McKinney, City Clerk of the City Council of the City of Indian Wells, California **DO HEREBY CERTIFY** that the whole number of the members of the City Council is five (5); that the above and foregoing resolution was duly and regularly passed and adopted at a special meeting of the City Council of the City of Indian Wells the 3<sup>th</sup> day of June 2015, by the following vote:

AYES:  
NOES:

**ATTEST:**

**APPROVED AS TO FORM:**

---

**WADE G. MCKINNEY  
CITY MANAGER/CITY CLERK**

---

**STEPHEN P. DEITSCH  
CITY ATTORNEY**



Legislation Text

---

File #: 1156-15, Version: 1

---

*Indian Wells City Council*  
*Staff Report - Citywide*

*June 3, 2015*

**Approve Fiscal Year 2015-16 Requisitions [Budgeted]**  
**RECOMMENDED ACTIONS:**

Council **APPROVES** a requisition in the amount of \$97,970 to Lance, Soll & Lunghard for audit services for Fiscal Year ending 2015-16; and

**APPROVES** a requisition in the amount of \$247,332 to Best Best & Krieger for general retainer legal services for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$55,000 to Best Best & Krieger for personnel legal services for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$125,000 to Best Best & Krieger for code enforcement legal services for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$697,886 to the California Joint Powers Insurance Authority for General Liability, Workers Compensation insurance coverage for Fiscal Year 2015-16 and the retrospective adjustment; and

**APPROVES** a requisition in the amount of \$285,000 to the California Joint Powers Insurance Authority for property and vehicle insurance coverage for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$214,349 to the Greater Palm Springs Convention and Visitors Bureau for transient occupancy tax funding contribution for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$905,000 to Burrtec Waste and Recycling for solid waste fees pass through for Fiscal Year 2015-16; and

**APPROVES** a requisition in the amount of \$38,000 to Tyler Technologies for annual financial software support for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$21,300 to Casa Dorado Homeowners Association for Landscape and Lighting District No. 91-1 Zone A3 (Casa Dorado) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$17,600 to Cove at Indian Wells HOA for Landscape and Lighting District No. 91-1 Zone A5B (The Cove) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$325,000 to Desert Horizons Owners Association for Landscape and Lighting District No. 91-1 Zone E (Desert Horizons) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$40,577 to Sundance at Indian Wells HOA for Landscape and Lighting District No. 91-1 Zone A25 (Sundance) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$159,500 to Province Homeowners Association for Landscape and Lighting District No. 91-1 Zone A26 (The Province) pass-through levy for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$28,000 to Granicus for legislative agenda software and support, and web streaming maintenance services for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$3,525,400 to Riverside County Sheriff's Department for law enforcement services for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$36,225 to Riverside County Sheriff's Department for records management/CLETS for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$416,717 to Riverside County Fire Department for fire suppression, fire prevention, fire investigation, fire safety education and paramedic services for Fiscal Year 2015-16; and

**APPROVES** the requisition in the amount of \$36,000 to Joe A. Gonsalves & Sons for legislative advocacy services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$92,939 to Coachella Valley Water District for Citywide Utilities for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$120,615 to Southern California Edison for Citywide Utilities for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$41,940 to Perfect Images Janitorial, Inc. for Janitorial Maintenance Services for Indian Wells City Hall, Sheriff's Substation, Maintenance Building, and 45-200 Club Drive for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$574,910 to Vintage Associates, Inc. for Citywide Landscaping and Lighting Maintenance Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$35,000 to Burrtec Waste & Recycling for Recycling

Coordinator Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$100,000 to B.G. Structural Engineering Inc. for Building Plan Check Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$60,000 to RA Structural Engineering for Building Plan Check Services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$34,800 to Vacation Rental Compliance for short-term rental monitoring services for Fiscal Year 2015-16; and

**APPROVES** requisition in the amount of \$425,000 to City of Palm Desert for ladder truck services for Fiscal Year 2015-16.

**DISCUSSION:**

**Lance, Soll & Lunghard \$97,970**

Lance, Soll & Lunghard, LLP is appointed by the City Council and reports to the Finance Committee to perform the annual audit. On May 15, 2014, the Council approved a two-year extension for the fiscal years 2013/14 and 2014/15 year-end audits to the Lance, Soll & Lunghard agreement.

Consistent with standards established by the Government Finance Officers Association, the City has requested Lance, Soll & Lunghard rotate senior and onsite staff associated with the engagement. Rotation of audit staff maintains a fresh perspective and helps to preserve the auditor's independence from management. Dustin Andolsen will replace Bryan Shafia as the audit manager and Brandon Potter will replace Kirk Hamblin as the senior auditor.

**Best Best & Krieger \$427,332**

The City entered into an agreement to retain legal services with Best Best & Krieger ("BB&K") in April 2004. Under the terms of the agreement, Best Best & Krieger's partner Stephen Deitsch will work out of an office at City Hall one day per week. Mr. Deitsch is available to work out of the City Hall office on additional days as requested by the City Council. In addition to City Hall office hours, the City can utilize the legal services of Mr. Deitsch and other attorneys of BB&K on an unlimited basis by telephone or email.

The Agreement provides for an automatic cost of living increase (COLA) for the Los Angeles/Anaheim/Riverside area effective every July 1 based on any increase in COLA for the prior calendar year. The COLA increase for calendar year 2014 was 1.3% for the Los Angeles/Anaheim/Riverside area.

**California Joint Powers Insurance Authority \$982,886**

The City is a member of the California Joint Powers Insurance Authority (California JPPIA). The

California JPIA provides the City insurance services for General Liability, Workers Compensation, property, and vehicle coverage.

The retrospective deposits or refunds are cost allocation adjustments for prior coverage periods. Retrospective adjustments are calculated annually, and take into consideration changes in claim values that occurred during the most recent year. The cost of the retrospective adjustments is \$273,000.

### **Greater Palm Springs Convention and Visitors Bureau \$214,349**

The City provides annual funding to the Greater Palm Springs Convention and Visitors Bureau (CVB) for valley wide sales, marketing and promotional efforts aimed at potential leisure, corporate, and incentive and convention group markets. The requisition is based on expected transient occupancy tax revenues collected during the fiscal year. The CVB receives a percentage of the Gross Hotel Sales from each member city.

### **Burrtec Waste & Recycling \$905,000**

The City provides backyard service to all residential households. Burrtec Waste & Recycling (Burrtec) provides free residential pick-up services of: bulky items, electronic waste (e-waste), household hazardous waste (HHW), medical sharps disposal, and motor oil. Additionally, special collection events are held throughout the year that include Christmas tree disposal, document shred events and green waste disposal.

The levy for refuse collection and recycling services consists of three basic components: the cost of service, disposal, and recycling. Service and recycling costs are fixed by the franchise agreement and can only be adjusted in accordance with the franchise agreement. The fee for disposal is a direct pass-through to customers based on the tipping fee that is charged by the County of Riverside at the landfill.

### **Tyler Technologies \$38,000**

Tyler Technologies, Inc. is the provider of the City's Eden financial software which has been in use since 1998. Eden is used for all Accounting and Finance day-to-day operations including Payroll, Accounts Payable, Accounts Receivable, General Ledger management, Vendor management, and reporting of all account activities. Tyler Technologies, Inc. is a sole source provider of the software and support maintenance required to operate the Eden product.

### **Casa Dorado Homeowners Association \$21,300**

### **Cove at Indian Wells HOA \$17,600**

**Desert Horizons Owners Association \$325,000**

**Sundance at Indian Wells HOA \$40,577**

**Province Homeowners Association \$159,500**

On May 21, 2015, Council conducted a public hearing to approve the final collection of levies for the Landscape and Lighting District No. 91-1. District No. 91-1 contains five pass through districts. Pass-through districts operate differently than districts operated by the City. The pass-through districts operate and manage their own landscape and lighting contracts and expenses. Pass-through districts submit landscape and lighting maintenance districts budgets to the City on an annual basis. Approval of the attached requisitions is required to approve payment of collected levies.

**Granicus \$28,000**

Granicus provides the City with technology tools to manage and broadcast government media online. The City uses the Granicus solution to broadcast, record, and archive City Council, Housing Authority, and Special Meetings. Granicus also provides the City with the Legistar software that is used to manage and create the meeting agendas. In addition, the City uses a solution from Granicus to allow voting at the dais from an iPad and a VoteCast Display solution to better provide information to the audience in Council Chambers.

**Riverside County Sheriff's Department \$3,561,625**

Riverside County Sheriff Department provides comprehensive law enforcement services to the City. Services include 24 hour per day, 365 day per year patrol, one full time traffic enforcement officer, two burglary suppression special enforcement team officers, centralized crime investigation and analysis, five full time community service officers, one dedicated Lieutenant for administrative oversight, as well as additional allocated support and equipment costs.

**Riverside County Fire Department \$416,717**

The City provides a full-time fire department through contract with the Riverside County Fire Department, a sub-contract of CALFIRE. Residents receive fire suppression, fire prevention, fire investigation, fire safety education and paramedic services through this contract. The City's Fire Station 55 is staffed 24-hours a day, 365 days per year with fire suppression and emergency medical personnel. Those personnel operate one Fire Engine and one Paramedic Ambulance. Fire Station 55 also houses one additional Paramedic Ambulance paid for by the City of Palm Desert to serve their residents just outside Indian Wells borders.

**Joe A. Gonsalves & Sons \$36,000**

The City Council approved an agreement with Joe A. Gonsalves & Son to provide services in legislative advocacy and governmental affairs, which became effective July 1, 2010. The agreement continues in full force and effect unless terminated by either party and the insurance documentation is current.

### **Coachella Valley Water District \$92,939**

Coachella Valley Water District supplies facility and irrigation water that serve City general fund accounts and twelve lighting and landscape maintenance districts (LLMD).

### **Southern California Edison \$120,615**

Southern California Edison provides electrical utility services for City facilities.

### **Perfect Images Janitorial, Inc. \$41,940**

The Council approved a contract with Perfect Images Janitorial, Inc. through June 30, 2019 for janitorial maintenance services at City Hall, Sheriff's Substation, Maintenance Building, and 45-200 Club Drive.

### **Vintage Associates, Inc. \$574,910**

The Council approved a contract with Vintage Associates through June 30, 2020 for citywide landscaping and lighting maintenance services.

### **Burrtec Waste & Recycling \$35,000**

The City contracts with Burrtec Waste & Recycling for a Recycling Coordinator that coordinates with local businesses, contractors, and other recyclers to ensure the City maintains State recycling mandates established under Assembly Bill 939 (AB939). The Recycling Coordinator meets with State Agencies such as CalRecycle to complete annual reporting requirements. Funding for the recycling coordinator is collected as part of the AB939 Recycling Fee.

### **B.G. Structural Engineering Inc. & RA Structural Engineering \$160,000 (combined)**

The City contracted with B.G. Structural Engineering Inc. and RA Structural Engineering for the past

two years to provide building plan check services. The two firms are local and have significantly reduced turnaround time for building plan checks since the services were moved from outside of the valley to local firms. An additional advantage of the firms being local is it allows applicants to meet with the firms in person to address any questions or issues related to plan check comments or process. The agreements for both vendors are in effect unless terminated by either party with 7 days' notice, and the insurance is current.

### Vacation Rental Compliance Services \$34,800

The City retained the services of Vacation Rental Compliance (VRC) in March 2014 to help manage the City's short-term rental program. Currently, the City has 44 legally established short-term rental operations and a moratorium on the establishment of new short-term rentals. During the moratorium, VRC is helping Staff register and monitor the existing short-term rentals in the City. VRC will continue to help Staff document and monitor residential rental operations in the City. VRC is under contract until June 30, 2016.

### City of Palm Desert \$425,000

As a part of the City's fire suppression services with CALFIRE, the City shares in the cost to operate a ladder truck with the cities of Palm Desert and Rancho Mirage. Under the terms of the agreement, 50% of the annual operational cost is divided equally among the three cities. The remaining 50% is allocated by actual use.

Because of its size, the ladder truck operates from the Palm Desert station on Town Center Way. Under the terms of the agreement, the City of Palm Desert is directly billed by CALFIRE for the operational cost of the ladder truck. The City of Palm Desert then invoices Indian Wells and Rancho Mirage for each City's respective share.

### FISCAL IMPACT:

The attached requisitions total \$8,757,060, which have been budgeted in the Fiscal Year 2015-16 Operating Budget within the following funds:

<b>Fund Description</b>	<b>Amount</b>
General (101)	\$5,985,789
Emergency Service Upgrade (228)	791,265
Recycling (247)	35,000
Solid Waste (248)	905,000
Street Lighting Assessment District (251)	1,279
Eldorado Drive LLMD (271)	23,665
Montecito/Stardust LLMD (272)	12,400

Casa Dorado LLMD (273)	21,300
Cove LLMD (274)	17,600
Hwy 111/IWGR Entrance LLMD (275)	127,550
<b>Fund Description</b>	<b>Amount</b>
Club/ IW Land LLMD (276)	17,300
Colony LLMD (277)	52,450
Colony Cove Estates LLMD (278)	9,617
Desert Horizons LLMD (279)	325,000
Mountain Gate LLMD (280)	31,612
Mountain Gate Estates LLMD (281)	10,729
Villagio LLMD (282)	82,078
Vaidya LLMD (283)	3,600
Club, South of Hwy 111 LLMD (284)	4,149
Montelena LLMD (285)	58,400
Sundance LLMD (286)	40,577
Province LLMD (287)	159,500
Golf Resort (560)	41,200
<b>Total</b>	<b>\$8,757,060</b>

## ATTACHMENTS:

1. Lance, Soll & Lunghard Requisition
2. Best, Best & Krieger Requisition (general)
3. Best, Best & Krieger Requisition (personnel)
4. Best, Best & Krieger Requisition (code enforcement)
5. California JPIA Requisition (liability, workers compensation)
6. California JPIA Requisition (property)
7. Greater Palm Springs Convention & Visitors Bureau Requisition
8. Burrtec Waste & Recycling Requisition (pass through)
9. Tyler Technologies Requisition
10. Casa Dorado Homeowners Assoc. Requisition
11. Cove at Indian Wells HOA Requisition
12. Desert Horizons Owners Assoc. Requisition
13. Sundance at Indian Wells HOA Requisition
14. Province Homeowners Assoc. Requisition
15. Granicus Requisition
16. Riverside County Sheriff's Department Requisition (law enforcement)
17. Riverside County Sheriff's Department Requisition (records management)
18. Riverside County Fire Department Requisition
19. Joe A. Gonsalves & Sons Requisition
20. Coachella Valley Water District Requisition

21. Southern California Edison Requisition
22. Perfect Images Janitorial Requisition
23. Vintage Associates Requisition
24. Burrtec Waste & Recycling Requisition (coordinator)
25. B.G. Structural Engineering Inc. Requisition
26. RA Structural Engineering Requisition
27. Vacation Rental Compliance Requisition
28. City of Palm Desert Requisition



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: LSL CPA's  
 Lance, Soll & Lunghard, LLP

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 04850

DESCRIPTION	PRICE
2015/16 City Audit Services	56,770.00
2015/16 Golf Resort Audit Services	41,200.00
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 97,970.00</b>

ACCOUNT NUMBER		BUDGET AVAILABLE
101.51.01.05310.000	56,770.00	
560.67.02.05310.000	41,200.00	
	-	
<b>TOTAL</b>	<b>\$ 97,970.00</b>	

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

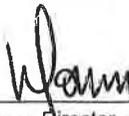
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director	City Manager or Designee
Date	Date	Date

Attachment #1



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	City Manager

Terms: **Net 30 Days**

VENDOR: Best, Best & Krieger

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 00547

DESCRIPTION	PRICE
2015/16 City Attorney Services (General Retainer)	247,332.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 247,332.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.31.01.05310.000	247,332.00
	-
	-
<b>TOTAL</b>	<b>\$ 247,332.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input checked="" type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	---	--

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee	 Finance Director or Designee	City Manager or Designee
5/27/15		

Attachment #2



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	City Manager

Terms: **Net 30 Days**

VENDOR: Best, Best & Krieger

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 00547

DESCRIPTION	PRICE
2015/16 Personnel Legal Services	55,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 55,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.25.01.05310.000	55,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 55,000.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

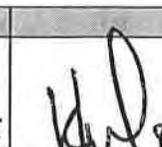
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input checked="" type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	--	--

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee      Date: <u>6/27/15</u>	 Finance Director	City Manager or Designee      Date

Attachment #3



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	City Manager

Terms: **Net 30 Days**

VENDOR: Best, Best & Krieger

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 00547

DESCRIPTION	PRICE
2015/16 Code Enforcement Legal Services	125,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 125,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.71.02.05310.000	125,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 125,000.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input checked="" type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	---	--

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee      Date	Finance Director or      Date	City Manager or Designee      Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Risk Management

Terms: **Net 30 Days**

VENDOR: California Joint Powers Insurance Authority (CJPIA)

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT: McCarthy

VENDOR #: 07185

DESCRIPTION	PRICE
2015/16 Insurance Deposits (General Liability, Workers Compensation)	411,851.00
2015/16 Insurance Deposit Retrospective Adjustment Liability & Workers Compensation Programs	286,035.00
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 697,886.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.26.01.05580.000	697,886.00
	-
	-
<b>TOTAL</b>	<b>\$ 697,886.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	---	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director	City Manager or Designee
Date	Attachment #5	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Risk Management

Terms: **Net 30 Days**

VENDOR: California Joint Powers Insurance Authority (CJPIA)

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT: McCarthy

VENDOR #: 07185

DESCRIPTION	PRICE
2015/16 All Risk Property Insurance (Property, Earthquake & Flood Mechanical Breakdown, Other Vehicles Physical Damage, Fire & Ambulance Physical Damage)	285,000.00
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 285,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.26.01.05580.000	285,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 285,000.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

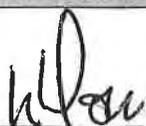
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	--	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director or Designee	City Manager or Designee
Date	Date	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# REQUISITION

DATE	DEPARTMENT
6/3/2015	

Terms: **Net 30 Days**

VENDOR: Greater Palm Springs Convention & Visitors Bureau

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 06035

DESCRIPTION	PRICE
2015/16 Transient Occupancy Tax (TOT) Funding	214,349.00
.014 of gross hotel sales/25%	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 214,349.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.27.05.05925.000	214,349.00
	-
	-
<b>TOTAL</b>	<b>\$ 214,349.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

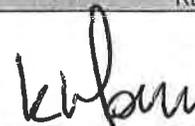
<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
		
Department Head or Designee	Finance Director or De	ity Manager or Designee
Date	Date	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/21/2015	Finance

Terms: **Net 30 Days**

VENDOR: Burrtec Waste & Recycling

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 00825

DESCRIPTION	PRICE
FY 2015/16 Solid Waste Fees Pass Through	905,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 905,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
248.27.08.05310.000	905,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 905,000.00</b>

PREPARED BY: Amy Dallosta

DATE: 5/21/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

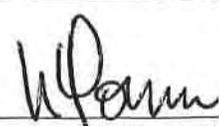
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director or Designee	Manager or Designee
Date		Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: Tyler Technologies, Inc.

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 01920

DESCRIPTION	PRICE
2015/16 Annual Financial Software Support (Eden)	38,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 38,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.51.01.05310.000	38,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 38,000.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

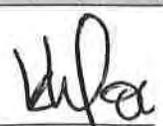
<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	--	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director or	City Manager or Designee
Date	Attachment #9	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: Casa Dorado Homeowners Assoc.

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 01025

DESCRIPTION	PRICE
2015/16 LLMD Zone A3 Pass Through	21,300.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 21,300.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
273.84.03.05330.000	21,300.00
	-
	-
<b>TOTAL</b>	<b>\$ 21,300.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

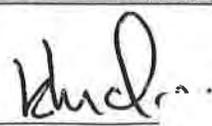
<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
	 Finance Director or C	
Department Head or Designee	Finance Director or C	City Manager or Designee
Date	Date	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: Cove at Indian Wells HOA

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 01945

DESCRIPTION	PRICE
2015/16 LLMD Zone A5B Pass Through	17,600.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 17,600.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
274.84.07.05330.000	17,600.00
	-
	-
<b>TOTAL</b>	<b>\$ 17,600.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

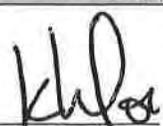
<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
	 Finance Director or I	
Department Head or Designee	Date	City Manager or Designee
		Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: Desert Horizons Owners Assoc.

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT: McCarthy

VENDOR #: 01511

DESCRIPTION	PRICE
2015/16 LLMD Zone E Pass Through	325,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 325,000.00</b>

ACCOUNT NUMBER		BUDGET AVAILABLE
279.84.18.05330.000	325,000.00	
	-	
	-	
<b>TOTAL</b>	<b>\$ 325,000.00</b>	

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director	City Manager or Designee
Date	Date	Date

Attachment #12



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: Sundance at Indian Wells HOA

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McCarthy

VENDOR #: 07284

DESCRIPTION	PRICE
2015/16 LLMD Zone A25 Pass Through	40,577.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 40,577.00</b>

ACCOUNT NUMBER		BUDGET AVAILABLE
286.84.25.05330.000	40,577.00	
	-	
	-	
<b>TOTAL</b>	<b>\$ 40,577.00</b>	

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

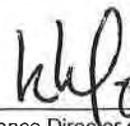
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director	City Manager or Designee
Date	Date	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
6/3/2015	Finance

Terms: **Net 30 Days**

VENDOR: Province Homeowners Assoc.

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT: McCarthy

VENDOR #: 01349

DESCRIPTION	PRICE
2015/16 LLMD Zone A26 Pass Through	159,500.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 159,500.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
287.84.26.05440.000	159,500.00
	-
	-
<b>TOTAL</b>	<b>\$ 159,500.00</b>

PREPARED BY: Amy Dallosta

DATE: 6/3/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

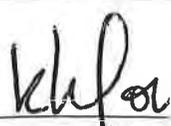
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	 Finance Director or Designee	City Manager or Designee
Date	Date	Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/26/2015	

Terms: **Net 30 Days**

VENDOR: GRANICUS

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT:

VENDOR #: 02910

DESCRIPTION	PRICE
2015/16 WEB STREAMING MONTHLY HOSTING AND MAINTENANCE	17,000.00
2015/16 LEGISTAR AND VOTECAST DISPLAY SOFTWARE AND SUPPORT	11,000.00
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 28,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.27.06.05310.000	17,000.00
101.27.06.05630.000	11,000.00
	-
<b>TOTAL</b>	<b>\$ 28,000.00</b>

PREPARED BY: NICK WERNER

DATE: 5/26/2015

**REQUISITION CHECKLIST:**

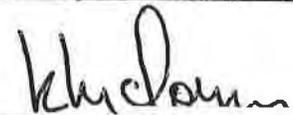
<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input checked="" type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
	 Finance Director	
Department Head or Designee	Date	City Manager or Designee
		Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/22/2015	Public Safety

Terms: **Net 30 Days**

VENDOR: Riverside County Sheriff Department

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: David Gassaway

VENDOR #: 06535

DESCRIPTION	PRICE
2015/2016 Sheriff Dept. Personnel (Lt., patrol, CSO, traffic, SET, utility, analyst, tech)	3,227,000.00
Vehicle mileage and maintenance	118,000.00
Booking fees	25,000.00
Motorcycle fuel	2,400.00
Other allocated costs (facility O&M, motorcycle maintenance)	105,000.00
Other miscellaneous costs	48,000.00
	-
<b>TOTAL</b>	<b>\$ 3,525,400.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.72.01.05330	3,545,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 3,545,000.00</b>

PREPARED BY: Cathy Terrones

DATE: 5/22/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee	 Finance Director	City Manager or Designee
Date: <u>5/26/15</u>		Date

Attachment #16



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/22/2015	Public Safety

Terms: **Net 30 Days**

VENDOR: Riverside County Sheriff Department  
 Attention: Technical Services Bureau

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: David Gassaway

VENDOR #: 06534

DESCRIPTION	PRICE
Records Management/CLETS	36,225.00
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 36,225.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.72.01.05330	36,225.00
	-
	-
<b>TOTAL</b>	<b>\$ 36,225.00</b>

PREPARED BY: Cathy Terrones

DATE: 5/22/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee	 Finance Director	 City Manager or Designee
5/26/15		
Date		Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/22/2015	Fire

Terms: **Net 30 Days**

VENDOR: Riverside County Fire Department

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: David Gassaway

VENDOR #: 06529

DESCRIPTION	PRICE
2015/2016 Fire protection, fire prevention, rescue and medical emergency services	3,040,996.00
Less: Fire Tax Credit	(2,692,279.00)
	-
2015/2016 Emergency Operations	68,000.00
	-
	-
	-
<b>TOTAL</b>	<b>\$ 416,717.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
228.73.01.05310	348,717.00
101.75.01.05330	68,000.00
	-
<b>TOTAL</b>	<b>\$ 416,717.00</b>

PREPARED BY: Cathy Terrones

DATE: 5/22/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Date: 5/26/15		 Date:
Department Head or Designee	Finance Director or Designee	City Manager or Designee



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/21/2015	City Manager

Terms: **Net 30 Days**

VENDOR: Joe A. Gonsalves & Sons  
 Sacramento CA

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: McKinney

VENDOR #: 04393

DESCRIPTION	PRICE
State of California Legislative Advocacy Services FY 2015-16	36,000.00
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 36,000.00</b>

ACCOUNT NUMBER		BUDGET AVAILABLE
101.21.01.05310.000	36,000.00	
	-	
	-	
<b>TOTAL</b>	<b>\$ 36,000.00</b>	

PREPARED BY: J. Lucas

DATE: 5/21/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

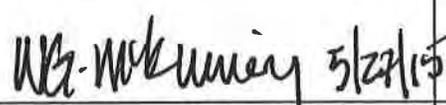
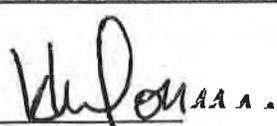
<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee	 Finance Director or De	 ty Manager or Designee
Date	Date	Date

Attachment #19



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# REQUISITION

DATE	DEPARTMENT
5/26/2015	Public Works

Terms: **Net 30 Days**

VENDOR: Coachella Valley Water District

VENDOR PHONE:

VENDOR #: 01140

VENDOR FAX:

DEPT. CONTACT: Seumalo

DESCRIPTION	PRICE
FY 15-16 Citywide Utilities	92,939.00
<b>TOTAL</b>	<b>92,939.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.27.04.05420.000	825.00
101.83.01.05420.000	3,121.00
101.84.20.05420.000	35,218.00
228.73.01.05420.000	725.00
271.84.01.05420.000	5,665.00
272.84.02.05420.000	3,450.00
276.84.11.05420.000	1,500.00
277.84.15.05420.000	10,000.00
278.84.17.05420.000	1,767.00
280.84.19.05420.000	5,495.00
281.84.21.05420.000	2,029.00
282.84.22.05420.000	12,000.00
283.84.23.05420.000	720.00
284.84.13.05420.000	624.00
285.84.24.05420.000	9,800.00
<b>TOTAL</b>	<b>92,939.00</b>

PREPARED BY: Mirian

DATE: 5/26/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Purchases (\$5,000 or less)</b>	<input type="checkbox"/> Attach Agreement (services only)	<input type="checkbox"/> Attach Insurance Certificate(s)(services only)
---	---	---

<input type="checkbox"/> <b>Intermediate Purchases (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b>	<b>Required Backup - Select All</b>
	<input type="checkbox"/> Price quotes from 3 vendors (attached) <input type="checkbox"/> Written Justification (attached)	<input type="checkbox"/> Attach Agreement (services only) <input type="checkbox"/> Attach Insurance Certificate(s) (services only)

<input checked="" type="checkbox"/> <b>Major Purchases (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b>	<b>Required Backup - Select All</b>
	<input checked="" type="checkbox"/> Formal Bidding <input checked="" type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Authorized Purchasing Alternatives	<input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Attach Agenda Copy & Staff Report <input checked="" type="checkbox"/> Attach PSA (services-only) <input checked="" type="checkbox"/> Attach Insurance Certificate(s) (services only)

<input type="checkbox"/> <b>Minor Construction (\$25,001 to \$100,000)</b>	<b>Procurement Method - Select One:</b>	<b>Required Backup - Select All</b>
	<input type="checkbox"/> Informal Bidding <input type="checkbox"/> Negotiation	<input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach Construction Contract <input type="checkbox"/> Attach Insurance Certificate(s) (services only)

<input type="checkbox"/> <b>Major Construction (\$100,001 or more)</b>	<b>Procurement Method - Select One:</b>	<b>Required Backup - Select All</b>
	<input type="checkbox"/> Formal Bidding <input type="checkbox"/> Request for Proposal (RFP) <input type="checkbox"/> Negotiation	<input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach Construction Contract <input type="checkbox"/> Attach Insurance Certificate(s) (services only)

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
<i>[Signature]</i>	<i>[Signature]</i>	
Department Head or Designee	Finance Director	City Manager
Date: <u>05/26/2015</u>		Date



CITY OF INDIAN WELLS  
44-950 ELDORADO DRIVE  
INDIAN WELLS, CA 92210  
(760) 346-2489

# REQUISITION

DATE	DEPARTMENT
5/26/2015	Public Works

Terms: Net 30 Days

VENDOR: Southern California Edison

VENDOR PHONE:

VENDOR FAX:

DEPT. CONTACT: Seumalo

VENDOR #: 07175

DESCRIPTION	PRICE
FY 15-16 Citywide Utilities	120,615.00
<b>TOTAL</b>	<b>120,615.00</b>

ACCOUNT NUMBER		BUDGET AVAILABLE
101.27.04.05420.000	26,010.00	
101.71.01.05420.000	3,371.00	
101.83.01.05420.000	14,867.00	
101.83.02.05420.000	14,121.00	
101.84.20.05420.000	8,244.00	
228.73.01.05420.000	16,823.00	
251.85.01.05420.000	1,279.00	
271.84.01.05420.000	800.00	
272.84.02.05420.000	550.00	
275.84.08.05420.000	29,000.00	
276.84.11.05420.000	500.00	
277.84.15.05420.000	1,200.00	
278.84.17.05420.000	200.00	
280.84.19.05420.000	217.00	
281.84.21.05420.000	150.00	
282.84.22.05420.000	578.00	
283.84.23.05420.000	230.00	
284.84.13.05420.000	75.00	
285.84.24.05420.000	2,400.00	
<b>TOTAL</b>	<b>120,615.00</b>	

PREPARED BY: Mirian

DATE: 5/26/2015

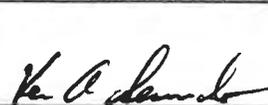
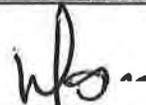
**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Purchases</b> (\$5,000 or less)	<input type="checkbox"/> Attach Agreement (services only)	<input type="checkbox"/> Attach Insurance Certificate(s)(services only)
<input type="checkbox"/> <b>Intermediate Purchases</b> (\$5,001 to \$25,000)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Price quotes from 3 vendors (attached) <input type="checkbox"/> Written Justification (attached)	<b>Required Backup - Select All</b> <input type="checkbox"/> Attach Agreement (services only) <input type="checkbox"/> Attach Insurance Certificate(s) (services only)
<input checked="" type="checkbox"/> <b>Major Purchases</b> (\$25,001 or more)	<b>Procurement Method - Select One:</b> <input checked="" type="checkbox"/> Formal Bidding <input checked="" type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Authorized Purchasing Alternatives	<b>Required Backup - Select All</b> <input type="checkbox"/> Council Approval Date & Item # <input type="checkbox"/> Attach Agenda Copy & Staff Report <input checked="" type="checkbox"/> Attach PSA (services only) <input checked="" type="checkbox"/> Attach Insurance Certificate(s) (services only)
<input type="checkbox"/> <b>Minor Construction</b> (\$25,001 to \$100,000)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Informal Bidding <input type="checkbox"/> Negotiation	<b>Required Backup - Select All</b> <input type="checkbox"/> Council Approval Date & Item # <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach Construction Contract <input type="checkbox"/> Attach Insurance Certificate(s) (services only)
<input type="checkbox"/> <b>Major Construction</b> (\$100,001 or more)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Request for Proposal (RFP) <input type="checkbox"/> Negotiation	<b>Required Backup - Select All</b> <input type="checkbox"/> Council Approval Date & Item # <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach Construction Contract <input type="checkbox"/> Attach Insurance Certificate(s) (services only)

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
		
Department Head or Designee	Date	Manager

05/26/2015

Attachment #21

Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/20/2015	Public Works

Terms: **Net 30 Days**

VENDOR: Perfect Images Janitorial, Inc.

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT: Ken Seumalo

VENDOR #: 06120

DESCRIPTION	PRICE
FY 15-16 Janitorial Maintenance Services for City Hall, Sheriff's Substation, Maintenance Building and 45-200 Club Dr.	41,940.00
Monthly Total \$3,495	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 41,940.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.83.01.05440.000	41,940.00
	-
	-
<b>TOTAL</b>	<b>\$ 41,940.00</b>

PREPARED BY: Mirian

DATE: 5/20/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b>	<b>Required for NEW Agreements - Select All</b>
	<input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached

The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b>	<b>Required for NEW Agreements - Select All</b>
	<input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b>	<b>Required - Select All</b>
	<input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input checked="" type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: <u>1-01-15</u> to <u>6-30-19</u> Insurance Active: <u>1-08-15</u> to <u>1-08-16</u> <input type="checkbox"/> Written Justification for exceptions	<input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached

INSURANCE APPROVAL: \_\_\_\_\_  
 Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
<i>Ken A. Seumalo</i> 05/20/2015	<i>W. Seumalo</i>	
Department Head or Designee	Finance Director or	City Manager or Designee
Date	Date	Date





CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# REQUISITION

DATE	DEPARTMENT
5/19/2015	Public Works

Terms: **Net 30 Days**

VENDOR: Burrtec Waste & Recycling

VENDOR PHONE:

VENDOR FAX:

DEPT. CONTACT: Ken Seumalo

VENDOR #: 00825

DESCRIPTION	PRICE
FY 15-16 Recycling Coordinator Services	35,000.00
<b>TOTAL</b>	<b>35,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
247.27.08.05310.000	35,000.00
<b>TOTAL</b>	<b>35,000.00</b>

PREPARED BY: Mirian

DATE: 5/19/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Purchases</b> (\$5,000 or less)	<input checked="" type="checkbox"/> Attach Agreement (services only)	<input checked="" type="checkbox"/> Attach Insurance Certificate(s)(services only)
<input type="checkbox"/> <b>Intermediate Purchases</b> (\$5,001 to \$25,000)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Price quotes from 3 vendors (attached) <input type="checkbox"/> Written Justification (attached)	<b>Required Backup - Select All</b> <input type="checkbox"/> Attach Agreement (services only) <input type="checkbox"/> Attach Insurance Certificate(s) (services only)
<input checked="" type="checkbox"/> <b>Major Purchases</b> (\$25,001 or more)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation	<b>Required Backup - Select All</b> <input type="checkbox"/> Council Approval Date & Item # <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach PSA (services only) <input type="checkbox"/> Attach Insurance Certificate(s) (services only)
<input type="checkbox"/> <b>Minor Construction</b> (\$25,001 to \$100,000)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Informal Bidding <input type="checkbox"/> Negotiation	<b>Required Backup - Select All</b> <input type="checkbox"/> Council Approval Date & Item # <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach Construction Contract <input type="checkbox"/> Attach Insurance Certificate(s) (services only)
<input type="checkbox"/> <b>Major Construction</b> (\$100,001 or more)	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Request for Proposal (RFP) <input type="checkbox"/> Negotiation	<b>Required Backup - Select All</b> <input type="checkbox"/> Council Approval Date & Item # <input type="checkbox"/> Attach Agenda Copy & Staff Report <input type="checkbox"/> Attach Construction Contract <input type="checkbox"/> Attach Insurance Certificate(s) (services only)

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
Department Head or Designee	Finance Director	City Manager
<u>05/20/2015</u>		Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/8/2015	Building

Terms: **Net 30 Days**

VENDOR: B.G. Structural Engineering

VENDOR PHONE:  
 VENDOR FAX:  
 VENDOR EMAIL:  
 DEPT. CONTACT:

VENDOR #: 00408

DESCRIPTION	PRICE
15/16 Plan Check Services - Building	100,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 100,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.42.01.05310.000	100,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 100,000.00</b>

PREPARED BY: Sonia Hapner DATE: 5/8/2015

**REQUISITION CHECKLIST:**

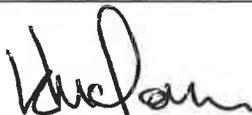
<input type="checkbox"/>	<b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b>	<b>Required for NEW Agreements - Select All</b>
		<input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached

The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.

<input type="checkbox"/>	<b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b>	<b>Required for NEW Agreements - Select All</b>
		<input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached

<input checked="" type="checkbox"/>	<b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b>	<b>Required - Select All</b>
		<input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input checked="" type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: <u>7/11/13</u> to <u>until Term</u> Insurance Active: <u>10/29/14</u> to <u>10/29/15</u> <input type="checkbox"/> Written Justification for exceptions	<input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached

INSURANCE APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Risk Manager

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 5-26-15		
Department Head or Designee	Finance Director or	City Manager or Designee
Date		Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/8/2015	Building

Terms: **Net 30 Days**

VENDOR: R.A. Structural Engineering

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT:

VENDOR #: 00408

DESCRIPTION	PRICE
15/16 Plan Check Services - Building Dept.	60,000.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 60,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.42.01.05310.000	60,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 60,000.00</b>

PREPARED BY: Sonia Hapner DATE: 5/8/2015

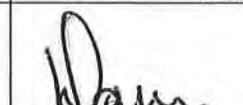
**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input checked="" type="checkbox"/> Copy of agreement & Insurance atch'd Term Dates: <u>7/11/13</u> to <u>until term</u> Insurance Active: <u>8/05/14</u> to <u>8/20/15</u> <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	---	---

INSURANCE APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Risk Manager

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 5-26-15 Department Head or Designee      Date	 Finance Director or I	 City Manager or Designee      Date



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/22/2015	Code Enforcement

Terms: **Net 30 Days**

VENDOR: Vacation Rental Compliance

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT:

VENDOR #: 07846

DESCRIPTION	PRICE
15/16 Short-term vacation rental compliance program and management	34,800.00
	-
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 34,800.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
101.71.02.05330.000	34,800.00
	-
	-
<b>TOTAL</b>	<b>\$ 34,800.00</b>

PREPARED BY: Sonia Hapner DATE: 5/22/2015

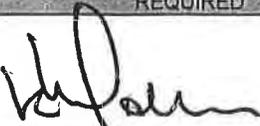
**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	--	---

<input checked="" type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input checked="" type="checkbox"/> Continuation of Agreement <input checked="" type="checkbox"/> Copy of agreement & Insurance attach'd Term Dates: <u>03/6/14</u> to <u>6/30/16</u> Insurance Active: <u>5/29/14</u> to <u>05/29/15</u> <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
--	---	---

INSURANCE APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Risk Manager

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee	 Finance Director	 City Manager or Designee
Date: <u>5.26.15</u>		Date

Attachment #27



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# SERVICES REQUISITION

DATE	DEPARTMENT
5/26/2015	FIRE

Terms: **Net 30 Days**

VENDOR: Palm Desert, City of

VENDOR PHONE:

VENDOR FAX:

VENDOR EMAIL:

DEPT. CONTACT:

VENDOR #: 06021

DESCRIPTION	PRICE
FY 2015/16 Ladder Truck Services (IW Portion)	425,000.00
	-
	-
	-
	-
	-
<b>TOTAL</b>	<b>\$ 425,000.00</b>

ACCOUNT NUMBER	BUDGET AVAILABLE
228.73.01.05330.000	425,000.00
	-
	-
<b>TOTAL</b>	<b>\$ 425,000.00</b>

PREPARED BY: Amy Dallosa

DATE: 5/26/2015

**REQUISITION CHECKLIST:**

<input type="checkbox"/> <b>Minor Services (\$1 to \$5,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Department Head Authorized <input type="checkbox"/> 3 Vendor Price Quotes/Bids, if applicable <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached, if applicable <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
	The Finance Department reserves the right to request vendor price quotes/bids for purchases between \$1 to \$5,000.	

<input type="checkbox"/> <b>Intermediate Services (\$5,001 to \$25,000)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> 3 Vendor Price Quotes/Bids <input type="checkbox"/> Continuation of Agreement (complete below): <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Short-Form Service Agreement or Professional/Maint Service Agreement attached <input type="checkbox"/> 3 Vendor Price Quotes/Bids attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

<input type="checkbox"/> <b>Major Services (\$25,001 or more)</b>	<b>Procurement Method - Select One:</b> <input type="checkbox"/> Formal Bidding <input type="checkbox"/> Negotiation <input type="checkbox"/> Continuation of Agreement <input type="checkbox"/> Copy of agreement & Insurance attch'd Term Dates: _____ to _____ Insurance Active: _____ to _____ <input type="checkbox"/> Written Justification for exceptions	<b>Required - Select All</b> <input type="checkbox"/> Council Approval Date & Item # _____ <input type="checkbox"/> Copy of Agenda item attached <input type="checkbox"/> Copy of Staff Report attached <b>Required for NEW Agreements - Select All</b> <input type="checkbox"/> Professional/Maint Service Agreement attached <input type="checkbox"/> Insurance Certificate(s) & Endorsement(s) attached <input type="checkbox"/> W-9 or City 1099 Information Request Form attached
---	---	---

INSURANCE APPROVAL: \_\_\_\_\_

Risk Manager

DATE: \_\_\_\_\_

REQUIRED	REQUIRED	REQUIRED FOR OVER \$25,000
 Department Head or Designee	 Finance Director	City Manager or Designee
5/27/15		
Date	Date	Date

Attachment #28



Legislation Text

---

File #: 1157-15, Version: 1

---

*Indian Wells City Council June 3, 2015*

*Staff Report - Finance*

**Approve Change Order with Best Best & Krieger, LLP for Litigation Services  
RECOMMENDED ACTIONS:**

Council **APPROVES** a change order in the amount of \$44,700 with Best Best and Krieger, LLP for litigation services; and

**APPROVES** a supplemental appropriation in the amount of \$44,700 for same.

**DISCUSSION:**

Best Best and Krieger (BB&K) anticipates final legal fees pursuant to the matter of Douglas Hanson v. City of Indian Wells, et al., Case No. PSC 1405730 will total \$69,700. Staff opened a purchase order to BB&K for \$25,000 at the beginning of the litigation. Since opening the purchase order, the City has paid invoices totaling \$22,806.

BB&K has billed an additional \$46,894 to complete the litigation, which remains unpaid. Authorization for payment of litigation services above \$25,000 requires Council authority.

**FISCAL IMPACT:**

A supplemental appropriation is necessary to fund the change order amount of \$44,700. This is a General Fund appropriation from the City Attorney Program account number 101.31.01.05310.0251.

**ATTACHMENT:**

1. Best Best & Krieger Change Order



CITY OF INDIAN WELLS  
 44-950 ELDORADO DRIVE  
 INDIAN WELLS, CA 92210  
 (760) 346-2489

# CHANGE ORDER

DATE	DEPARTMENT
6/3/2015	City Attorney

VENDOR: Best, Best & Krieger

VENDOR #: 00547

PURCHASE ORDER # 011932

**PO DESCRIPTION:**

2014/15 D.Hanson vs. City of Indian Wells Legal Services

**JUSTIFICATION:**

Increase in cost due to litigation

Account Number	Original Amount	Increase (Decrease)	Adjusted Total	Budget Available
101.31.01.05310.251	25,000.00	44,700.00	69,700.00	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
<b>TOTAL:</b>	<b>25,000.00</b>	<b>44,700.00</b>	<b>69,700.00</b>	

Prepared By: Amy Dallosa

Date: 06/03/15

- Change Orders for less than \$25,000, and within the appropriated budget, may be authorized by the Finance Director
- Change Orders in excess of \$25,000 must be authorized by the City Council on the consent calendar.
- Change Orders which cause the original purchase order to exceed \$25,000 must be authorized by the City Council on the consent calendar.
- Multiple change orders which cumulatively exceed \$25,000 must be authorized by the City Council on the consent calendar.

Change Order Checklist:

- A signed Professional Services Agreement (if adjusted amount is over \$25,000)
- A signed Contract Amendment

Insurance Certificate(s) and indemnification.

\_\_\_\_\_ Risk Manager Approval

Copy of 3rd Party Reimbursement Request for Funds (if required)

**AUTHORIZED SIGNATURES**

Required for all adjustments	Required for all adjustments	Required for increases over \$25,000
	 _____ Department Head	
		_____ City Manager
		_____ Date

City Council Approval:

Meeting Attachment #1

Item No.



## Legislation Text

---

File #: 1155-15, Version: 1

---

### *Indian Wells City Council* *Staff Report - Finance*

*June 3, 2015*

Receive and File the City Treasurer's Report for April 2015  
RECOMMENDED ACTION:

Council RECEIVES and FILES the City Treasurer's Report for the month of April 2015.  
DISCUSSION:

#### Background:

Staff provides Council with a monthly update to the Treasurer's Report. The Report presents the City's cash activity and investment portfolio and provides reconciliation between investment balances and the General Ledger. Specifically, the report provides information on the types of investments, dates of maturities, costs, updated market value of securities, and rates of interest earned in the portfolio.

Related to the Treasurer's report, the City maintains a written investment policy in compliance with legal requirements of Government Code section 53600 and governs the investments made by the City. The City invests in U.S. treasuries, federal agency securities, medium term corporate notes, municipal bonds, federally insured certificates of deposit, and overnight cash investments. Criteria for selecting investments in order of priority are: (1) safety, (2) liquidity and (3) yield.

As of April 30, 2015:

- The City's cash and investments totaled \$52,274,196.
- The City's portfolio earned a 1.225% rate of return.

#### ATTACHMENT:

1. Treasurer's Report for April 2015.

## NET CASH & INVESTMENT SUMMARY APRIL, 2015

<b><u>UNRESTRICTED FUNDS</u></b>	<b><u>April 2015</u></b>	<b><u>April 2014</u></b>
<b>GENERAL FUND</b>		
101- GENERAL	\$ 8,342,737.61	\$ 6,054,216.93
<b>TOTAL GENERAL FUND</b>	<b><u>8,342,737.61</u></b>	<b><u>6,054,216.93</u></b>

### **RESTRICTED FUNDS**

#### **SPECIAL REVENUE FUNDS**

202 - TRAFFIC SAFETY	0.34	0.44
203 - PUBLIC SAFETY 1/2 CENT SALES TAX	11,723.57	7,535.68
204 - MEASURE "A"	35,057.99	33,682.35
209 - F.A.M.D. #1	2,257,080.15	2,113,942.76
210 - SCAQMD (VEHICLE REG.)	550.83	1.40
211 - AB 3229 COPS FUNDING	0.14	1,338.14
214 - GAS TAX 2103 MAINTENANCE	30,260.76	22,593.36
215 - GAS TAX 2105 MAINTENANCE	9,877.81	0.79
216 - GAS TAX 2106 CONSTRUCT/MAINT	2,597.30	0.49
217 - GAS TAX 2107 MAINTENANCE	0.51	0.92
218 - GAS TAX 2107.5 ENG./ADMIN	3,868.16	8,163.63
228 - EMERG. UPGRADE SERVICES	3,281,629.64	3,307,656.37
247 - AB 939 RECYCLING FUND	249,241.36	198,403.37
248 - SOLID WASTE	211,650.26	203,304.73
251 - STREET LIGHTING DISTRICT 2000-1	4,675.34	3,703.63
253- INDIAN WELLS VILLAS OPERATIONS	976,685.31	305,220.12
254- MOUNTAIN VIEW VILLAS OPERATIONS	951,241.12	332,272.00
256- HOUSING AUTHORITY	2,747,082.06	2,925,379.56
260 - IWGR OPERATIONS	1,466,069.54	1,153,060.54
271 - ELDORADO DRIVE LLMD	85,858.74	81,930.97
272 - MONTECITO/STARDUST LLMD	(1,455.43)	1,502.33
273 - CASA DORADO LLMD	1,018.00	1,032.00
274 - THE COVE LLMD	1,015.00	1,028.00
275 - SH 111/IWGR (ENTRANCE) LLMD	263,022.45	280,043.61
276 - CLUB/IW LANE LLMD	50,876.52	49,043.13
277 - COLONY LLMD	24,688.97	29,893.37
278 - COLONY COV ESTATES LLMD	57,377.17	53,380.38
279 - DESERT HORIZONS LLMD	5,234.00	5,476.00
280 - MOUNTAIN GATE LLMD	69,583.46	70,808.44
281 - MOUNTAIN GATE ESTATES LLMD	39,069.46	34,577.71
282 - VILLAGIO LLMD	210,208.20	199,031.99
283 - VAIDYA LLMD	29,385.18	30,646.42
284 - CLUB, SOUTH OF 111 LLMD	9,514.41	9,410.26
285 - MONTELENA LLMD	4,039.10	11,108.31
286 - SUNDANCE LLMD	5,049.00	2,051.00
287 - PROVINCE LLMD	5,191.00	5,364.00
288 - PROVINCE DBAD	453,388.22	391,692.59
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b><u>13,552,355.64</u></b>	<b><u>11,874,280.79</u></b>

#### **CAPITAL PROJECT FUNDS**

314 - PARK-IN-LIEU FEES	0.20	0.20
315 - CITYWIDE PUBLIC IMPROVEMENT FEE	0.26	62,560.26
316 - CAPITAL IMPROVEMENT	3,849,848.47	3,304,553.63
319 - ART IN PUBLIC PLACES	405,254.25	393,113.05
321 - HIGHWAY 111 CIRCULATION IMP FEE	0.70	9.70
<b>TOTAL CAPITAL PROJECT FUNDS</b>	<b><u>4,255,103.88</u></b>	<b><u>3,760,236.84</u></b>

CITY OF INDIAN WELLS  
**NET CASH & INVESTMENT SUMMARY APRIL, 2015**  
 PAGE 2

**RESTRICTED FUNDS (Cont.)**

	<b><u>April</u></b>	<b><u>April</u></b>
	<b>2015</b>	<b>2014</b>
<b>REPLACEMENT FUNDS</b>		
326 - INFRASTRUCTURE CAPITAL	7,095,414.00	6,982,606.00
327 - FF&E ROLLING STOCK CAPITAL	2,322,617.00	2,285,690.00
328 - GOLF RESORT CAPITAL	4,025,322.00	3,961,330.00
329 - BUILDING & STRUCTURES CAPITAL	3,354,063.00	2,257,530.00
330 - FACILITIES CAPITAL	2,322,683.00	2,285,750.00
<b>TOTAL REPLACEMENT FUNDS</b>	<b><u>19,120,099.00</u></b>	<b><u>17,772,906.00</u></b>
<b>SUCCESSOR AGENCY FUNDS</b>		
453 - RDA (WHITEWATER)	4,399,609.98	1,031,303.03
456 - RDA OBLIGATION RETIREMENT	0.00	0.00
<b>TOTAL SUCCESSOR AGENCY FUNDS</b>	<b><u>4,399,609.98</u></b>	<b><u>1,031,303.03</u></b>
<b>INTERNAL SERVICE FUNDS</b>		
601 - OPEB BENEFIT FUND	1,224,572.50	190,833.09
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b><u>1,224,572.50</u></b>	<b><u>190,833.09</u></b>
<b>RESERVE FUNDS</b>		
602 - COMPENSATED ABSENCES	549,358.00	540,623.00
603 - SELF INSURANCE	0.00	121,147.00
<b>TOTAL RESERVE FUNDS</b>	<b><u>549,358.00</u></b>	<b><u>661,770.00</u></b>
<b>TRUST &amp; AGENCY FUNDS</b>		
732 - SPECIAL DEPOSITS	619,357.75	1,156,848.01
760 - VISITOR COMMITTEE	75,951.51	187,866.66
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	<b><u>695,309.26</u></b>	<b><u>1,344,714.67</u></b>
<b>TOTAL ALL FUNDS</b>	<b><u><u>52,139,145.87</u></u></b>	<b><u><u>42,690,261.35</u></u></b>
<b>FISCAL AGENTS</b>		
253 - INDIAN WELLS VILLAS	63,709.69	699,282.20
254 - MOUNTAIN VIEW VILLAS	293,989.41	691,650.74
260 - INDIAN WELLS GOLF RESORT	1,040,899.36	1,496,363.85
453 - UNION BANK OF CALIFORNIA TRUSTEE	780,768.88	780,738.01
<b>TOTAL FISCAL AGENTS</b>	<b><u>2,179,367.34</u></b>	<b><u>3,668,034.80</u></b>
<b>TOTAL ALL FUNDS &amp; FISCAL AGENTS</b>	<b><u>\$ 54,318,513.21</u></b>	<b><u>\$ 46,358,296.15</u></b>
<b>UNRESTRICTED FUNDS</b>	<b>8,342,737.61</b>	<b>6,054,216.93</b>
<b>RESTRICTED FUNDS</b>	<b><u>45,975,775.60</u></b>	<b><u>40,304,079.22</u></b>
	<b><u>\$ 54,318,513.21</u></b>	<b><u>\$ 46,358,296.15</u></b>

City of Indian Wells  
**Bank Reconciliation Report - City Held Cash**  
 Finance Department

MONTH: **April 30, 2015**

Investment #	Investment Type	Investment Description	Book Value
<b>Bank Checking &amp; Sweep</b>			
1		Pacific Western Bank - Sweep 45-301117	\$ 1,557,708.16
2		Pacific Western Bank - Accts. Payable 45-523411	0.00
3		Pacific Western Bank - Payroll 45-501752	0.00
4		Union Bank of CA - Sweep Investment 217-0000121	50,080.97
19		Petty Cash	1,400.00
			<b>1,609,189.13</b>
<b>Managed Pool Accounts</b>			
21		Local Agency Investment Fund - City 98-33-385	15,385,069.17
			<b>15,385,069.17</b>
<b>Bank Certificates of Deposit</b>			
316		Certificate of Deposit-GE Capital Retail Bank 36161NYT9	250,000.00
317		Certificate of Deposit-Ally Bank 02005QF65	250,000.00
329		Certificate of Deposit-Sallie Mae	250,000.00
330		Certificate of Deposit-SAFR National Bank	250,000.00
336		Certificate of Deposit-Wells Fargo Bank 94986TLX3	250,000.00
337		Certificate of Deposit-Am Ex Centurion 02587DKR8	250,000.00
338		Certificate of Deposit-Goldman Sachs Bank 38143A5L5	250,000.00
339		Certificate of Deposit-JP Morgan Chase 48124JSY5	250,000.00
348		Certificate of Deposit-Citicorp Bank 17284CJG0	250,000.00
349		Certificate of Deposit-Compass Bank 20451PBG0	250,000.00
350		Certificate of Deposit-Am Ex Centurion 02587CAJ9	250,000.00
351		Certificate of Deposit-Barklays Bank 06740KHK6	250,000.00
353		Certificate of Deposit-People's United Bank 71270QGS9	250,000.00
354		Certificate of Deposit-Capital One Bank 140420NX4	250,000.00
355		Certificate of Deposit-State Bank of India NY, NY 8562842	250,000.00
358		Certificate of Deposit-BMW Bank North America	250,000.00
360		Certificate of Deposit-Security Federal 81423LBN1	250,000.00
361		Certificate of Deposit-First Bank of Highland 319141CQ8	250,000.00
362		Certificate of Deposit-Discover Bank 254672HV3	250,000.00
364		Certificate of Deposit-Pacific Western Bank	250,000.00
			<b>5,000,000.00</b>
<b>Medium Term Corporate Notes</b>			
278		Goldman Sachs Mid Term Corp Note 38141EA74	1,001,355.84
280		Bank of America Mid Term Corp Note 06051GED	1,001,148.33
296		Barclays Bank Corporate Note 06738JVS0	1,000,000.00
322		AT&T Inc. 00206RBF8	1,001,997.19
331		JP Morgan 46625HJG6	1,001,642.74
346		General Electric Cap Corp 36962G6W9	1,004,925.64
369		GE Capital Financial 36163FP64	245,000.00
373		Caterpillar Financial Services Corp 14912L6F3	1,018,815.79
			<b>7,274,885.53</b>
<b>Federal Agency Issues</b>			
326		Federal Farm Credit 3133EAA81	2,000,000.00
332		Federal Home Loan Bank 313381YG4	2,000,000.00
333		Federal National Mortgage Assoc 3136G1AP4	1,000,000.00
334		Freddie Mac 3134G33S7	1,000,000.00
335		Fannie Mae 3136GICF4	1,000,000.00
340		Federal Home Loan Bank 313381YN9	1,000,000.00
341		Federal Farm Credit Bank 3133EC7L2	999,338.54
342		Federal Farm Credit Bank 3133ECDX9	998,900.85
344		Federal Home Loan Mtg Corp 3134G43H9	2,000,000.00
345		Federal National Mortgage Assn 313G0WVN9	2,000,000.00
347		Federal National Mortgage Assn 3136G1FL8	1,006,812.28
352		Fannie Mae 3136G26H5	2,000,000.00
356		Fannie Mae 3136G26U6	2,000,000.00
357		Fannie Mae 3136G26N2	1,000,000.00
359		Federal Home Loan Bank 3130A2VJ2	1,000,000.00
367		Federal Home Loan Bank 3130A4S52	1,000,000.00
368		Federal Home Loan Bank 3130A4S86	1,000,000.00
			<b>23,005,051.67</b>
<b>Total Pooled Cash and Investments</b>			<b>\$ 52,274,195.50</b>
Fair Value Increase (over cost)			(109,192.70)
<b>Outstanding items</b>			
Outstanding Warrants/Wire Transfers			(16,742.95)
Reconciliation Item			(10,907.59)
Credit Card in Transit			1,793.61
<b>Total Outstanding Items</b>			<b>(25,856.93)</b>
<b>Reconciled Bank Balance</b>			<b>\$ 52,139,145.87</b>
<b>General Ledger Balance</b>			<b>\$ 52,139,145.87</b>



The City of Indian Wells  
 Portfolio Management  
 Portfolio Summary  
 April 30, 2015

City of Indian Wells  
 44-950 Eldorado Drive  
 Indian Wells CA 92210  
 (760)346-2489

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Bank Certificates of Deposit	5,000,000.00	5,039,775.50	5,000,000.00	9.56	1,544	1,012	1.492	1.513
Certificates of Deposit	245,000.00	245,294.00	245,000.00	0.47	1,830	1,809	1.775	1.800
Managed Pool Accounts - LAIF	15,385,069.17	15,385,069.17	15,385,069.17	29.43	1	1	0.279	0.283
Money Market Sweep/Checking Account	1,609,189.13	1,609,189.13	1,609,189.13	3.08	1	1	0.246	0.250
Medium Term Corporate Notes	7,000,000.00	7,072,430.00	7,029,885.53	13.45	1,749	755	2.311	2.344
Federal Agency Issues - Callables	23,000,000.00	22,981,260.00	23,005,051.67	44.01	2,029	1,447	1.493	1.513
<b>Investments</b>	<b>52,239,258.30</b>	<b>52,333,017.80</b>	<b>52,274,195.50</b>	<b>100.00%</b>	<b>1,285</b>	<b>844</b>	<b>1.209</b>	<b>1.225</b>

Total Earnings	April 30 Month Ending	Fiscal Year To Date
Current Year	52,874.59	440,664.43
<b>Average Daily Balance</b>	<b>50,784,022.07</b>	
<b>Effective Rate of Return</b>	<b>1.27%</b>	

The above investments are consistent with the City's investment policy and allowable under current legislation of the State of California. Investments were purchased using safety, liquidity, and yield as criteria. In addition, cash flow from revenue and maturing investments will be sufficient to cover expenditures for the next six months. All securities are "Marked-to-Market" on a monthly basis.

  
 Kevin McCarthy, Finance Director

Reporting period 04/01/2015-04/30/2015

Run Date: 05/13/2015 - 12:01

Portfolio CITY  
 AP  
 PM (PRF\_PM1) 7.3.0  
 Report Ver. 7.3.3

**The City of Indian Wells  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
<b>Bank Certificates of Deposit</b>												
7865802B5	330	SAFR National Bank		08/28/2012	250,000.00	250,395.00	250,000.00	0.800		0.789	119	08/28/2015
SYS364	364	Pacific Western Bank		03/10/2015	250,000.00	250,000.00	250,000.00	1.000		1.000	345	04/10/2016
SYS317	317	Ally Bank		05/23/2012	250,000.00	252,347.50	250,000.00	1.250		1.233	388	05/23/2016
795450NW1	329	Sallie Mae		08/15/2012	250,000.00	252,712.50	250,000.00	1.250		1.233	472	08/15/2016
38143A5L5	338	Goldman Sachs Bank		02/06/2013	250,000.00	251,142.50	250,000.00	1.050		1.036	647	02/06/2017
SYS316	316	GE Capital Retail Bank		05/25/2012	250,000.00	254,390.00	250,000.00	1.800		1.800	755	05/25/2017
17284CJG0	348	CIT BANK		07/24/2013	250,000.00	252,922.50	250,000.00	1.400		1.381	815	07/24/2017
02587DKR8	337	American Express Centurion		02/06/2013	250,000.00	252,762.50	250,000.00	1.700		1.677	824	08/02/2017
319141CQ8	361	FIRST BANK OF HIGHLAND		10/15/2014	250,000.00	250,470.00	250,000.00	1.250		1.233	899	10/16/2017
81423LBN1	360	SECURITY FEDERAL		10/15/2014	250,000.00	250,530.00	250,000.00	1.250		1.233	899	10/16/2017
94986TLX3	336	Wells Fargo Bank		01/30/2013	250,000.00	251,418.00	250,000.00	0.850		0.838	1,006	01/31/2018
48124JSY5	339	JP Morgan Chase		02/27/2013	250,000.00	249,395.00	250,000.00	1.125		1.110	1,025	02/19/2018
20451PBG0	349	Compass Bank		07/24/2013	250,000.00	255,422.50	250,000.00	1.700		1.677	1,180	07/24/2018
254672HV3	362	Discover Bank		02/25/2015	250,000.00	251,940.00	250,000.00	1.600		1.578	1,396	02/25/2019
06740KHK6	351	Barclays Bank PLC		07/23/2014	250,000.00	252,617.50	250,000.00	2.100		2.071	1,544	07/23/2019
02587CAJ9	350	American Express Bank FSB		07/24/2014	250,000.00	252,720.00	250,000.00	2.000		1.973	1,545	07/24/2019
140420NX4	354	Capital One Bank CD		09/10/2014	250,000.00	252,112.50	250,000.00	1.900		1.874	1,593	09/10/2019
71270QGS9	353	People's United Bank CD		09/10/2014	250,000.00	252,110.00	250,000.00	1.950	AAA	1.923	1,593	09/10/2019
856284Z98	355	State Bank of India NY, NY CD		09/11/2014	250,000.00	252,300.00	250,000.00	2.150		2.121	1,594	09/11/2019
05580AAW4	358	BMW BANK NORTH AMERICA		09/26/2014	250,000.00	252,067.50	250,000.00	2.100		2.071	1,609	09/26/2019
<b>Subtotal and Average</b>			<b>5,000,000.00</b>		<b>5,000,000.00</b>	<b>5,039,775.50</b>	<b>5,000,000.00</b>			<b>1.492</b>	<b>1,012</b>	
<b>Certificates of Deposit</b>												
36163FP64	369	GE Capital Financial inc		04/10/2015	245,000.00	245,294.00	245,000.00	1.800		1.775	1,809	04/13/2020
<b>Subtotal and Average</b>			<b>171,500.00</b>		<b>245,000.00</b>	<b>245,294.00</b>	<b>245,000.00</b>			<b>1.775</b>	<b>1,809</b>	
<b>Managed Pool Accounts - LAIF</b>												
SYS21	21	LAIF - City			15,385,069.17	15,385,069.17	15,385,069.17	0.283		0.279	1	
SYS23	23	LAIF - Redevelopment			0.00	0.00	0.00	0.233		0.230	1	
<b>Subtotal and Average</b>			<b>14,286,806.49</b>		<b>15,385,069.17</b>	<b>15,385,069.17</b>	<b>15,385,069.17</b>			<b>0.279</b>	<b>1</b>	
<b>Money Market Sweep/Checking Account</b>												
SYS1	1	Pacific Western Bank			1,557,708.16	1,557,708.16	1,557,708.16	0.250		0.247	1	
SYS2	2	Pacific Western - Acct Payable		07/01/2014	0.00	0.00	0.00			0.000	1	
SYS3	3	Pacific Western-Payroll		07/01/2014	0.00	0.00	0.00			0.000	1	

**The City of Indian Wells  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
<b>Money Market Sweep/Checking Account</b>												
SYS4	4	Union Bank-Checking			50,080.97	50,080.97	50,080.97	0.250		0.247	1	
SYS19	19	Petty Cash		07/01/2014	1,400.00	1,400.00	1,400.00			0.000	1	
<b>Subtotal and Average</b>			<b>1,473,852.75</b>		<b>1,609,189.13</b>	<b>1,609,189.13</b>	<b>1,609,189.13</b>			<b>0.246</b>	<b>1</b>	
<b>Medium Term Corporate Notes</b>												
38141EA74	278	Goldman Sachs Group Inc		02/02/2011	1,000,000.00	1,007,530.00	1,001,355.84	3.700	AA	3.072	92	08/01/2015
06051GED	280	Bank of America		02/02/2011	1,000,000.00	1,009,960.00	1,001,148.33	3.700		3.254	123	09/01/2015
06738JVS0	296	Barclays Bank PLC		10/27/2011	1,000,000.00	1,020,290.00	1,000,000.00	3.500	AA	3.452	545	10/27/2016
00206RBF8	322	AT&T INC		06/21/2012	1,000,000.00	1,005,330.00	1,001,997.19	1.600		1.479	762	06/01/2017
46625HJG6	331	J P Morgan		01/28/2013	1,000,000.00	1,006,260.00	1,001,642.74	1.800		1.713	1,000	01/25/2018
36962G6W9	346	General Elec. Cap Crp		05/01/2013	1,000,000.00	1,011,000.00	1,004,925.64	1.625		1.430	1,067	04/02/2018
14912L6F3	373	Catapillar Financial Services		04/28/2015	1,000,000.00	1,012,060.00	1,018,815.79	2.250		1.795	1,675	12/01/2019
<b>Subtotal and Average</b>			<b>6,846,773.76</b>		<b>7,000,000.00</b>	<b>7,072,430.00</b>	<b>7,029,885.53</b>			<b>2.311</b>	<b>755</b>	
<b>Federal Agency Issues - Callables</b>												
3133EAA81	326	Fed. Farm Credit Bank		07/30/2012	2,000,000.00	1,998,340.00	2,000,000.00	0.780		0.769	640	01/30/2017
3136G1AP4	333	Fed. Nat'l Mortgage Assoc		01/24/2013	1,000,000.00	997,660.00	1,000,000.00	0.750		1.094	997	01/22/2018
313381YG4	332	Fed. Home Loan Bank		02/20/2013	2,000,000.00	1,991,760.00	2,000,000.00	1.000		0.986	1,026	02/20/2018
3134G43H9	344	Fed. Home Loan Mtg Corp		04/30/2013	2,000,000.00	1,991,100.00	2,000,000.00	1.060		1.045	1,095	04/30/2018
3135G0WN9	345	Fed. Nat'l Mortgage Assoc		04/30/2013	2,000,000.00	1,984,000.00	2,000,000.00	1.000		0.986	1,095	04/30/2018
3134G33S7	334	Fed. Home Loan Mtg Corp		01/24/2013	1,000,000.00	996,480.00	1,000,000.00	1.000		0.986	1,172	07/16/2018
3136G1CF4	335	Fed. Nat'l Mortgage Assoc		01/30/2013	1,000,000.00	993,820.00	1,000,000.00	1.000	AAA	0.986	1,186	07/30/2018
3136G26N2	357	Fed. Home Loan Mtg Corp		09/26/2014	1,000,000.00	1,013,020.00	1,000,000.00	1.600		1.578	1,244	09/26/2018
3133EC7L2	341	Fed. Farm Credit Bank		03/22/2013	1,000,000.00	991,310.00	999,338.54	1.290		1.289	1,505	06/14/2019
3136G26H5	352	Fed. Nat'l Mortgage Assoc		09/30/2014	2,000,000.00	2,011,200.00	2,000,000.00	2.000		1.973	1,613	09/30/2019
3136G26U6	356	Fed. Nat'l Mortgage Assn (c)		10/07/2014	2,000,000.00	2,029,920.00	2,000,000.00	2.000	AAA	1.973	1,630	10/17/2019
3130A4S52	367	Fed. Home Loan Bank		03/30/2015	1,000,000.00	997,340.00	1,000,000.00	1.000		2.178	1,795	03/30/2020
3130A4S86	368	Fed. Home Loan Bank		03/30/2015	1,000,000.00	996,190.00	1,000,000.00	1.250		2.112	1,795	03/30/2020
313381YN9	340	Fed. Home Loan Bank		03/21/2013	1,000,000.00	999,820.00	1,000,000.00	1.000		1.856	1,932	08/14/2020
3136G1FL8	347	Fed. Nat'l Mortgage Assoc		04/26/2013	1,000,000.00	994,980.00	1,006,812.28	1.820		1.660	1,945	08/27/2020
3133ECDX9	342	Fed. Farm Credit Bank		03/25/2013	1,000,000.00	993,650.00	998,900.85	1.840		1.835	2,106	02/04/2021
3130A2VJ2	359	Fed. Home Loan Bank		09/24/2014	1,000,000.00	1,000,670.00	1,000,000.00	1.000		3.292	3,407	08/28/2024
<b>Subtotal and Average</b>			<b>23,005,089.07</b>		<b>23,000,000.00</b>	<b>22,981,260.00</b>	<b>23,005,051.67</b>			<b>1.493</b>	<b>1,447</b>	

**The City of Indian Wells  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
Total and Average			50,784,022.07		52,239,258.30	52,333,017.80	52,274,195.50			1.209	844

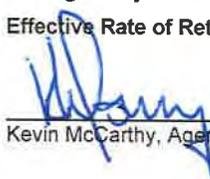


**2006 A Bonds  
Portfolio Management  
Portfolio Summary  
April 30, 2015**

City of Indian Wells  
44-950 Eldorado Drive  
Indian Wells CA 92210  
(760)346-2489

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 360 Equiv.</b>	<b>YTM 365 Equiv.</b>
Money Market Sweep/Checking Account	6.14	6.14	6.14	100.00	1	1	0.339	0.343
<b>Investments</b>	<b>6.14</b>	<b>6.14</b>	<b>6.14</b>	<b>100.00%</b>	<b>1</b>	<b>1</b>	<b>0.339</b>	<b>0.343</b>

<b>Total Earnings</b>	<b>April 30 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	0.00	1,220.79
<b>Average Daily Balance</b>	<b>5.78</b>	
<b>Effective Rate of Return</b>	<b>0.00%</b>	

  
Kevin McCarthy, Agency Treasurer

Reporting period 04/01/2015-04/30/2015

Run Date: 05/12/2015 - 16:54

Portfolio 06A  
CP  
PM (PRF\_PM1) 7.3.0  
Report Ver 7.3.3

**2006 A Bonds  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
<b>Money Market Sweep/Checking Account</b>												
SYS13	13	2006A Good Faith Deposit			0.00	0.00	0.00	5.080		5.080	1	
SYS15	15	2006 A Bonds Reserve			1.00	1.00	1.00			0.000	1	
SYS14	14	2006 A Bonds Interest			3.22	3.22	3.22	0.410		0.410	1	
SYS12	12	UBC Cost Of Issuance Escrow			0.00	0.00	0.00	5.020		5.020	1	
SYS10	10	Fidelity Institutional Money M			0.00	0.00	0.00	5.360		5.360	1	
SYS17	17	Principal Account			1.92	1.92	1.92	0.410		0.410	1	
<b>Subtotal and Average</b>			<b>5.78</b>		<b>6.14</b>	<b>6.14</b>	<b>6.14</b>			<b>0.343</b>	<b>1</b>	
<b>Total and Average</b>			<b>5.78</b>		<b>6.14</b>	<b>6.14</b>	<b>6.14</b>			<b>0.343</b>	<b>1</b>	



**RDA Series 2010 A Bonds  
Portfolio Management  
Portfolio Summary  
April 30, 2015**

City of Indian Wells  
44-950 Eldorado Drive  
Indian Wells CA 92210  
(760)346-2489

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Money Market Sweep/Checking Account	780,751.94	780,751.94	780,751.94	100.00	1	1	0.000	0.000
<b>Investments</b>	<b>780,751.94</b>	<b>780,751.94</b>	<b>780,751.94</b>	<b>100.00%</b>	<b>1</b>	<b>1</b>	<b>0.000</b>	<b>0.000</b>

Total Earnings	April 30 Month Ending	Fiscal Year To Date
Current Year	0.00	207.29
Average Daily Balance	780,745.59	
Effective Rate of Return	0.00%	

*Kevin* 5/6/15  
Kevin McCarthy, Agency Treasurer

**RDA Series 2010 A Bonds  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
<b>Money Market Sweep/Checking Account</b>												
SYS1	1	2010 A Bonds Reserve		07/01/2014	780,696.65	780,696.65	780,696.65			0.000	1	
SYS14	13	2010 A Bonds Principal		07/01/2014	54.93	54.93	54.93			0.000	1	
SYS4	4	2010 A Bonds Interest			0.36	0.36	0.36	0.530		0.530	1	
SYS7	7	Local Agency Investment Fund			0.00	0.00	0.00	0.530		0.530	1	
SYS2	2	Blackrock Provident T-Fund		07/01/2014	0.00	0.00	0.00			0.000	1	
SYS3	3	UBC Cost Of Issuance Escrow		07/01/2014	0.00	0.00	0.00			0.000	1	
<b>Subtotal and Average</b>			<b>780,745.59</b>		<b>780,751.94</b>	<b>780,751.94</b>	<b>780,751.94</b>			<b>0.000</b>	<b>1</b>	
<b>Total and Average</b>			<b>780,745.59</b>		<b>780,751.94</b>	<b>780,751.94</b>	<b>780,751.94</b>			<b>0.000</b>	<b>1</b>	

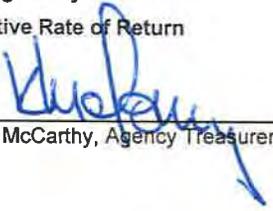


**Series 2014 A Bonds  
Portfolio Management  
Portfolio Summary  
April 30, 2015**

City of Indian Wells  
44-950 Eldorado Drive  
Indian Wells CA 92210  
(760)346-2489

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Money Market Sweep/Checking Account	6.66	6.66	6.66	100.00	1	1	0.000	0.000
<b>Investments</b>	<b>6.66</b>	<b>6.66</b>	<b>6.66</b>	<b>100.00%</b>	<b>1</b>	<b>1</b>	<b>0.000</b>	<b>0.000</b>

Total Earnings	April 30 Month Ending	Fiscal Year To Date
Current Year	0.00	0.00
Average Daily Balance	6.53	
Effective Rate of Return	0.00%	

  
Kevin McCarthy, Agency Treasurer

Reporting period 04/01/2015-04/30/2015

Run Date: 05/13/2015 - 12:10

Portfolio 14A  
CP  
PM (PRF\_PM1) 7.3.0  
Report Ver. 7.3.3

**Series 2014 A Bonds  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
<b>Money Market Sweep/Checking Account</b>												
SYS26	26	2014 A Bonds Principal		08/26/2014	5.88	5.88	5.88			0.000	1	
SYS25	25	2014 A Bonds Interest		08/26/2014	0.65	0.65	0.65			0.000	1	
SYS27	27	2014 Debt Service		09/08/2014	0.13	0.13	0.13			0.000	1	
SYS24	1	UBC Cost Of Issuance Escrow		07/01/2014	0.00	0.00	0.00			0.000	1	
<b>Subtotal and Average</b>			<b>6.53</b>		<b>6.66</b>	<b>6.66</b>	<b>6.66</b>			<b>0.000</b>	<b>1</b>	
<b>Total and Average</b>			<b>6.53</b>		<b>6.66</b>	<b>6.66</b>	<b>6.66</b>			<b>0.000</b>	<b>1</b>	



**City of Indian Wells  
Portfolio Management  
Portfolio Summary  
April 30, 2015**

City of Indian Wells  
44-950 Eldorado Drive  
Indian Wells CA 92210  
(760)346-2489

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 360 Equiv.</b>	<b>YTM 365 Equiv.</b>
Managed Trustee Accounts	4.14	4.14	4.14	0.00	1	1	1.528	1.550
Checking Accounts with Fiscal Agent	1,398,598.46	1,398,598.46	1,398,598.46	100.00	1	1	0.252	0.256
<b>Investments</b>	<b>1,398,602.60</b>	<b>1,398,602.60</b>	<b>1,398,602.60</b>	<b>100.00%</b>	<b>1</b>	<b>1</b>	<b>0.252</b>	<b>0.256</b>

<b>Total Earnings</b>	<b>April 30 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	234.37	2,138.72
<b>Average Daily Balance</b>	<b>1,865,534.37</b>	
<b>Effective Rate of Return</b>	<b>0.15%</b>	

  
Kevin McCarthy, Finance Director

Reporting period 04/01/2015-04/30/2015

Run Date: 05/20/2015 - 10:05

Portfolio FA  
AP  
PM (PRF\_PM1) 7.3.0  
Report Ver. 7.3.3

**City of Indian Wells  
Portfolio Management  
Portfolio Details - Investments  
April 30, 2015**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
<b>Managed Trustee Accounts</b>												
SYS1	1	Union Bank of California			0.00	0.00	0.00	5.110		5.040	1	
SYS11	11	Union Bank of California			1.00	1.00	1.00	5.110		5.040	1	
SYS12	12	Union Bank of California			1.84	1.84	1.84	0.420		0.414	1	
SYS13	13	Union Bank of California			1.30	1.30	1.30	0.410		0.404	1	
SYS14	14	Union Bank of California		07/01/2014	0.00	0.00	0.00	5.110		5.040	1	
SYS15	15	Union Bank of California		07/01/2014	0.00	0.00	0.00	5.110		5.040	1	
SYS16	16	Union Bank of California		07/01/2014	0.00	0.00	0.00	5.110		5.040	1	
SYS2	2	Union Bank of California			0.00	0.00	0.00	5.110		5.040	1	
SYS3	3	Union Bank of California			0.00	0.00	0.00	4.950		4.882	1	
SYS4	4	Union Bank of California			0.00	0.00	0.00	4.950		4.882	1	
SYS5	5	Union Bank of California			0.00	0.00	0.00	4.950		4.882	1	
SYS8	8	Union Bank of California			0.00	0.00	0.00	4.950		4.882	1	
<b>Subtotal and Average</b>			<b>4.09</b>		<b>4.14</b>	<b>4.14</b>	<b>4.14</b>			<b>1.528</b>	<b>1</b>	
<b>Checking Accounts with Fiscal Agent</b>												
SYS6	6	The Golf Resort at Indian Well		07/01/2014	1,040,899.36	1,040,899.36	1,040,899.36			0.000	1	
SYS7	7	Indian Wells Villas			63,709.69	63,709.69	63,709.69	1.000		0.986	1	
SYS10	10	Mountain View Villas			293,989.41	293,989.41	293,989.41	1.000		0.986	1	
<b>Subtotal and Average</b>			<b>1,865,530.28</b>		<b>1,398,598.46</b>	<b>1,398,598.46</b>	<b>1,398,598.46</b>			<b>0.252</b>	<b>1</b>	
<b>Total and Average</b>			<b>1,865,534.37</b>		<b>1,398,602.60</b>	<b>1,398,602.60</b>	<b>1,398,602.60</b>			<b>0.252</b>	<b>1</b>	



# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

File #: 1160-15, Version: 1

---

FAMD Warrants and Demands  
RECOMMENDED ACTION:

Council APPROVES the June 4, 2015 FAMD Warrants and Demands.

**FIRE ACCESS MAINTENANCE DISTRICT (FAMD)  
06/04/2015 MEETING WARRANT LIST**

<b>CHECK #</b>	<b>DATE</b>	<b>INVOICE #</b>	<b>VENDOR NAME/DESCRIPTION</b>	<b>INVOICE AMT</b>	<b>CHECK TOTAL</b>
47414	6/4/2015		DESERT RESORT MANAGEMENT INC.		
		DRM017321	FAMD MANAGEMENT SERVICES FOR MAR, 2015	5,768.00	
		DRM017535	FAMD MANAGEMENT SERVICES FOR APR, 2015	5,768.00	<b>11,536.00</b>
47415	6/4/2015		M & M SWEEPING, INC.		
		38521	FAMD MONTHLY STREET SWEEPING & ADDITIONAL-MANITOU, IROQUOIS & CLUB FOR MAY, 2015	5,380.00	
		38469	FAMD SANDSTORM STREET SWEEPING SERVICES ON SEPT 15-16, 2015	1,500.00	
		38638	FAMD MANITOU GUARD HOUSE MAIN ENTRANCE STUCCO REPAIR SERVICE	375.00	<b>7,255.00</b>
47412	6/4/2015		AMS PAVING, INC.		
		22670	FAMD MANITOU BRIDGE ASPHALT MAINTENANCE SERVICE	5,480.00	<b>5,480.00</b>
47410	6/4/2015		AGUILAR CONSULTING, INC.		
		479	FAMD PRELIMINARY DRAINAGE STUDY PHASE 1 FOR ARP, 2015	2,750.00	<b>2,750.00</b>
47411	6/4/2015		AMS		
		10299	FAMD SECURITY COMPUTER SOFTWARE MONTHLY SUPPORT FOR MAY, 2015	1,200.00	
		10423	FAMD MANITOU GATE AND SPRING REINSTALLATION REPAIR SERVICE ON MAY 8, 2015	27.00	<b>1,227.00</b>
47417	6/4/2015		STAPLES		
		1259631311	FAMD MISC OFFICE SUPPLIES FOR MAR 15, 2015	1,034.06	<b>1,034.06</b>
47416	6/4/2015		SOUTHERN CALIFORNIA EDISON CO.		
		2-04-020-2624	FAMD 45400 MANITOU DRIVE UTILITIES FOR APR 17-MAY 18, 2015	627.38	
		2-01-570-2145	FAMD 45301 CLUB DR GATE UTILITIES FOR APR 20-MAY 19, 2015	204.09	<b>831.47</b>
47413	6/4/2015		CONSERVE LANDCARE		
		10040	FAMD EXTRA LANDSCAPE MAINTENANCE SERVICE FOR MAY 6, 2015	85.00	<b>85.00</b>

8 checks in this report

**TOTAL FAMD WARRANTS: 47410-47417** **30,198.53**



# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

File #: 1161-15, Version: 1

---

City Warrants and Demands  
RECOMMENDED ACTION:

Council APPROVES the June 4, 2015 City Warrants and Demands.

**CITY OF INDIAN WELLS**  
**06/04/2015 MEETING WARRANT LIST**

CHECK #	DATE	INVOICE #	VENDOR NAME/DESCRIPTION	INVOICE AMT	CHECK TOTAL
47353	6/4/2015		BURRTEC WASTE & RECYCLING		
		2014/15 #2	SOLID WASTE FEES PASS THROUGH FOR FY 2014/15 (SS2)	341,595.86	
	6/4/2015		BURRTEC WASTE & RECYCLING		
		44-BS 405166	ONSITE STORAGE RENTAL FOR CHRISTMAS TREE DECORATIONS FOR MAY, 2015	80.00	<b>341,675.86</b>
47398	6/4/2015		RIVERSIDE COUNTY SHERIFF DEPT		
		SH0000025821	SHERIFF DEPUTIES, MILEAGE, FORENSIC TECH, LIEUTENANT,CSO FOR FEB 5-MAR 4, 2015	232,776.05	<b>232,776.05</b>
47409	6/4/2015		VINTAGE ASSOCIATES		
		SI-159370	(19) CITYWIDE GENERAL FUND & LLMDS LANDSCAPE MAINT FOR MAY, 2015	43,855.13	<b>43,855.13</b>
47351	6/4/2015		BEST, BEST & KRIEGER, L.L.P.		
		747893	GENERAL CITY RETAINER LEGAL SERVICES FOR APR, 2015	20,346.00	
		747867	77476 CHEYENNE DRIVE CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	3,002.60	
		747864	75256 DESERT PARK CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	575.00	
		747860	76801 IROQUOIS CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	507.88	
		747861	77310 SKY MESA LANE CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	425.35	
		740148	PERSONNEL/LABOR LEGAL SVCS-EMAIL CORRESPONDENCE FOR DEC, 2014	383.31	
		747866	75537 DESIERTO DRIVE CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	344.62	
		747862	77220 IROQUOIS CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	269.93	
		747857	TENNIS GARDEN PROJECT LEGAL SERVICES FOR APR, 2015	264.80	
		747865	45313 CLUB DRIVE CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	196.20	
		747863	45595 HOPI RD CODE ENFORCEMENT LEGAL SERVICES FOR APR, 2015	44.28	<b>26,359.97</b>
47382	6/4/2015		LSL CPA'S		
		14902	2015 CITY FINANCIAL INTERIM AUDIT SERVICES FOR MAY, 2015	10,000.00	<b>10,000.00</b>
47405	6/4/2015		TROON RESTAURANT HOLDINGS, LLC		
		03003094	COMMITTEE/COMMISSIONERS RECOGNITION GATHERING FOOD & BEVERAGE FOR APRIL 15, 2015	4,939.02	<b>4,939.02</b>
47367	6/4/2015		FIESTA FORD		
		246269	2008 FORD F150 CITY TRUCK TRANSMISSION REPLACEMENT SERVICE	4,519.52	<b>4,519.52</b>
47394	6/4/2015		RA STRUCTURAL ENGINEERING		
		B00-012-225-1	74597 PALO VERDE DRIVE PLAN CHECK SERVICES FOR APR 1-28, 2015	1,495.00	
		B00-012-252-1	46000 FAIRWAY DRIVE PLAN CHECK SERVICES FOR APR 9-21, 2015	1,170.00	
		B00-012-235-236-1	77332 CHOCOLATE MOUNTAIN RD PLAN CHECK FOR MAR 24-MAY 4, 2015	650.00	
		B00-012-281-1	46555 ELDORADO DRIVE PLAN CHECK SERVICES FOR APR 18-29, 2015	520.00	
		B00-012-308-309-1	42659 VIA PRATO PLAN CHECK SERVICES FOR MAY 5, 2015	260.00	<b>4,095.00</b>
47391	6/4/2015		PERFECT IMAGES JANITORIAL		
		90021	CIVIC CENTER, CLUB DR BLDG JANITORIAL & WINDOW WASHING SVCS FOR APR, 2015	3,495.00	<b>3,495.00</b>

**CITY OF INDIAN WELLS**  
**06/04/2015 MEETING WARRANT LIST**

CHECK #	DATE	INVOICE #	VENDOR NAME/DESCRIPTION	INVOICE AMT	CHECK TOTAL
47341	5/22/2015	BE001183470	DELTA DENTAL DENTAL INSURANCE FOR JUN 2015	3,419.70	<b>3,419.70</b>
47400	6/4/2015	27233	SERVICEMASTER OF THE DESERT CITY HALL CARPET CLEANING SERVICES ON MAY 11, 2015	3,075.00	<b>3,075.00</b>
47380	6/4/2015	1401849	LIEBERT CASSIDY WHITMORE PERSONNEL LEGAL SERVICES FOR MAR, 2015	2,860.00	<b>2,860.00</b>
47362	6/4/2015	42870	DESERT REPROGRAPHICS, LLC DIGITAL SCANNING SERVICES FOR BUILDING AND PLANNING DEPTS	2,800.00	<b>2,800.00</b>
47390	6/4/2015	DTD 3/18/15	PALM DESERT, CITY OF 2015 4TH OF JULY CELEBRATION CONTRIBUTION	2,500.00	<b>2,500.00</b>
47402	6/4/2015		SOUTHERN CALIFORNIA EDISON CO. 44-900 ELDORADO DR FIRE STATION UTILITIES FOR MAY, 2015 45-200 CLUB DR & CLUB DR STE B UTILITIES FOR APR, 2015 77-601 1/2 & 77-801 1/2 MILES PED UTILITIES FOR MAY, 2015 78-496 HWY 111 TC1 UTILITIES FOR MAY, 2015 76-884 1/2 INCA DR UTILITIES FOR MAY, 2015 45-200 CLUB DR UNIT B2 UTILITIES FOR MAY, 2015 75-595 1/2 FAIRWAY DR UTILITIES FOR MAY, 2015 45-277 CLUB DR UTILITIES FOR MAY, 2015 45-002 1/2 MILES AVE PED UTILITIES FOR MAY, 2015 79 HIGHWAY 111 MILES LOT UTILITIES FOR MAY, 2015 75980 1/2 HWY 111 UTILITIES FOR MAY, 2015 45-280 1/2 COOK ST LOT UTILITIES FOR MAY, 2015 74812 1/2 HWY 111 UTILITIES FOR MAY, 2015 45-324 1/2 INDIAN WELLS LN UTILITIES FOR MAY, 2015 45-300 CLUB DRIVE UTILITIES FOR MAY, 2015 77-250 SANDPIPER DR LOT UTILITIES FOR MAY, 2015	965.25 297.16 210.72 100.89 89.64 82.14 78.34 69.83 60.52 58.54 57.84 39.94 36.78 33.18 24.24 19.45	<b>2,224.46</b>
47401	6/4/2015	208047771 208047789 208047741	SIMPLOT PARTNERS LANDSCAPE MAINTENANCE SUPPLIES-FETILIZER PUBLIC WORKS SHOP LANDSCAPE MAINTENANCE SUPPLIES-GLVOES, MASK & 3-GALLON COOLER LANDSCAPE MAINTENANCE SUPPLIES ANT GEL FOR CITY IRRIGATION BOXES	1,706.42 208.97 197.65	<b>2,113.04</b>
47408	6/4/2015	15-05-07	VERMILLION ENVIRONMENTAL 24 HOURS OF WATER TRUCK WATERING SERVICE AT WARNER TRL & BLACKFOOT	1,920.00	<b>1,920.00</b>
47374	6/4/2015	28786	HYATT REGENCY INDIAN WELLS 2015 BNP PARIBAS OPEN IW BOOTH MASSAGE THERAPIST SVC FEES ON MAR 12-21, 2015	1,890.00	<b>1,890.00</b>

**CITY OF INDIAN WELLS**  
**06/04/2015 MEETING WARRANT LIST**

CHECK #	DATE	INVOICE #	VENDOR NAME/DESCRIPTION	INVOICE AMT	CHECK TOTAL
47403	6/4/2015		STAPLES		
		3260163288	MISC CITY OFFICE SUPPLIES FOR MAR 14, 2015	690.75	
		3265278242	MISC CITY OFFICE SUPPLIES FOR APR 30, 2015	516.87	
		3264171797	MISC CITY OFFICE SUPPLIES FOR APR 22, 2015	398.32	
		3259039365	MISC CITY OFFICE SUPPLIES FOR FEB 28, 2015	262.13	
		3260163289	(1) BOX OF HOT APPLE CIDER FOR MAR 14, 2015	7.44	
		3259039366	FINANCE DEPT CALCULATOR RIBBON FOR FEB 28, 2015	4.74	
		3248726913	CREDIT FILE FOLDER SUPPLY FOR NOV 15, 2014	-68.03	<b>1,812.22</b>
47343	5/22/2015		UNION SECURITY INSURANCE CO.		
		4015595	SHORT/LONG TERM DISABILITY FOR JUN 2015	1,624.64	<b>1,624.64</b>
47375	6/4/2015		INDIAN WELLS GOLF RESORT		
		5377390	(32) COMMITTEE/COMMISSIONER APPRECIATION GIFT CARDS	1,600.00	<b>1,600.00</b>
47376	6/4/2015		INNOVATIVE DOCUMENT SOLUTIONS		
		154533	CANON IRA6265 & IRC7270 COPIERS MAINTENANCE FOR APR, 2015	1,250.70	
		154532	CANON IR7105 & CANON IR4045 COPIER MAINTENANCE FOR APR, 2015	170.26	<b>1,420.96</b>
47385	6/4/2015		MARTIN SWEEPING		
		7485	CITYWIDE STORM DRAIN FACILITIES MAINTENANCE FOR APR, 2015	1,183.75	<b>1,183.75</b>
47340	5/15/2015		INDIAN WELLS, CITY OF		
		PETTY CASH	LUNCH MTG W/ W.MCKINNEY,D.GASSAWAY, RM CITY MANAGER & FINANCE DIR AND PD CITY MGR	110.12	
		PETTY CASH	CITY MANAGER DEPARTMENT STRATEGIC PLANNING MEETING LUNCH FOR MAY 13, 2015	92.28	
		PETTY CASH	LUNCH MEETING WITH D.REED, W.MCKINNEY & R.BERNHEIMER ON APR 15, 2015	86.36	
		PETTY CASH	(4) GIFT CARDS FOR MARCH, APRIL & MAY EMPLOYEE BIRTHDAYS	75.00	
		PETTY CASH	NOTARY FILING FEES FOR M.HERNANDEZ, ADMINISTRATIVE ASSISTANT	66.50	
		PETTY CASH	NOTARY FILING FEES FOR M.FULSON (NAME CHANGE), ADMINISTRATIVE ASSISTANT	66.50	
		PETTY CASH	NOTARY FILING FEES FOR A.AVILA, RECEPTIONIST	64.00	
		PETTY CASH	LUNCH MEETING W/ M.WILKEY & JENNIFER ALBERTS OF HOSPITALITY EBUSINESS ON MAR 16	49.04	
		PETTY CASH	SHERIFF'S DEPT CONTRACT CITIES MEETING MILEAGE & PARKING REIMB FOR W.MCKINNEY	43.67	
		PETTY CASH	LUNCH MEETING WITH K.MCCARTHY & MIKE LEACOCK HYATT FINANCE DIRECTOR ON MAR 12	40.56	
		PETTY CASH	(8) GIFT CARDS FOR EMPLOYEE INCENTIVES & RECOGNITION	40.00	
		PETTY CASH	LUNCH MEETING WITH K.MCCARTHY & S.LEONG RE:BUDGET ON APR 30, 2015	36.24	
		PETTY CASH	LUNCH MEETING WITH K.MCCARTHY & T.MERTENS ON APR 24, 2015	36.19	
		PETTY CASH	BREAKFAST MEETING WITH K.MCCARTHY, S.LEONG & N.WERNER ON FEB 25, 2015	36.00	
		PETTY CASH	INTERNATIONAL CODE COUNCIL PERMIT TECHNICIAN INSTITUTE MEAL REIMB FOR T.BATISTE	35.02	
		PETTY CASH	SUPPLIES FOR MARCH, APRIL & MAY EMPLOYEE BIRTHDAYS	32.35	
		PETTY CASH	EDIBLE ITEMS FOR CITY COUNCIL MEETING ON MAY 7, 2015	29.74	
		PETTY CASH	CARL BRAY SIGN PICKUP TRAVEL EXPENSE MEAL REIMB FOR L.BURR, PW SUPERINTENDENT	28.72	
		PETTY CASH	CODE ENFORCEMENT CITATION POSTAGE FEES TO HONG KONG, CHINA	21.56	
		PETTY CASH	ROTARY CLUB WEEKLY MEETING DUES FOR W.MCKINNEY ON APR 6, 2015	20.00	
		PETTY CASH	ROTARY CLUB WEEKLY MEETING DUES FOR W.MCKINNEY ON APR 27, 2015	20.00	

**CITY OF INDIAN WELLS  
06/04/2015 MEETING WARRANT LIST**

CHECK #	DATE	INVOICE #	VENDOR NAME/DESCRIPTION	INVOICE AMT	CHECK TOTAL	
			PETTY CASH	EDIBLE ITEMS FOR FEBRUARY EMPLOYEE BIRTHDAY	18.96	
			PETTY CASH	CITY MANAGER ROUNDTABLE MEETING EDIBLE ITEMS FOR FEB 23, 2015	16.35	
			PETTY CASH	EDIBLE ITEMS FOR EMPLOYEE LUNCH ON MAR 13, 2015	10.47	
			PETTY CASH	(7) STARBUCKS GIFT CARDS FOR GALEN ART TOUR DOCENTS	70.00	
			PETTY CASH	CITY HALL EMPLOYEE BREAK ROOM WHITE VINEGAR SUPPLIES FOR APR, 2015	2.49	<b>1,148.12</b>
47378	6/4/2015		JOHN DEERE LANDSCAPES			
		71761517	CITY LANDSCAPE IRRIGATION SUPPLIES-ROTATORS	358.70		
		71686953	LANDSCAPE MAINTENANCE SUPPLIES ZONE A8-ROTATORS	298.92		
		71653664	LANDSCAPE MAINTENANCE SUPPLIES PVC FITTINGS, ROTORS & BUSHING FOR ZONE A8	240.89		
		71687035	CITY LANDSCAPE IRRIGATION SUPPLIES-PVC & QUIK-FIX COUPLING REPAIR	130.76		
		71665971	CITY LANDSCAPE IRRIGATION SUPPLIES TEE & COUPLING BARB	29.04		
		70587482	CITY LANDSCAPE IRRIGATION SUPPLIES-BRASS THREAD	23.55		<b>1,081.86</b>
47364	6/4/2015		ESGIL CORPORATION			
		04154237	IW TENNIS GARDEN STADIUM #3 PLAN CHECK SERVICES FOR APR 3, 2015	525.00		
		04154237	70-177 HWY 11 MASS GRADING PLAN TRAC #43257 PLAN CHECK SERVICES FOR APR 27	525.00		<b>1,050.00</b>
47370	6/4/2015		GREAT AMERICA FINANCIAL SVCS			
		16984274	CANON 4045 & 7105 COPIER LEASES FOR MAY, 2015	999.01		<b>999.01</b>
47383	6/4/2015		LUMPKIN, RUSSELL L.			
		DTD 5/15/15	BLDG INSPECTION,PLAN REVIEW,PERMIT ISSUANCE & CODE ENFORCEMENT FOR MAY 7-15	912.00		<b>912.00</b>
47345	5/22/2015		VISION SERVICE PLAN - (CA)			
		121858900001	VISION INSURANCE FOR JUN 2015	861.73		<b>861.73</b>
47395	6/4/2015		RASA			
		4846	PLAN CHECKING SERVICES-PARCEL MAP #36834 ON MAY 12, 2015	400.00		
		4845	PLAN CHECKING SERVICES-LOT LINE ADJUSTMENT #7-15-01 ON MAY 12, 2015	380.00		<b>780.00</b>
47392	6/4/2015		PROPER SOLUTIONS			
		2802	CITY CLERK & COMMUNITY DEVELOPMENT TEMP SVCS FOR APR 29-30, 2015	316.80		
		2828	RECEPTIONIST, COMMUNITY DEVELOPMENT & CITY CLERK TEMP SVCS FOR MAY 6-7, 2015	316.80		<b>633.60</b>
47346	6/4/2015		AEGIS ITS, INCOPORATED			
		13064	TRAFFIC SIGNALS MAINTENANCE & REPAIRS/UPGRADES-MILES AVENUE & WARNER TRL	604.30		<b>604.30</b>
47342	5/22/2015		STANDARD INSURANCE COMPANY			
		643033	LIFE INSURANCE/AD&D FOR JUN 2015	551.27		<b>551.27</b>
47349	6/4/2015		B.G. STRUCTURAL ENGINEERING			
		917.590	46-400 AMETHYST DRIVE PLAN CHECK SVCS-ENGINEER, ARCHITECTURE, ADMINISTRATION	537.50		<b>537.50</b>
47404	6/4/2015		TELEPACIFIC COMMUNICATIONS			
		67006372-0	CITY HALL PHONE SERVICE MAY 16-JUN 15, 2015	533.76		<b>533.76</b>

**CITY OF INDIAN WELLS**  
**06/04/2015 MEETING WARRANT LIST**

CHECK #	DATE	INVOICE #	VENDOR NAME/DESCRIPTION	INVOICE AMT	CHECK TOTAL
47363	6/4/2015	0005261487	DESERT SUN PUBLISHING CO. LEGAL NOTICES-CITY CLERKS DEPT PUBLIC NOTICE & PUBLIC HEARINGS FOR APR, 2015	429.80	<b>429.80</b>
47357	6/4/2015	VB41187 VH87322	CDW GOVERNMENT, INC. (1) WIRELESS HEADSET FOR T.BATISTE (1) 50-PACK OF DVD-R DISC FOR TECHNOLOGY DEPT	267.38 98.15	<b>365.53</b>
47368	6/4/2015	565223	FIRST CHOICE SERVICES COFFEE SUPPLY FOR MAY 12, 2015	360.39	<b>360.39</b>
47358	6/4/2015	317055-849582 331197-849962	COACHELLA VALLEY WATER DIST. LLMD A2 RANCHO PALMERAS DR UTILITIES FOR APR, 2015 LLMD A2 RANCHO PALMERAS DR UTILITIES FOR APR, 2015	258.42 61.32	<b>319.74</b>
47369	6/4/2015	352204	FULTON DISTRIBUTING CITY JANITORIAL SUPPLIES FOR MAY, 2015	313.64	<b>313.64</b>
47377	6/4/2015	INV0559923	INTERNATIONAL CODE COUNCIL (2) BUILDING DEPT REFENCE BOOKS	298.00	<b>298.00</b>
47360	6/4/2015	175487	COVE ELECTRIC, INC. 45200 CLUB DRIVE ELECTRICAL REPAIR SERVICE CALL FEE ON MAR 28, 2015	280.00	<b>280.00</b>
47393	6/4/2015	22050689 22047175	PRUDENTIAL OVERALL SUPPLY CITY TOWEL, MATS & AIR FRESHENER SUPPLIES FOR MAY 13, 2015 CITY TOWEL, MATS & AIR FRESHENER SUPPLIES FOR MAY 6, 2015	140.71 112.63	<b>253.34</b>
47384	6/4/2015	20462	MAIN STREET SIGNS (6) "NON-POTABLE WATER" IRRIGATION SIGNS	222.36	<b>222.36</b>
47397	6/4/2015	9990116000-1504	RIVERSIDE COUNTY INFORMATION SHERIFF MOTORCYCLE RADIO OPERATIONAL COSTS FOR APR, 2015	214.34	<b>214.34</b>
47354	6/4/2015	081764	CADENCE COMMUNICATIONS SHORT-TERM RENTAL HOTLINE NUISANCE AND NOISE COMPLAINT MONITORING SVC FOR MAR	210.25	<b>210.25</b>
47379	6/4/2015	12061 12058	LASR-INK (2) PRINTER CARTRIDGES-TECHNOLOGY DEPT (1) PRINTER CARTRIDGE-TECHNOLOGY DEPT	146.54 56.06	<b>202.60</b>
47396	6/4/2015	28400	REGAL PLASTIC SUPPLY CO. CITY HALL CUBICLE BASE TRIMS	190.76	<b>190.76</b>
47359	6/4/2015	AN0000000485	COUNTY OF RIVERSIDE ANIMAL SHELTER, FIELD SVC, LICENSES, OPERATIONS & MAINT. FOR APR, 2015	167.87	<b>167.87</b>

**CITY OF INDIAN WELLS**  
**06/04/2015 MEETING WARRANT LIST**

CHECK #	DATE	INVOICE #	VENDOR NAME/DESCRIPTION	INVOICE AMT	CHECK TOTAL
47366	6/4/2015		FERNANDO'S BUST-A-BUG		
		88340	CIVIC CENTER EXTERIOR & INTERIOR PEST CONTROL SERVICE FOR MAY, 2015	96.00	
		88341	FIRE STATION PEST CONTROL FOR MAY, 2015	50.00	
		88342	WALK OF HONOR PEST CONTROL SERVICES FOR MAY, 2015	20.00	<b>166.00</b>
47372	6/4/2015		HIGH TECH IRRIGATION, INC.		
		404116	DRIP IRRIGATION CITY LANDSCAPE MAINTENANCE SUPPLY	153.90	<b>153.90</b>
47350	6/4/2015		B.L. WALLACE DISTRIBUTOR, INC.		
		20151085	TRAFFIC SIGNAL BOX VANDLE PROOF BOLTS, SPEED NUTS & WASHERS	151.15	<b>151.15</b>
47387	6/4/2015		MSA SYSTEMS, INC.		
		SGM7246	(1) Z-SELECT MOTORCYCLE TICKET WRITER RECEIPT LABELS	147.47	<b>147.47</b>
47371	6/4/2015		HDS WHITE CAP CONST SUPPLY		
		10003447539	TOOL SUPPLY ANGLE GRINDERS, UTILITY KNIFE, CHISEL & ROTARY HAMMER	136.99	<b>136.99</b>
47355	6/4/2015		CALIF DEPT OF CONSUMER AFFAIRS		
		56915	CIVIL ENGINEER CERTIFICATE LICENSE RENEWAL FOR K.SEUMALO	115.00	<b>115.00</b>
47407	6/4/2015		VERIZON WIRELESS		
		9742920194	CITY, CSO & BURGLARY SUPPRESSION UNIT CELLULAR PHONES FOR FEB 26-MAR 25, 2015	91.16	
		9745390246	MOTOR OFFICER HANDHELD TICKET WRITER CELLULAR SERVICE FOR APR 11-MAY 10, 2015	21.66	<b>112.82</b>
47399	6/4/2015		RIVERSIDE COUNTY SHERIFF DEPT.		
		SH0000026084	TRAFFIC MOTORCYCLE FUEL FOR MAR 25-APR 17, 2015	105.81	<b>105.81</b>
47347	6/4/2015		AROUND-THE-CLOCK		
		150500106101	AFTER HOURS PHONE ANSWERING SERVICE FOR APR 7-MAY 4, 2015	91.00	<b>91.00</b>
47381	6/4/2015		LIGATURE, THE		
		2019771	(250) ENGRAVED BUSINESS CARDS FOR RECEPTIONIST A.AVILA	90.46	<b>90.46</b>
47373	6/4/2015		HOME DEPOT		
		3023387	CITY STREET POT HOLE REPAIR SUPPLIES	68.71	<b>68.71</b>
47386	6/4/2015		MAXIMUM SECURITY		
		96027	CITY HALL BACK ENTRANCE ACCESS CONTROL DOOR PROGRAMMING SVC	65.00	<b>65.00</b>
47406	6/4/2015		VERIZON CALIFORNIA		
		200-1815	TRAFFIC SIGNAL CONTROL PHONE LINE FOR MAY 13-JUN 12, 2015	54.93	<b>54.93</b>
47356	6/4/2015		CANON SOLUTIONS AMERICA, INC.		
		988453377	SCEXPN WIDE FORMAT COPIER/SCANNER MAINTENANCE FOR MAY, 2015	54.63	<b>54.63</b>

**CITY OF INDIAN WELLS  
06/04/2015 MEETING WARRANT LIST**

<b>CHECK #</b>	<b>DATE</b>	<b>INVOICE #</b>	<b>VENDOR NAME/DESCRIPTION</b>	<b>INVOICE AMT</b>	<b>CHECK TOTAL</b>
47365	6/4/2015	5-025-86914	FEDERAL EXPRESS CORP. EXPRESS MAIL SERVICE FOR FINANCE DEPT ON APR 17, 2015	47.40	<b>47.40</b>
47348	6/4/2015	287243904839	AT&T MOBILITY RAINBIRD LANDSCAPE CONTROLLER SIM CARD DATA SVC FOR APR 12-MAY 11, 2015	29.62	<b>29.62</b>
47344	5/22/2015	352000006506	UNITED WAY OF THE DESERT PAYROLL EMPLOYEE CONTRIBUTIONS FOR MAY 22, 2015	27.00	<b>27.00</b>
47388	6/4/2015	627757319-162	NEXTEL COMMUNICATIONS R.BOWEN LANDSCAPE SPECIALIST PUSH TO TALK CELL SVC FOR APR, 2015	20.28	<b>20.28</b>
47389	6/4/2015	192451	PALM DESERT ACE HARDWARE CITY MAINTENANCE SUPPLIES-SANDPAPER, SILICON GLUE, & MASKING TAPE	16.91	<b>16.91</b>
47361	6/4/2015	S2193682.001	DESERT ELECTRIC SUPPLY PUBLIC WORKS DEPT ELECTRICAL SUPPLIES	15.40	<b>15.40</b>
47352	6/4/2015	18455978	BIRCH COMMUNICATIONS, INC. TOLL-FREE/LONG DISTANCE PHONE SERVICE FOR MAY 21-JUN 20, 2015	6.08	<b>6.08</b>

70 checks in this report

**TOTAL CITY WARRANTS 47340-47409: 717,357.65**

**CITY OF INDIAN WELLS  
06/04/2015 MEETING WARRANT LIST**

<b>CHECK #</b>	<b>DATE</b>	<b>INVOICE #</b>	<b>VENDOR NAME/DESCRIPTION</b>	<b>INVOICE AMT</b>	<b>CHECK TOTAL</b>
<b>Wires :</b>					
1560	5/22/2015		CALIFORNIA PUBLIC EMPLOYEES		
		100000014532519	MEDICAL INSURANCE FOR JUN 2015	62,426.09	<b>62,426.09</b>
1559	5/26/2015		INTERNAL REVENUE SERVICE		
		95-2489139	FWT, FICA & MEDICARE FOR MAY 22, 2015	34,534.75	<b>34,534.75</b>
1558	5/22/2015		ICMA		
			CONTRIBUTIONS 401A, 457 & ROTH IRA FOR MAY 22, 2015	8,777.16	<b>8,777.16</b>
1561	5/22/2015		CALPERS RETIREMENT SYSTEM		
		6392517834	PAYROLL CONTRIBUTIONS FOR MAY 22, 2015	8,723.13	<b>8,723.13</b>
1562	5/22/2015		CALIFORNIA, STATE OF		
		925-0060-2	SDI & SWT DEPOSIT FOR MAY 22, 2015	6,969.28	<b>6,969.28</b>
2895	5/21/2015		INDIAN WELLS EMPLOYEE ASSOC.		
		2379795	PAYROLL EE DUES FOR MAY 22, 2015	210.00	<b>210.00</b>
<b>TOTAL PAYROLL WIRE DISBURSEMENTS 1558-1562 &amp; 2895:</b>					<b>121,640.41</b>

**CITY OF INDIAN WELLS  
06/04/2015 MEETING WARRANT LIST**

<b>CHECK #</b>	<b>DATE</b>	<b>INVOICE #</b>	<b>VENDOR NAME/DESCRIPTION</b>	<b>INVOICE AMT</b>	<b>CHECK TOTAL</b>
----------------	-------------	------------------	--------------------------------	--------------------	--------------------

---

			EFT 13942-13971	76,548.12	
--	--	--	-----------------	-----------	--

			<b>Total Net Payroll 05/22/15</b>	<b>76,548.12</b>	
--	--	--	-----------------------------------	------------------	--

			<b>TOTAL CITY DISBURSEMENTS:</b>	<b>915,546.18</b>	
--	--	--	----------------------------------	-------------------	--

Note: Warrants 47340-47345 were issued prior to City Council approval.

Note: Warrant 47126 was voided on 5/27/15.



## Legislation Text

---

File #: RES-134-15, Version: 1

---

### *Indian Wells City Council Staff Report - Finance*

*June 3, 2015*

Adopt Resolution Approving the City's Fiscal Year 2015-17 Operating Budget and Fiscal Years 2015-20 Capital Improvement Budget  
RECOMMENDED ACTION:

Council ADOPTS Resolution Bill No. 2015-31 approving the City's Fiscal Year 2015-17 operating budget and Fiscal Years 2015-2020 Capital improvements budgets, subject to any revisions.

#### DISCUSSION:

During the May 21, 2015 Study Session, Council directed staff to modify the proposed budget as follows:

#### **Grants in Aid Funding**

The fiscal year 2016/17 Grants in Aid funding level increased to \$186,125, matching the funding level in fiscal year 2015/16.

#### **Indian Wells Chamber of Commerce**

To consider a funding request of \$15,000 during fiscal year 2015/16, Council asked the Indian Wells Chamber of Commerce (the Chamber) to provide the following:

1. Report describing how the City's \$15,000 contribution assisted the Chamber with their operational needs during fiscal year 2014/15
2. Financial report for fiscal year 2014/15 (actuals from July 2014 through May 2015 with an estimate for June 2015)
3. Describe how continuing funding of \$15,000 during fiscal year 2015/16 would benefit the City.

The Chamber's response and financial report is attached to this staff report. Council is expected to discuss funding the Chamber during the June 3 Council Meeting.

## Capital Projects

### Whitewater River Channel landscaping

After Council discussion, the \$200,000 Whitewater River Channel landscaping project was removed from the City's five-year Capital Improvement Program. Originally, the project considered replacement of existing turf with drought tolerant landscaping between the Fred Waring low water crossing and the Eldorado Bridge. Council requested the existing turf remain but allow the turf to go "brown" while State emergency drought conditions remain in effect.

### Eldorado and Rancho Palmeras drip irrigation projects

The \$35,000 Eldorado and Rancho Palmeras drip irrigation project was moved to the drought mitigation project, which will come before Council on June 3 for discussion and approval. The report provides a list of proposed water conservation projects in response to mandatory water restrictions established by Coachella Valley Water District that prohibits the use of any water to irrigate ornamental median turf.

### Project priority and a long-term cost/savings analysis

Project priority and a long-term cost/savings analysis were added to the capital project description pages in the budget, establishing project priority and delineating anticipated long-term costs or savings associated with each project. To add additional clarity, the funding source and cost were also added to each capital project.

## Indian Wells Golf Resort

Hypothetical Golf Resort Budget with no revenue increase

Troon was directed to produce a hypothetical budget for fiscal year 2015/16 based upon no revenue growth. Troon's hypothetical budget produced an operational loss of \$680,919 compared to the proposed budget operational loss of \$217,425.

**Indian Wells Golf Resort  
Hypothetical Golf Resort Budget with no revenue increase**

	<b>Proposed Fiscal Year 2015/16 Budget</b>	<b>Hypothetical Budget with no revenue growth</b>	<b>Variance</b>
<b>Revenues</b>			
Total Revenues	\$ 13,886,109.00	\$ 13,217,723.00	\$ (668,386.00)
<b>Expenses</b>			
Cost of Sales	\$ 2,608,171.00	\$ 2,503,279.00	\$ (104,892.00)
Operating Expenses	\$ 9,748,603.00	\$ 9,648,603.00	\$ (100,000.00)
Fixed Operating expenses	\$ 1,373,817.00	\$ 1,373,817.00	\$ -
Other expenses	\$ 372,943.00	\$ 372,943.00	\$ -
Total Expenses	\$ 14,103,534.00	\$ 13,898,642.00	\$ (204,892.00)
Net Operating Income	\$ (217,425.00)	\$ (680,919.00)	\$ (463,494.00)

Golf Resort Capital Project Descriptions

Troon prepared a capital project report that lists the priority of each capital project, its funding source, project cost, description, and projected long-term costs or savings opportunities.

ATTACHMENTS:

1. Chamber of Commerce Performance Report FY 2014/15
2. Chamber of Commerce funding request for FY 2015/16
3. Golf Resort Capital Project Descriptions
4. Resolution Bill No. 2015-31



& Visitors Center

May 22, 2015

**From: Mike Avila, Executive Director, Indian Wells Chamber of Commerce  
and Visitor Center**

**To: Wade McKinney, City Manager, City of Indian Wells, CA**

**Re: Performance Report as required under Agreement for FY 2014-2015**

Wade, please be advised that the following will show the progress and accomplishments achieved by our Chamber and Visitor Center performed for FY 2014-2015. Overall we are happy with these results and are extremely excited about the potential of bigger and better things that lay ahead for us.

#### **SCOPE OF SERVICES**

##### **1) SERVICES TO THE LOCAL-AREA BUSINESS & RESIDENT COMMUNITY**

With out any hesitation or delay the Chamber is there to provide answers to all inquiries whether it be from local business or residents. We constantly provide information and promote all restaurants, retail stores and professional services. Many residents call on us to provide them with contact names, phone numbers and addresses throughout the valley. We continue to provide timely action on issues of importance for the residents of Indian Wells. These include making our office available any time and day to the 20 so HOA's that wish to hold their BOD meetings and elections here. It should be known that meetings/elections are usually held on weekends and evening hours. We have never turned a request away due to the day and/or hour. As to providing valuable services to improve local commerce, I am happy to announce our contributions towards some organizations in dire need of help and assistance. The residents of Indian Wells truly stepped up in supporting our efforts. Listed below are those that have sincerely appreciated our support both financially and voluntarily.

- Matha's Village & Kitchen - Golf Tournament - 25% proceeds
- Coachella Valley Rescue Mission - Christmas Toys for Tots (over 150 gifts)
- College of the Desert - Car Show - 20% proceeds
- Desert Arc/Indian Wells Rotary - New Years Benefit (table sponsorship)
- Greater Palm Spring Tourism and Visitors Bureau - attend monthly events

45-200 Club Drive, Ste. B, Indian Wells, CA 92210

(O) 760.346.7095 (F) 760.346.7605

## **2) VISITOR CENTER -**

### **Out of State:**

**We are truly an asset in this area. The hundred plus 'out of state visitors' that visited us this year, always leave with a better sense of what Indian Wells and the whole Coachella Valley provides. They leave our office with materials that include directories and maps to all our local restaurants, retail stores and professional businesses. Information on current events in the area is always well received. We also help with connecting them with a Real Estate agent. We know that many visitors come to Indian Wells with hopes of possibly retiring here. We call on our Agent members who then set up time to give them a tour of Indian Wells. Listed below are some of the areas we get asked to help them with.**

- Info on all our resorts (room rates and availability)**
- Restaurants**
- Entertainment**
- Wedding Locations**
- Senior Care Facilities**
- In home care services**
- Transportation services**

### **Call-Ins (both out of state and local)**

**We field hundreds of calls throughout the year both from out of state and locally. Most inquiries have to do with those listed above. Although a good amount of calls pertain to plumbers, AC, painters, pest control and others services. However way before and even during the BNP Paribas, Coachella Fest and Stagecoach the calls triple. We literally answer hundreds of questions, from where to stay, eat and park.**

**\* footnote: from the personal reaction, emails and letters we received from those who stopped by or called in, 100% of them told us how grateful they were of our help and professionalism. We did not receive one complaint or dissatisfaction.**

## **3) NEW WEBSITE:**

**The chamber developed a new user-friendly website, designed to draw increased traffic to the site and to expedite the Chamber's mission of enhancing economic vitality and long term prosperity for businesses and residents. This also puts us in a position to offer 'ad' space to our members, both logo and banner style. Those that visit our site will now see a monthly calendar of our events date/times. They can now also go directly to the City of Indian Wells and our Resorts very own websites.**

## **4) SUPPORTING OUR LOCAL RESORTS:**

**Our efforts in this area are understandably unrecognized. We are constantly promoting our Resort's. Each one of them offers their very own unique quality.**

We receive many thanks from those who choose to stay at one of the resorts we recommended. We support and promote by having mixers at the resorts. Our members and residents love attending them. We recently hosted six free resident breakfasts at the Indian Wells Country Club which were well attended each month. We also received a slew of phone calls, emails and letters from residents thanking us for having such informational programs and excellent speakers. They are looking forward to next season (Sept-March). We have an outstanding relationship with all the General Managers, Food and Beverage and of course Event Managers. Be advised that I am currently helping a 'out of town' family book a wedding at the Indian Wells Country Club with guests staying at the Indian Wells Resort Hotel. Let's not forget the time and efforts we put into helping with the BNP Paribas Tournament, making sure all rooms in our Resorts are filled to capacity. I am in constant contact with our resorts months before and during tournament play.

**5) CHAMBER OFFICE SERVES AS OFFICIAL POLLING PLACE:**

In November 2014 the Chamber office served as one of the official polling sites for the City Of Indian Wells. We were told that some 550-700 people came through our doors that day. Our day was long (5:30 a.m.- 9:30 p.m.) but all was a total success and applauded by our residents.

**6) CHAMBER ORGANIZES AND HOST 2014 CANDIDATES FORUM FOR CITY COUNCIL:**

In mid October 2014, the Chamber hosted a Candidates Forum for City Council at the Indian Wells Country Club. Here are some of the remarks we received from the over 200 plus people in attendance, "first class" "well done/handled" "great job and "excellent moderator" (Ms. Rodriquez - KMIR). By the way the Chamber also picked up the tab for the ballroom.

**7) CHAMBER ACQUIRES NEW COPIER/FAX/SCANNER AND PRINTER:**

The Chamber was in dire need of new office equipment. With the funding we received last year it allowed us to build a new website and purchase the office equipment mentioned. We now can run hundreds of copies and printouts without fear of our equipment breaking down and the expense to repair it, keeping all visitors, residents and members well informed with our abilities to market effectively.

Respectfully,

Mike Avila  
Executive Director  
Board of Directors  
Indian Wells Chamber of Commerce  
Visitors Center

## Indian Wells Chamber of Commerce Profit & Loss Budget Performance

May 2015

	May 15	Budget	\$ Over Budget	Jul '14 - May 15	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4000 - ***Membership Dues							
4001 - Business Membership-New	3,300.00	2,400.00	900.00	21,360.00	26,400.00	-5,040.00	28,800.00
4002 - Non Profit Member - New	0.00	100.00	-100.00	700.00	1,100.00	-400.00	1,200.00
4003 - Business Membership - Renewal	1,800.00	1,800.00	0.00	16,550.00	19,800.00	-3,250.00	21,600.00
4004 - Non Profit Business - Renewal	0.00	100.00	-100.00	325.00	1,100.00	-775.00	1,200.00
4005 - Social Membership-New	0.00	100.00	-100.00	100.00	1,100.00	-1,000.00	1,200.00
4006 - Social Membership - Renewal	0.00	100.00	-100.00	0.00	1,100.00	-1,100.00	1,200.00
4007 - Voluntary Dues Revenue	100.00	0.00	100.00	1,000.00	0.00	1,000.00	0.00
4008 - Set Up Fee	275.00	250.00	25.00	1,787.50	2,750.00	-962.50	3,000.00
4009 - Social Member New(Non Resident)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 4000 - ***Membership Dues</b>	<b>5,475.00</b>	<b>4,850.00</b>	<b>625.00</b>	<b>41,822.50</b>	<b>53,350.00</b>	<b>-11,527.50</b>	<b>58,200.00</b>
4010 - Car Show	0.00	50.00	-50.00	6,185.00	3,800.00	2,385.00	3,800.00
4011 - City of Indian Wells Funding	0.00			15,000.00	15,000.00	0.00	15,000.00
4020 - ***Advertising Income							
4021 - Directory Advertising	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	15,000.00
<b>Total 4020 - ***Advertising Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>15,000.00</b>
4032 - Mixer							
4031 - Sunnyslands Mixer	0.00			0.00	0.00	0.00	0.00
4032 - Mixer - Other	510.00	500.00	10.00	5,817.00	5,500.00	317.00	6,000.00
<b>Total 4032 - Mixer</b>	<b>510.00</b>	<b>500.00</b>	<b>10.00</b>	<b>5,817.00</b>	<b>5,500.00</b>	<b>317.00</b>	<b>6,000.00</b>
4051 - Resident Breakfast	0.00	0.00	0.00	1,800.00	6,250.00	-4,450.00	6,250.00
4052 - Golf Benefit	0.00			10,401.00			
4070 - Raffles	0.00			0.00	0.00	0.00	0.00
4080 - ***Sponsors							
4084 - Platinum Sponsorship	0.00			9,650.00			
<b>Total 4080 - ***Sponsors</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>5,985.00</b>	<b>5,400.00</b>	<b>585.00</b>	<b>90,655.50</b>	<b>98,900.00</b>	<b>-8,244.50</b>	<b>104,250.00</b>
<b>Cost of Goods Sold</b>							
5000 - ***Direct Costs							
5006 - Audio/Visual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5090 - Miscellaneous	0.00			0.00	0.00	0.00	0.00
<b>Total 5000 - ***Direct Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>5,985.00</b>	<b>5,400.00</b>	<b>585.00</b>	<b>90,655.50</b>	<b>98,900.00</b>	<b>-8,244.50</b>	<b>104,250.00</b>
<b>Expense</b>							
6000 - Administrative Expenses							
6030 - Advertising/Publicity	0.00	0.00	0.00	450.00	6,500.00	-6,050.00	6,500.00
6050 - Car Show Expense	500.00	0.00	500.00	4,532.55	2,750.00	1,782.55	2,750.00
6100 - Bank & Merchant Fees	0.00	100.00	-100.00	932.44	1,100.00	-167.56	1,200.00
6101 - Resident Breakfast	0.00	0.00	0.00	700.00	3,000.00	-2,300.00	3,000.00
6102 - Candidates Forum	0.00			398.82			
6103 - Golf Benefit	0.00			8,354.48			
6150 - Contract Services							
6152 - Accounting Fees	0.00	0.00	0.00	0.00	1,250.00	-1,250.00	1,250.00
6160 - Outside Contract Services	0.00	0.00	0.00	4,815.00	4,000.00	815.00	4,000.00
6540 - Contract Commissions Other	1,840.00	1,220.00	620.00	17,137.50	13,420.00	3,717.50	14,840.00
<b>Total 6150 - Contract Services</b>	<b>1,840.00</b>	<b>1,220.00</b>	<b>620.00</b>	<b>21,952.50</b>	<b>18,670.00</b>	<b>3,282.50</b>	<b>19,890.00</b>
6200 - Donations	100.00			269.63	190.00	15.00	190.00
6250 - Dues & Subscriptions	0.00	100.00	-100.00	205.00	0.00	0.00	0.00
6270 - Equip Rental and Maintenance	0.00			0.00			
6300 - ***Insurance							
6310 - Insurance - Liability, D and O	0.00	0.00	0.00	1,482.00	1,437.00	45.00	1,437.00
6320 - Insurance - Workers Comp	0.00	0.00	0.00	97.25	1,250.00	-1,152.75	1,250.00
6300 - ***Insurance - Other	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
<b>Total 6300 - ***Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,579.25</b>	<b>3,187.00</b>	<b>-1,607.75</b>	<b>3,187.00</b>
6400 - Internet / Website	0.00						
6450 - Office Supplies	175.00	150.00	25.00	1,678.03	1,650.00	28.03	1,800.00
6500 - ***Payroll Expenses							
6510 - Wages	2,720.00	2,700.00	20.00	29,700.00	29,700.00	0.00	32,400.00
6520 - Payroll Taxes	6.40	250.00	-243.60	433.84	2,750.00	-2,316.16	3,000.00
6500 - ***Payroll Expenses - Other	214.32	103.00	111.32	3,564.21	1,133.00	2,431.21	1,236.00
<b>Total 6500 - ***Payroll Expenses</b>	<b>2,940.72</b>	<b>3,053.00</b>	<b>-112.28</b>	<b>33,698.05</b>	<b>33,583.00</b>	<b>115.05</b>	<b>36,636.00</b>
6650 - Printing and Copying	0.00						
6750 - Rent	0.00	0.00	0.00	1,214.00	0.00	1,214.00	0.00

### Indian Wells Chamber of Commerce Profit & Loss Budget Performance

May 2015

	May 15	Budget	\$ Over Budget	Jul '14 - May 15	YTD Budget	\$ Over Budget	Annual Budget
6800 - ***Taxes							
6810 - State	0.00	0.00	0.00	200.80	298.91	-98.11	316.91
<b>Total 6800 - ***Taxes</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.80</b>	<b>298.91</b>	<b>-98.11</b>	<b>316.91</b>
6850 - ***Travel and Meetings							
6855 - Conference, Convention, Meeting	0.00			119.80			
<b>Total 6850 - ***Travel and Meetings</b>	<b>0.00</b>			<b>119.80</b>			
6900 - ***Utilities							
6910 - Telephone/Cable	262.31	260.00	2.31	2,895.74	2,860.00	35.74	3,120.00
<b>Total 6900 - ***Utilities</b>	<b>262.31</b>	<b>260.00</b>	<b>2.31</b>	<b>2,895.74</b>	<b>2,860.00</b>	<b>35.74</b>	<b>3,120.00</b>
6000 - Administrative Expenses - Other	83.55	0.00	83.55	158.55	0.00	158.55	0.00
<b>Total 6000 - Administrative Expenses</b>	<b>5,901.58</b>	<b>4,883.00</b>	<b>1,018.58</b>	<b>83,003.12</b>	<b>74,088.91</b>	<b>8,918.21</b>	<b>78,889.91</b>
<b>Total Expense</b>	<b>5,901.58</b>	<b>4,883.00</b>	<b>1,018.58</b>	<b>83,003.12</b>	<b>74,088.91</b>	<b>8,918.21</b>	<b>78,889.91</b>
<b>Net Ordinary Income</b>	<b>83.42</b>	<b>517.00</b>	<b>-433.58</b>	<b>7,652.38</b>	<b>24,813.09</b>	<b>-17,160.71</b>	<b>25,360.09</b>
<b>Net Income</b>	<b>83.42</b>	<b>517.00</b>	<b>-433.58</b>	<b>7,652.38</b>	<b>24,813.09</b>	<b>-17,160.71</b>	<b>25,360.09</b>



& Visitors Center

May 18, 2015

**From: Mike Avila, Executive Director, Indian Wells Chamber of Commerce  
and Visitor Center**

**To: Wade McKinney, City Manager, City of Indian Wells**

**Re: Notice Requesting Funding for FY 2015/2016 - Request Amount \$15,000.00**

Dear Wade,

**Please be advised on behalf of our Board of Directors and members, the Indian Wells Chamber of Commerce and Visitor Center will be asking the City of Indian Wells for financial assistance for the FY 2015/2016. The \$15,000.00 the City gave us last year was truly a help for our chamber. It helped by allowing us the resources in obtaining what we so direly needed in a new copy/fax/scanner and printing machine. It also allowed us to create a brand new chamber website which now gives us a chance to better promote the chamber, our members and also the City of Indian Wells.**

**Now that we have these areas in order and functioning, it's just as important that we continue striving forward and supplying all those that count on a Chamber of Commerce and Visitor Center for its assistance in references, materials and directions. The City's Funding will also help in sustaining the office on a more regular 9-5 basis Monday-Friday. It will allow us an opportunity in welcoming and accommodating the continuous flow of traffic from 'out of the area visitors', plus our own residents and members. It will also help in positioning ourselves to assist in all phone inquiries (mostly out of state) we receive regularly on a daily basis. Lastly, and most importantly the funding helps in allowing us to continually operate as our City of Indian Wells Visitor Center.**

**As before, we appreciate all the support the City Staff offers us and look forward to an ongoing business partner relationship.**

Sincerely,

**Mike Avila  
Executive Director**



**& Visitors Center**

**May 27, 2015**

**From: Mike Avila, Executive Director, Indian Wells Chamber of Commerce,  
Visitor Center and on Behalf of its Board of Directors**

**To: Wade McKinney, City Manager, City of Indian Wells**

**Re: 'Purpose of Use' of Funding for FY 2015/2016 - Request Amount \$15,000.00**

**Dear Wade,**

**Please be advised on behalf of our Board of Directors and members, the Indian Wells Chamber of Commerce and Visitor Center will be asking the City of Indian Wells for financial assistance for the FY 2015/2016.**

**You will see listed below what our purpose of use will be if funding is approved by City Council:**

**1) Purchase of a new phone system, from phones (3) to additional phone lines. We have been asked many times by BOD's of the HOA if we can install a phone line in our conference room. This will help them in establishing quorums for their meeting. The exact expense for this has not been given us yet. Verizon representatives will be meeting with us in mid June.**

**2) Proper Staffing For Visitors Center Purposes - Part Timer @ \$9.00 an/hr., six hrs a day Monday-Friday. Currently our doors are opened to the public 90% of the time from 9-5 Monday-Friday. This will allow us an opportunity to assure our guest and residents who stop by our Visitors Center the attention and information they are seeking.**

**3) Creation of our new 'Welcoming Kit' to all new residents of Indian Wells.**

**As you can see our list is not long however vital. From handling the large volume of calls we receive to manning the front counter for those that stop by personally, along with maintaining and updating our website to responding to emails. The above list is a priority is us striving forward and supplying all those that count on a Chamber of Commerce and Visitors Center for assistance and guidance.**

**Respectfully,**

45-200 Club Drive, Ste. B, Indian Wells, CA 92210

(O) 760.346.7095 (F) 760.346.7605

# Indian Wells Golf Resort

## CIP Project Descriptions

### GOLF COURSE:

#### **Players Pump station – FY 2015/16**

Priority: High – Players Golf Course pump station replacement

Funding  
Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$393,393

Location: Players Golf Course

Description: The project would be a replacement of the current 30 year old pump station on the Players Golf Course. This pump is the main pump that draws water for lakes and golf course.

Annual Long  
Term Cost/  
Savings: Replacement of the pump station will ensure continuous pumping ability. New pump replacement will also be more energy efficient than previous as well as save on repair and maintenance costs. Annual costs are projected at \$16,000.

#### **Renovate rain gun valves in channel - FY 2015/16**

Priority: High – Current guns are at the end of useful life and only cost more to repair and waste water.

Funding  
Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$10,352

Location: Indian Wells Golf Resort Channel

Description: The rain guns in the Whitewater River Channel continue to fail resulting in waste of water and uneven disbursement of water.

Annual Long  
Term Cost/

Savings: Replacement of existing equipment due to age and inefficiency. Small reduction in annual repair costs anticipated.

### **Cart Path repair - FY 2015/16**

Priority: High – Golf Maintenance

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$20,703

Location: Celebrity and Players Golf Courses

Description: Repair and or replace various areas of the concrete cart path that are broken up. This becomes a safety issue as well.

Annual Long  
Term Cost/

Savings: Improves and assists with speeding up pace of play as well as removes a safety issue or tripping hazard. Long-term capital replacement costs are minimally impacted.

### **Turf Reduction- FY 2015/16**

Priority: High-Turf reduction on both golf courses as well as the back area of the clubhouse.

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$206,643

Location: Players Golf Course, Celebrity Golf Course, back area of Clubhouse.

Description: Approximately four acres of turf reduction is proposed. The proposed reduction will not affect play or brand of the golf courses. The Resort is

approved to receive a \$60,000 turf reduction rebate from the Coachella Valley Water District.

Annual Long  
Term Cost/

Savings: This represents a small savings of water, labor, seed, and fertilizer. The main purpose is in response to mandatory water restrictions established by the Governor and the Coachella Valley Water District.

## **CLUBHOUSE:**

### **Food and Beverage Kitchen Equipment - FY 2015/16**

Priority: High-F&B Kitchen Equipment

Funding  
Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$90,305

Location: Main Kitchen

Description: Replacement of aged kitchen equipment is the primary objective. Repairs and maintenance have gotten more costly as the equipment fails. This also disrupts service and ultimately affects guest's perception. There is also an addition of a transport cart for moving equipment over to the pavilion. This will save considerable labor.

Annual Long  
Term Cost/

Savings: Replacement of existing equipment due to age and inefficiency. The long-term savings for this project is in the form of reduced maintenance costs.

### **Pump motor water feature - FY 2015/16**

Priority: High- Water feature pump needs to be repaired at entrance of the clubhouse

Funding  
Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$8,261

Location: Restaurant and front drive of the Clubhouse

Description: Replace the current pump. Bearings failed in the fountains at the restaurant and front drive.

Annual Long  
Term Cost/

Savings: Replacement of existing equipment due to age and inefficiency. The long-term savings for this project is in the form of reduced maintenance costs.

### **Furniture/Fixtures - FY 2015/16**

Priority: High – This combines both clubhouse common area seating with exterior patio seating in the Vue Grill and Bar.

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$272,521

Location: Main lobby, upstairs pre-function hall, Vue patio

Description: The existing lobby furniture has out lived its useful life. The Vue Grill and Bar patio chairs are worn and beyond repair.

Annual Long  
Term Cost/

Savings: The addition the tables at the Vue restaurant patio will facilitate large party dining in the restaurant consistent with the strategic plan.

### **Exterior lighting and power for Pavilion**

Priority: Medium – Enhances sale of competitive packages offered at the Pavilion.

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$26,263

Location: The Pavilion

Description: Provides colored highlights to the various palm trees at the Pavilion. This will give the Resort a competitive advantage of selling to high end group business.

Annual Long  
Term Cost/

Savings: Increased average check and competitive advantage over other catering venues. Long-term capital replacement costs are minimally impacted.

### **Pavilion Floor staining:**

Priority: Low – Preventative maintenance.

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$5,227

Location: The Pavilion

Description: Excessive wear and tear of the building has caused a need to re-stain the floor with a more permanent treatment that will last for several years.

Annual Long  
Term Cost/

Savings: The long-term savings for this project is in the form of reduced maintenance costs.

### **HVAC/Equipment/Misc. Component**

Priority: Medium

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$70,583

Location: Various locations to include-HVAC allowance roof top, make up air kitchen, fireplace in Vue dining room, metal re-finishing in the portico area.

Description: HVAC-this represents an allowance for potential AC failure. Kitchen equipment is needed to reduce extra build-up of steam and heat in the

kitchen dish area. Replacement of the fireplace exhaust fan is needed.  
Refinish of metal in ceiling of portico area due to corroding.

Annual Long  
Term Cost/

Savings: Replacement of existing equipment due to age. Small reduction in annual repair costs anticipated.

### **Vue signage**

Priority: Low

Funding

Source: Fund 560 – Indian Wells Golf Resort

Project Cost: \$8,404

Location: Lobby of clubhouse

Description: Addition of a directional sign for Vue Grill and Bar. Presently there are no signs indicating that we have a restaurant upstairs.

Annual Long  
Term Cost/

Savings: Minimal cost to install. Installation based on the potential to capture guest traffic unaware of the restaurant upstairs.

## RESOLUTION BILL NO. 2015-31

### **A RESOLUTION OF THE CITY OF INDIAN WELLS, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL BUDGETS FOR THE CITY OF INDIAN WELLS FOR FISCAL YEAR 2015-2016 AND FISCAL YEAR 2016-2017**

**WHEREAS**, the City Council held a public study session on May 21, 2015 to review, consider, deliberate, and collect public input regarding the proposed biennial operating budget and capital improvement budget for the City of Indian Wells for fiscal year 2015-2016 and fiscal year 2016-2017; and

**WHEREAS**, the proposed biennial operating budget and capital improvement budget submitted have been modified by the City Council during the public study session; and

**WHEREAS**, a proposed biennial operating budget and capital improvement budget for the City of Indian Wells were submitted to the City Council on June 3, 2015; and

**WHEREAS**, the proposed biennial operating budget and capital improvement budget submitted have been reviewed by the City Council.

**NOW, THEREFORE**, the City Council of the City of Indian Wells **DOES HEREBY RESOLVE** as follows:

#### **SECTION 1: Operating and Capital Budget Approved for Adoption.**

Pursuant to and in with accordance with applicable provisions of the Charter of the City of Indian Wells, the biennial operating budget and capital improvement budget for fiscal year 2015-2016 and fiscal year 2016-2017, submitted by the City Manager to the City Council on June 3, 2015, is hereby **ADOPTED**.

#### **SECTION 2: Proposed Budget for Fiscal Year 2015-2016 and Fiscal Year 2016-2017.**

There is hereby appropriated from the unappropriated fund balances anticipated to be available on July 1, 2015, and from the estimated revenues and transfers in to be received during the Fiscal Year(s) beginning July 1, 2015 and ending June 30, 2017, the following amounts necessary to fund the operating programs of the City Departments and the Capital Improvements Program for the City of Indian Wells during said Fiscal Years:

	Fiscal Year 2015/16	Fiscal Year 2016/17
<b>GENERAL FUND</b>		
101 GENERAL FUND	43,509,142	44,578,974
<b>SPECIAL REVENUE FUNDS</b>		
202 TRAFFIC SAFETY	26,000	27,000
203 PUBLIC SAFETY 1/2 CENT SALES TAX	29,768	29,908
204 MEASURE "A"	313,889	258,989
209 F.A.M.D. #1	3,812,425	3,822,347
210 SCAQMD (VEHICLE REG.)	6,333	6,843
211 AB 3229 COPS FUNDING	105,453	104,973
214 GAS TAX 2103 MAINTENANCE	53,619	27,169
215 GAS TAX 2105 MAINTENANCE	40,731	40,120
216 GAS TAX 2106 CONSTRUCT/MAINT	23,959	23,926
217 GAS TAX 2107 MAINTENANCE	44,170	44,375
218 GAS TAX 2107.5 ENG./ADMIN	5,567	5,597
228 EMERG. UPGRADE SERVICES	6,257,967	5,775,394
247 AB 939 RECYCLING FUND	336,175	377,675
248 SOLID WASTE	1,118,350	1,120,850
251 STREET LIGHTING DISTRICT 2001	5,749	5,749
271 ELDORADO DRIVE LLMD	108,849	105,118
272 MONTECITO/STARDUST LLMD	16,540	18,346
273 CASA DORADO LLMD	23,706	24,466
274 THE COVE LLMD	19,374	19,984
275 SH 111/IWGR (ENTRANCE) LLMD	427,045	333,307
276 CLUB/IW LANE LLMD	64,076	61,537
277 COLONY LLMD	75,537	76,300
278 COLONY COVE ESTATES LLMD	64,119	63,539
279 DESERT HORIZONS LLMD	344,156	354,787
280 MOUNTAIN GATE LLMD	98,872	98,853
281 MOUNTAIN GATE ESTATES LLMD	47,146	46,420
282 VILLAGIO LLMD	305,071	309,303
283 VAIDYA LLMD	33,214	33,525
284 CLUB, SOUTH OF 111 LLMD	18,207	16,999
285 MONTELENA LLMD	69,535	70,378
286 SUNDANCE LLMD	48,935	50,335
287 PROVINCE LLMD	224,527	229,932
288 PROVINCE DBAD	495,157	499,207
<b>Special Revenue Funds Total</b>	<b>14,664,221</b>	<b>14,083,248</b>
<b>CAPITAL PROJECTS FUNDS</b>		
314 PARK-IN-LIEU FEES	(1,359,677)	(1,324,677)
315 CITYWIDE PUBLIC IMPROVEMENT FEE	209,644	209,664
316 CAPITAL IMPROVEMENT	(417,125)	(2,247,993)
319 ART IN PUBLIC PLACES	152,144	(230,356)
321 HIGHWAY 111 CIRCULATION IMP FEE	(25,914)	(24,914)
<b>Capital Projects Funds Total</b>	<b>(1,440,928)</b>	<b>(3,618,276)</b>
<b>CAPITAL RESERVE FUNDS</b>		
326 INFRASTRUCTURE CAPITAL RESERVE	8,549,421	9,979,421
327 FF&E AND ROLLING STOCK CAPITAL RESERVE	2,354,288	2,374,288
328 GOLF RESORT CAPITAL RESERVE	4,073,558	2,990,904
329 BUILDING & STRUCTURE CAPITAL RESERVE	3,085,898	3,115,898
330 FACILITIES CAPITAL RESERVE	2,354,354	2,374,354
<b>Capital Reserve Funds Total</b>	<b>20,417,519</b>	<b>20,834,865</b>
<b>ENTERPRISE FUNDS</b>		
560 INDIAN WELLS GOLF RESORT	15,472,101	14,930,984
561 CLUB DRIVE PROPERTY	108,607	184,078
<b>Internal Service Funds Total</b>	<b>15,580,708</b>	<b>15,115,062</b>
<b>INTERNAL SERVICE FUNDS</b>		
601 RETIREMENT BENEFIT FUND	4,733,652	5,057,182
602 COMPENSATED ABSENCES RESERVE	556,522	560,522
<b>Internal Service Funds Total</b>	<b>5,290,174</b>	<b>5,617,704</b>
<b>TOTAL ALL FUNDS</b>	<b>98,020,836</b>	<b>96,611,578</b>

**SECTION 3: Authorized Interfund Transfers for Fiscal Year 2015-2016.**

There are hereby authorized the transfers of the following amounts from one fund to another fund for Fiscal Year 2015-2016.

	<b>Fund</b>	<b>Description</b>	<b>Amount</b>
1	315	From Citywide Public Improvement to:	
	316	Capital Improvement	70,000
2	328	From Golf Resort Capital Reserve to:	
	560	Golf Resort Enterprise	1,112,654
		Total Transfers	1,182,654

**SECTION 4: Authorized Interfund Transfers for Fiscal Year 2016-2017.**

There are hereby authorized the transfers of the following amounts from one fund to another fund for Fiscal Year 2016-2017.

	<b>Fund</b>	<b>Description</b>	<b>Amount</b>
1	315	From Citywide Public Improvement to:	
	316	Capital Improvement	70,000
2	328	From Golf Resort Capital Reserve to:	
	560	Golf Resort Enterprise	317,846
		Total Transfers	387,846

**SECTION 5: Legislative Control.** The legislative format of the adopted budget shall be by Fund, Department, and program for the operating budget and by Fund and Capital Project Group for the Capital Budget, as specified above in Section 1; and that the change of any appropriation authorized above shall be subject to approval of the City Council.

**SECTION 6: Administrative Budget Control.** It is hereby declared that, in addition to the legislative format, there is a need for administrative control over the adopted budget; and, that the Finance Director, under the direction of the City Manager, shall detail the adopted budget to administrative control accounts; and that such detailing shall be consistent with the legislative format but shall be by program and object within a Department for the operating budget, and be by project and expense item within a Capital Program Group for the capital budget; and, that such detailing shall be based upon the supporting detail underlying the proposed budget submitted by the City Manager to the City Council and as modified by the City Council during the Council budget sessions.

**SECTION 7: Budget Adjustment Policy.** It is hereby established, because it may become necessary to amend, transfer, or adjust the amounts appropriated in the adopted budget for the Fiscal Year(s) 2015-2017, the following policies to govern all such budget adjustments; and that these policies hereby supersede all previous adopted policies which pertain to budget adjustments. Budget adjustments involve the reallocation of funds from one expenditure account to another. Budget adjustments do not change the overall budget within the fund.

1. The Finance Director may authorize any transfer within a Fund between administrative control accounts or between capital projects.
2. Any supplemental appropriations of additional amounts of moneys for the Fiscal Year(s) 2015-2017 shall be approved by the City Council in advance of any authorization to purchase services or goods, with the following exception:
  - The City Manager may authorize funds under the emergency provision of State law to effect repairs or make acquisitions to protect life and property. Authorization and appropriations, if necessary, shall be presented at the next City Council meeting.

**SECTION 8: Budget Carryovers.** It is hereby approved that all appropriations for prior fiscal years shall lapse at the end of each fiscal year and any remaining amounts shall be credited to their respective fund balances, except for:

- Specific orders or encumbrances for operating and capital budgets that are outstanding at the end of each fiscal year, and as deemed necessary by the Finance Director, may be carried over to the following fiscal year. The Finance Director shall carry over the appropriation and such carry overs may be made without further City Council action.

**SECTION 9: Findings concerning City Charter.** The City Council finds that expenditures set forth in the biennial operating budget for official meetings/conferences and for community presentation as set forth in the City Council department budget do not constitute payment for or reimbursement by the City to City Council Members for their personal use or benefit, as generally set forth in Section 101 of the City Charter, but instead pertain to matters of City business.

**SECTION 10: Filing the Adopted Budget in the Office of the City Clerk.** The City Manager is hereby directed to file the biennial operating budget and capital improvement budget for fiscal year 2015-2016 and fiscal year 2016-2017 as adopted by the City Council on June 3, 2015, in the Office of the City Clerk.

**SECTION 11: Effective Date.** This resolution shall take full force and effect on July 1, 2015, after its adoption by the City Council.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Indian Wells, California, at a special meeting held on this 3<sup>rd</sup> day of June, 2015.

---

**TY PEABODY  
MAYOR**

**CERTIFICATION FOR RESOLUTION BILL NO. 2015-31**

I, Wade G. McKinney, City Clerk of the City Council of the City of Indian Wells, California **DO HEREBY CERTIFY** that the whole number of the members of the City Council is five (5); that the above and foregoing resolution was duly and regularly passed and adopted at a special meeting of the City Council of the City of Indian Wells the 3<sup>rd</sup> day of June 2015, by the following vote:

AYES:  
NOES:

**ATTEST:**

**APPROVED AS TO FORM:**

---

**WADE G. MCKINNEY  
CITY MANAGER/CITY CLERK**

---

**STEPHEN P. DEITSCH  
CITY ATTORNEY**



## Legislation Text

---

File #: 1165-15, Version: 1

---

### *Indian Wells City Council Staff Report - Marketing*

*June 3, 2015*

Presentation by Buxton on Visitor Analysis Study  
RECOMMENDED ACTION:

Council RECEIVES and FILES the Buxton analysis report.  
DISCUSSION:

On November 6, 2014 the Indian Wells City Council approved a one year contract for Staff to work with Buxton Company on a Visitor Analysis study. This agreement was for Buxton to deliver a Tourism Insight - Visitor Analysis to assist in building a data-driven marketing strategy by identifying who our best customers are, where our best customers are found, and assist in creating effective marketing campaigns to market to our most "likely" visitor.

Buxton Company, a leading customer analytics firm headquarter in Fort Worth, Texas, pioneered an exclusive service titled Buxton Tourism Insights designed to capture tourist demographic information over a 12-month period. Buxton solution utilizes partnerships with major credit card processor to identify these visitors and their purchasing habits.

The initial Buxton report, coupled with their online analytics program, SCOUT, provides research-driven strategies and data that will significantly influence the strategic direction of tourism initiatives, regional marketing and public relations, and will be influential in the 2015/17 Indian Wells Marketing Plan.

FISCAL IMPACT:

No fiscal impact.

ATTACHMENT:

1. Visitor Analysis 2015 Results Summary

---

# VISITOR ANALYSIS 2015

RESULTS SUMMARY

Indian Wells, CA



# OBJECTIVE

---

## Indian Wells' Objectives Are:

- Understand its potential visitors, the media/entertainment preferences

## Buxton Solution:

- Buxton's visitor solution will utilize a partnership with a major credit card processor to identify the origin and household-types of visitors to the City of Indian Wells. Also, ensure the outbound marketing strategies are based on the reality of your customers and the most effective means of reaching them.

# Portrait of the Indian Wells Visitor

---

- **Current Visitors**

- Provide insights into the current visitors to Indian Wells
  - Determine where they are coming from
  - How they are spending their money
  - Provide insights into how the visitor differs from the resident

Mosaic® USA is a registered trademark of Experian. National Business Database Source: InfoGroup. Consumer Expenditure 2013, Experian 2013A, Census Area Projections and Estimates (CAPE) Data 2012 Source: Experian Marketing Services.

# The Buxton Solution

---

## WHO

WE DEFINE **WHO** YOUR BEST POTENTIAL VISITORS ARE

## WHERE

WE IDENTIFY **WHERE** YOUR BEST POTENTIAL VISITORS ARE FOUND

## VALUE

WE TELL YOU THE **VALUE** OF YOUR BEST POTENTIAL VISITORS

# Visitor Insights

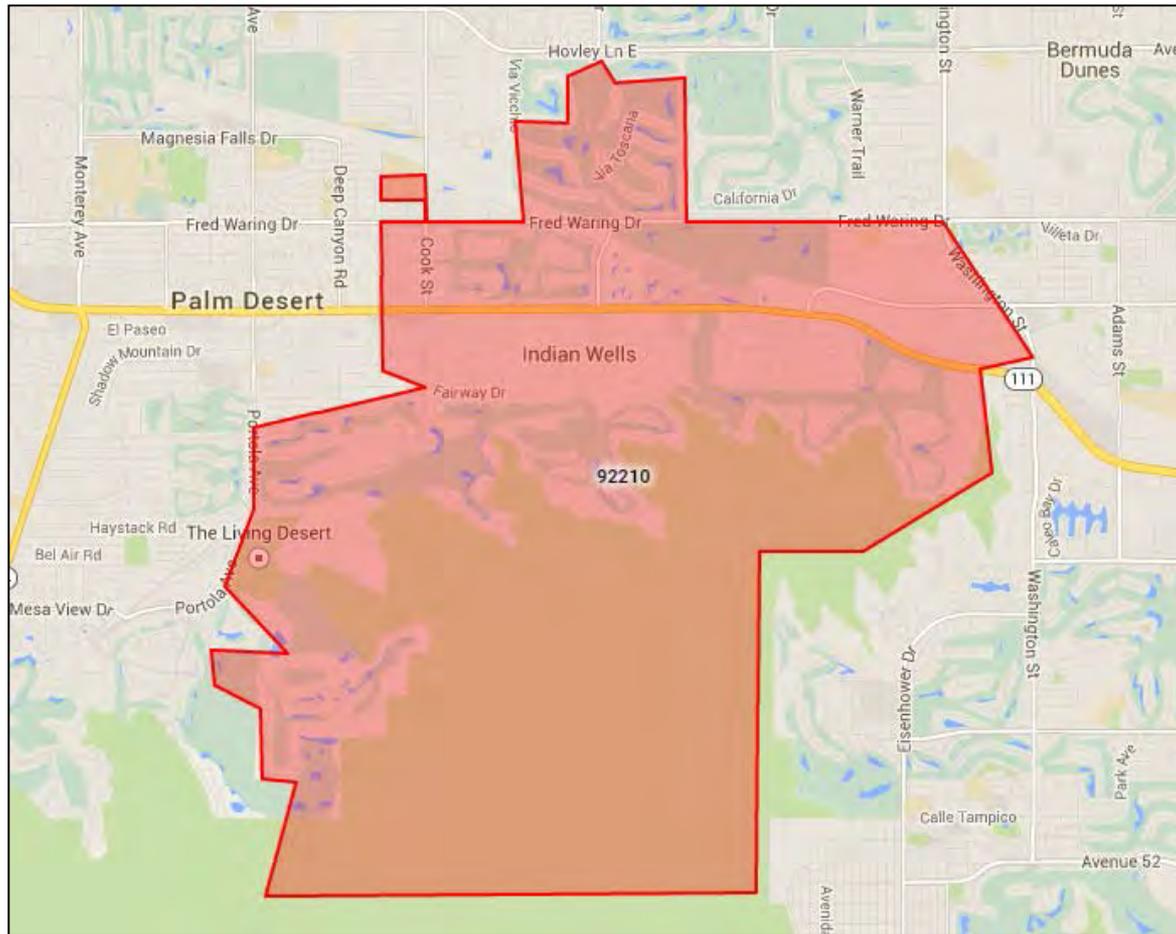
---

1. **KNOW** % of spend occurring in every zip code by originating market & zip+4, over a recent 12 month period
2. **IDENTIFY** your market's visitors and understand their impact to the local economy; know who has been shopping in your market across multiple spending categories
3. **UNDERSTAND** their lifestyles and purchasing behaviors
4. **ALIGN** local businesses with visitors' consumer preferences
5. **QUANTIFY** by U.S. market where visitors are coming from
6. **TARGET** prospective visitors by marketing in your best potential markets



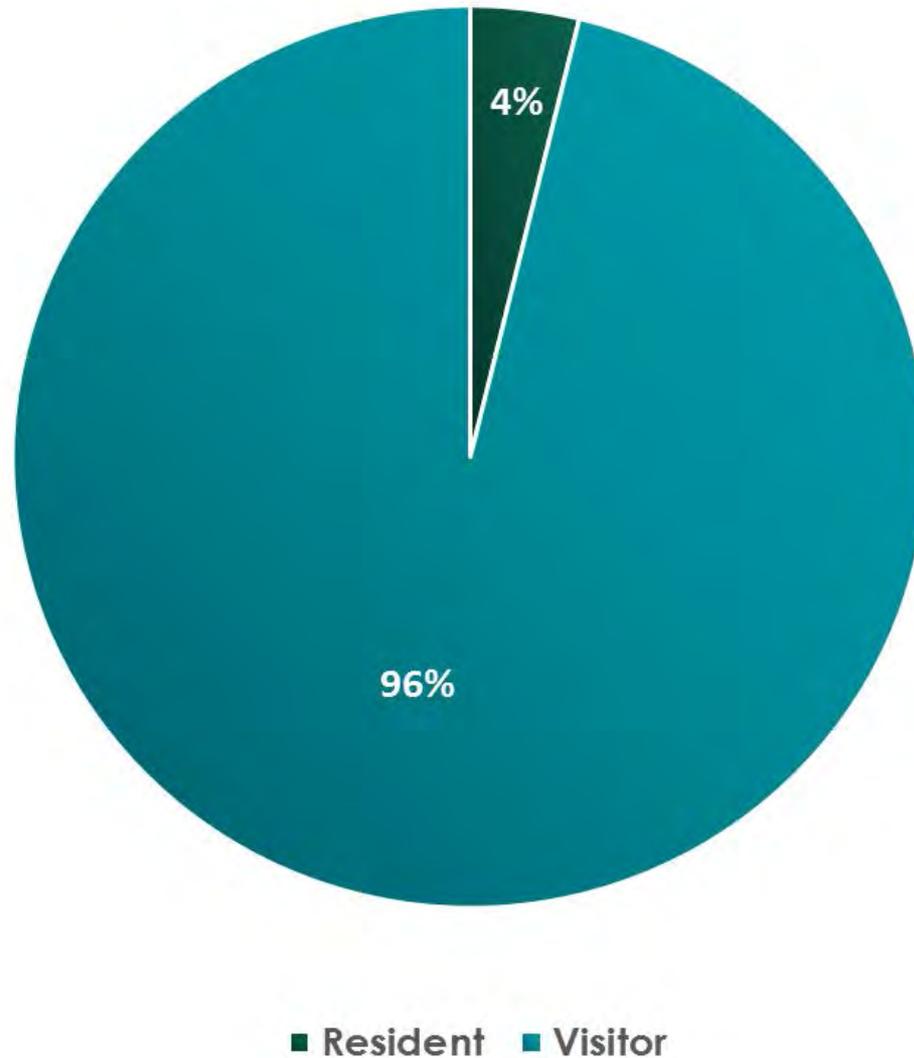
# Visitor Data

- Through our relationship with credit card providers, Buxton received data for zip code 92210.



# Spend by Consumer Type

---



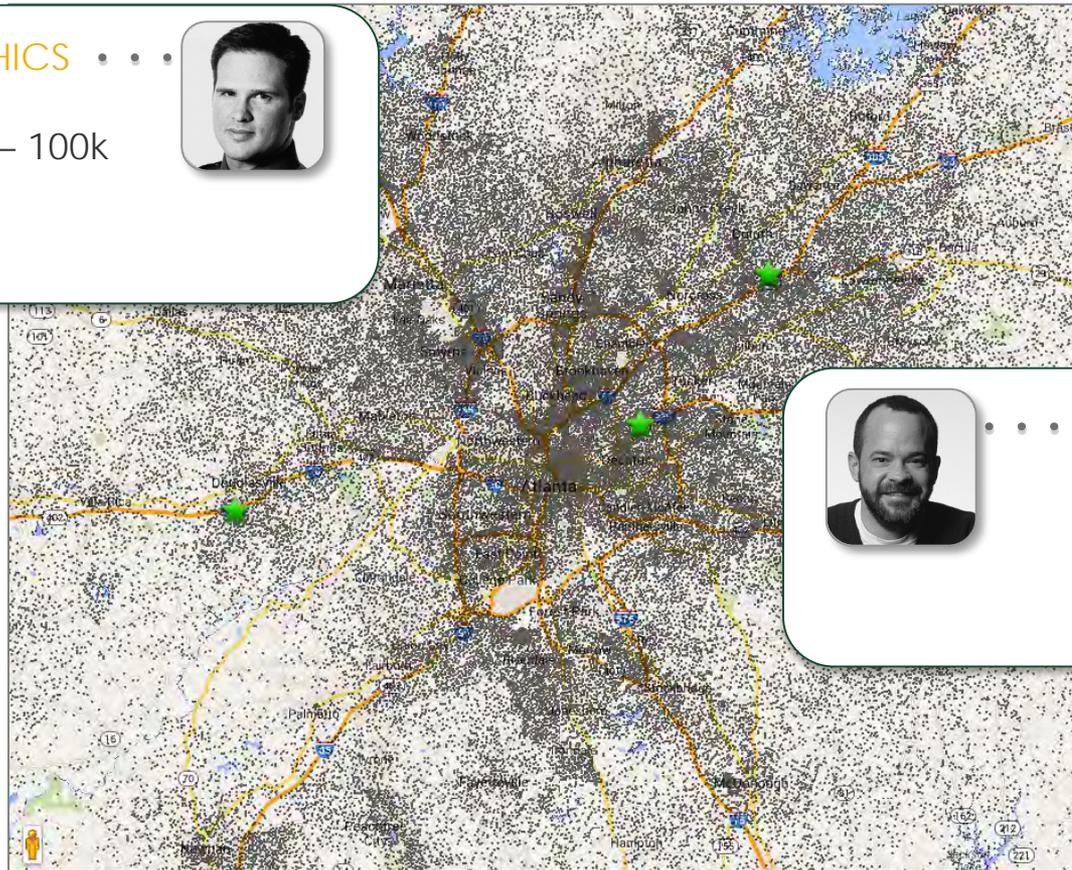
# GET BEYOND DEMOGRAPHICS

## DEMOGRAPHICS ONLY TELL A PIECE OF THE STORY

- NOT ACTIONABLE
- LIMITED APPLICATION

### DEMOGRAPHICS . . .

Age: 35-50  
Income: \$75 – 100k  
Married



### DEMOGRAPHICS . . .

Age: 35-50  
Income: \$75 – 100k  
Married



# UNDERSTAND WHO THE CUSTOMERS ARE

## GET BEYOND DEMOGRAPHICS

- TALK ABOUT CUSTOMERS
- UNDERSTAND CONSUMER BEHAVIOR
- HOUSEHOLD LEVEL

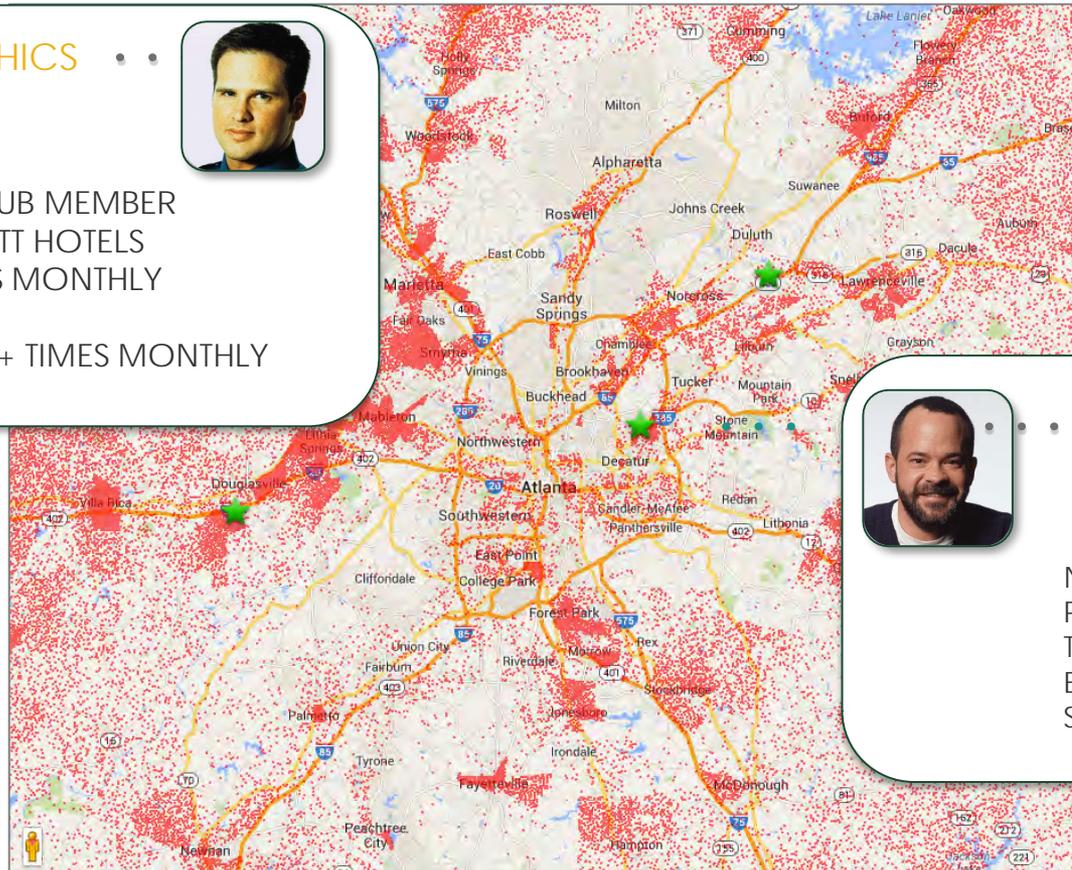
### PSYCHOGRAPHICS • •

Ben Shaw

1010 Imperial Way



HERTZ RENTAL CLUB MEMBER  
PREFERS MARRIOTT HOTELS  
TRAVELS 3+ TIMES MONTHLY  
EATS AT CHILI'S  
STAYS IN HOTEL 6+ TIMES MONTHLY



### PSYCHOGRAPHICS • •

Tom King

1308 Center St



NATIONAL RENTAL CLUB  
PREFERS HILTON HOTELS  
TRAVELS 2+ TIMES MONTHLY  
EATS AT OLIVE GARDEN  
STAYS IN HOTEL 4+ TIMES MONTHLY



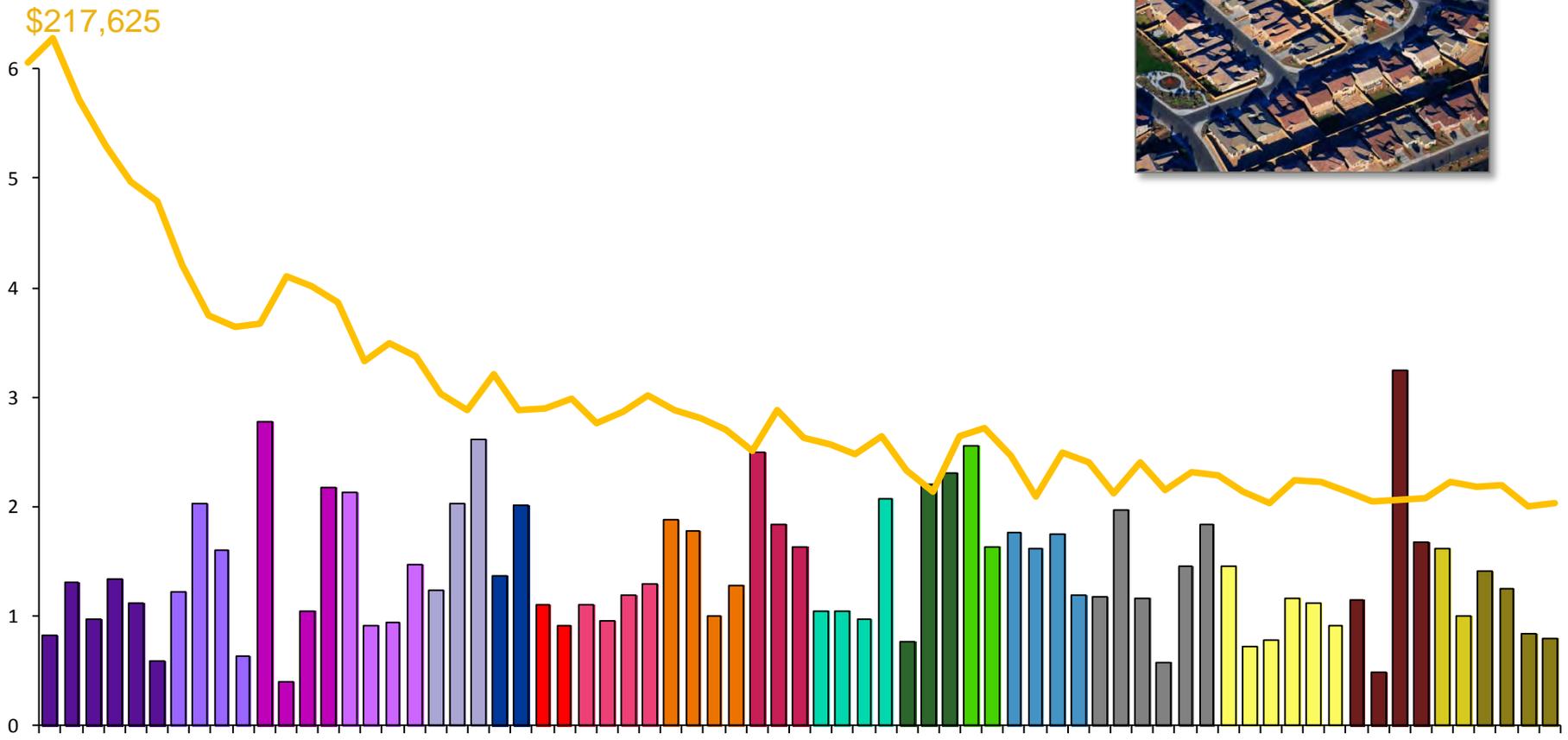
---

# BUXTON SEGMENTATION

VISITOR PROFILES

# Segmentation

All U.S. households are grouped into types based on demographics and *psychographics*



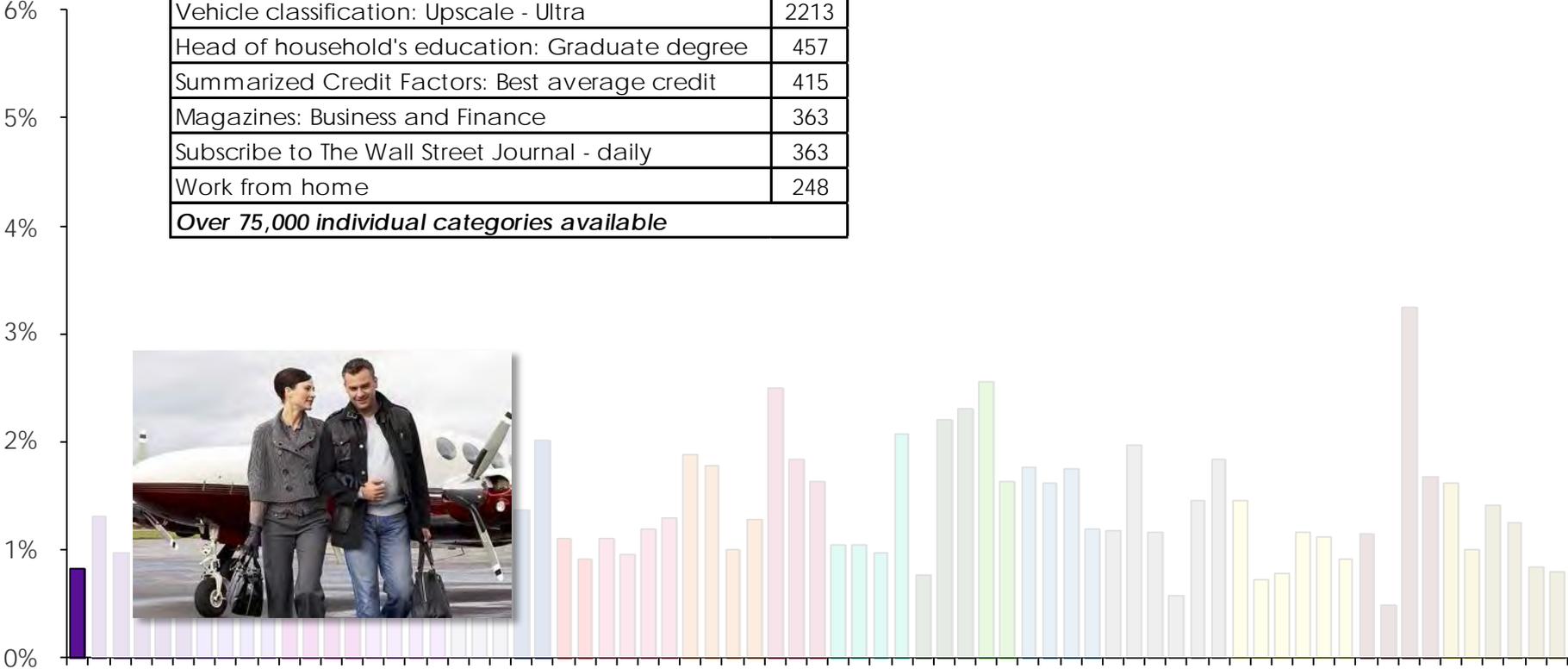


# Top Performing Segment

## A01: American Royalty

Wealthy, influential, and successful couples and families living in prestigious suburbs

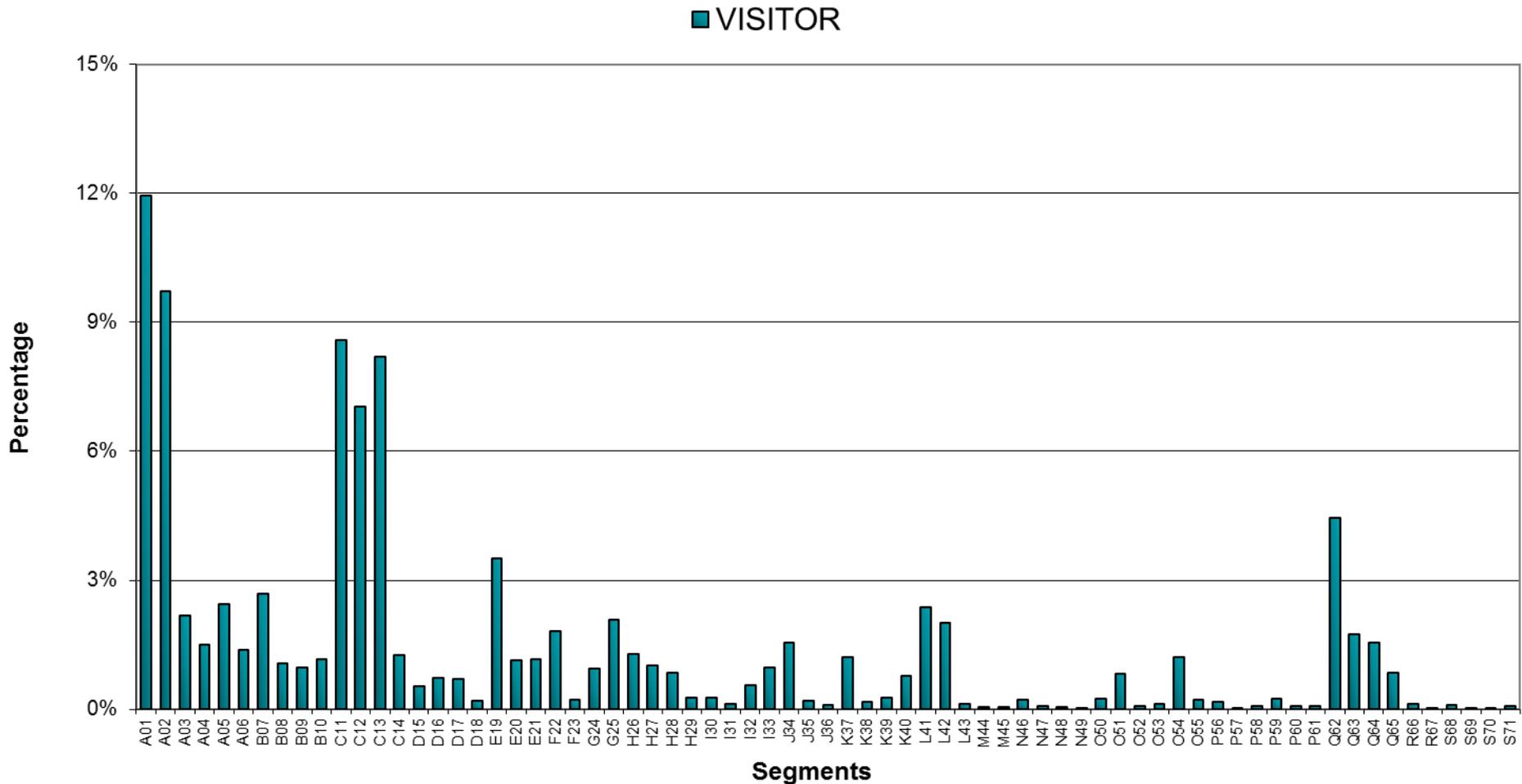
Lifestyle Characteristics	Index
Vehicle classification: Upscale - Ultra	2213
Head of household's education: Graduate degree	457
Summarized Credit Factors: Best average credit	415
Magazines: Business and Finance	363
Subscribe to The Wall Street Journal - daily	363
Work from home	248
<i>Over 75,000 individual categories available</i>	





# Indian Wells Visitor Consumer Profile

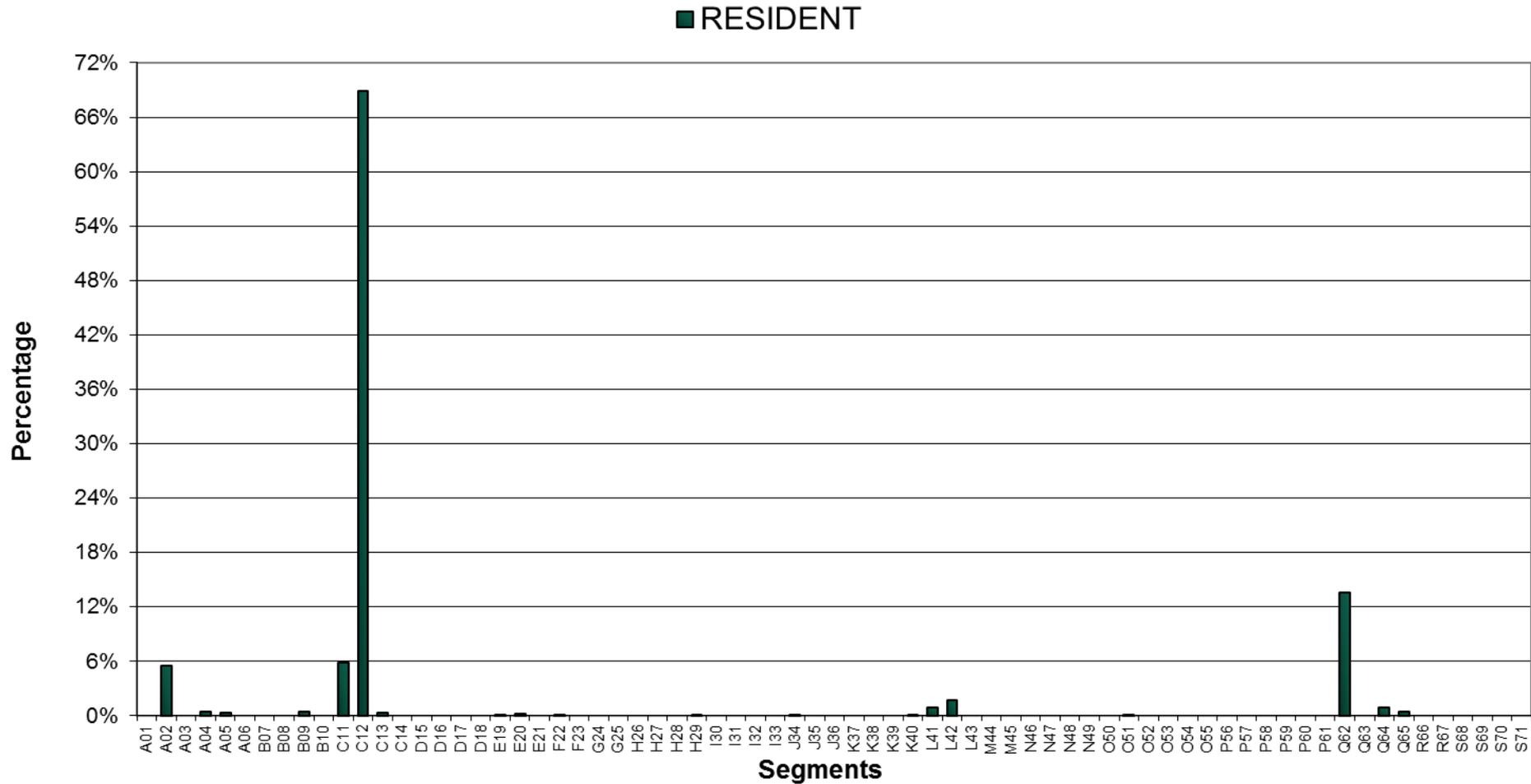
The psychographic profile of non-resident households spending within Indian Wells





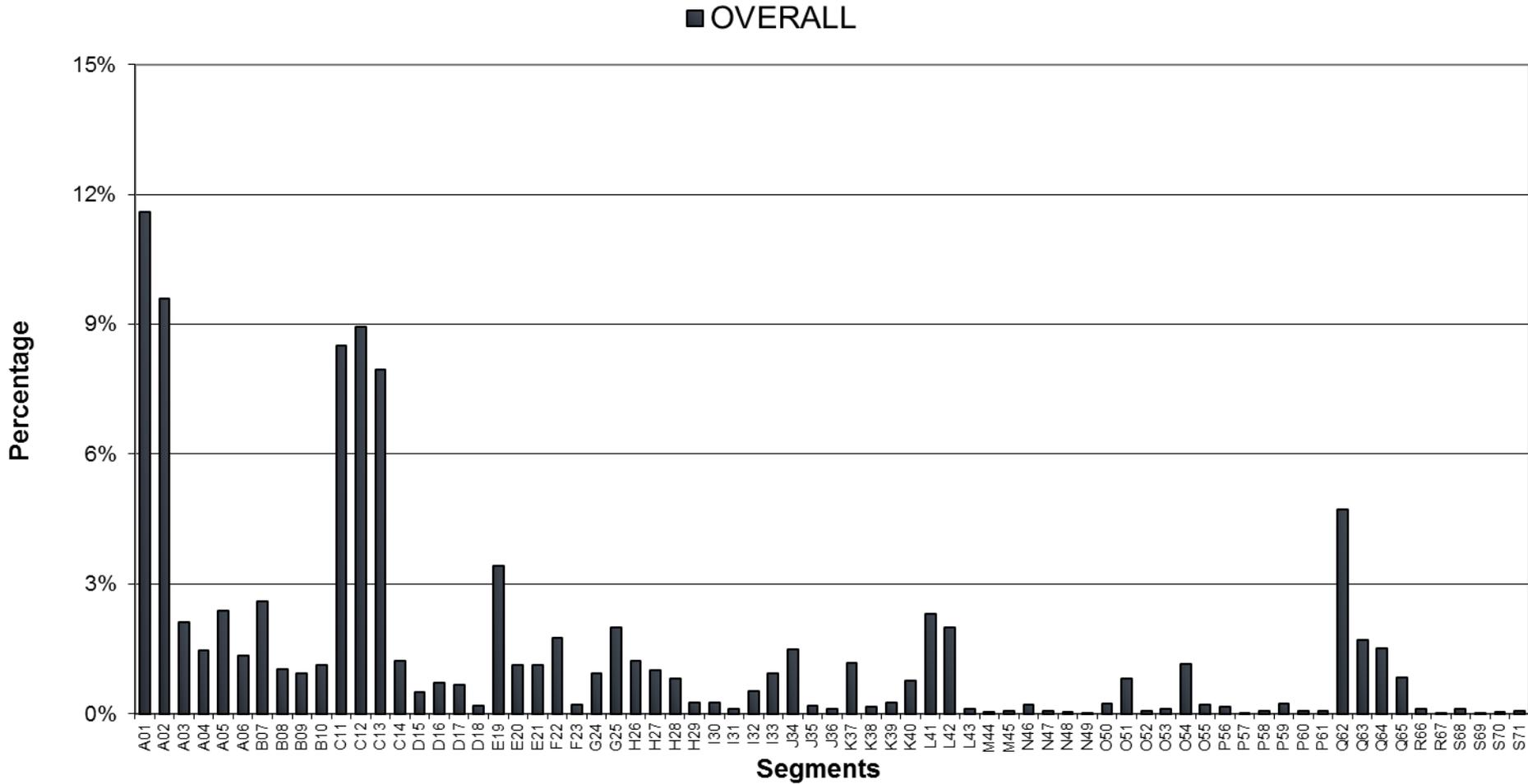
# Indian Wells Resident Consumer Profile

The psychographic profile of resident households spending within Indian Wells



# Indian Wells Overall Consumer Profile

The psychographic profile of all households spending within Indian Wells





# Indian Wells Profile Comparison

---

Segment	OVERALL	RESIDENT	VISITOR
A01: American Royalty	●		●
A02: Platinum Prosperity	●	●	●
A05: Couples with Clout	●		●
B07: Generational Soup	●		●
C11: Aging of Aquarius	●	●	●
C12: Gold Carts and Gourmets	●	●	●
C13: Silver Sophisticates	●		●
E19: Full Pockets, Empty Nests	●		●
L41: Booming and Consuming	●		●
L42: Rooted Flower Power		●	
Q62: Reaping Rewards	●	●	●

# Segmentation User Guide

**Type A01: American Royalty**  
Wealthy, influential couples and families living in prestigious suburbs

John & Susan  
0.73% 1.04%

ALL Key Traits Top 10s Rankings Data Imagery Description Streetscapes Regional Distribution Mapping Family Tree Pen Portrait Data Insights

**Key Traits**

- Wealthiest households
- Established adults
- Prestigious housing
- Luxury living
- Healthy lifestyles
- Highly-educated
- Financially sound
- World travelers
- Influential
- Digitally-savvy

**Imagery**



**Profile:** How we view the world | Attitudes/opinions - lifestyles...  
The Internet has increased my desire to learn/search ...

Type A01 ranked 8 out of 71 with an Index of 131

Profile Rank Type Order

[Link to Buxton Mosaic Guide Online](#)



Mosaic Descriptions

---

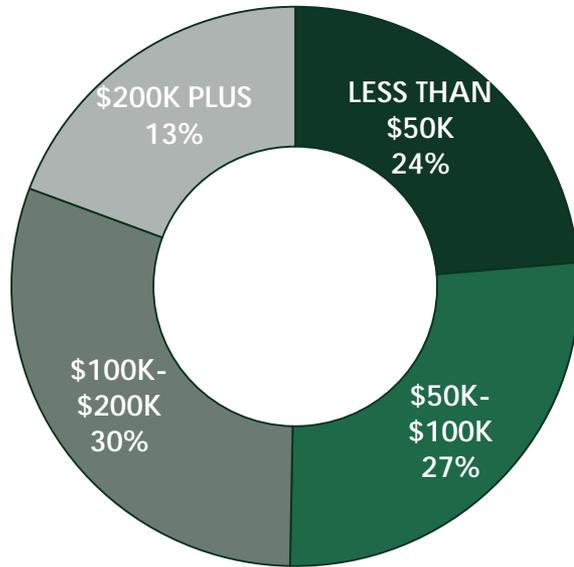
# INDIAN WELLS VISITOR HOUSEHOLD LEVEL PROFILE

# Indian Wells Visitor Profile Summary

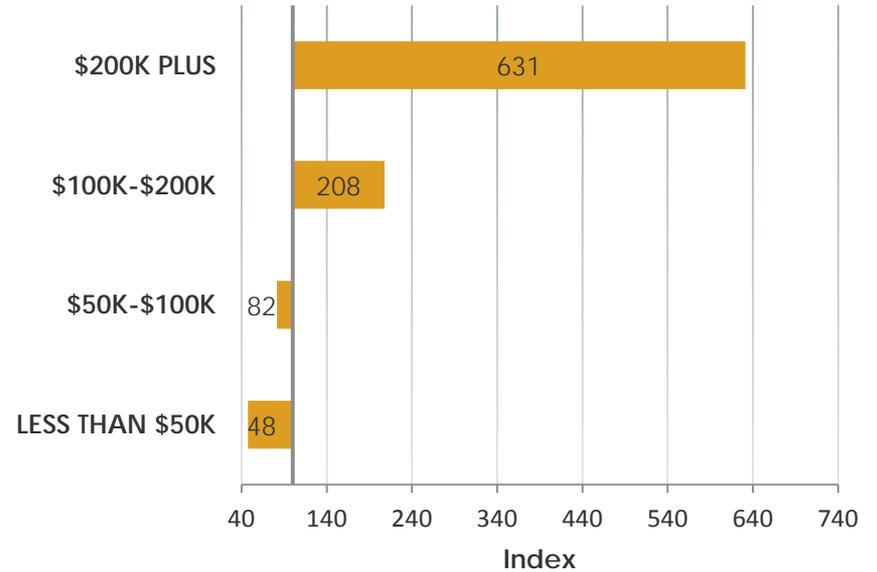
---

- At the overall level, Buxton found the following traits to be prevalent among Indian Wells visitors:
  - **Age Range of 45+**  
*(71% of spend)*
  - **Income level of \$100K+**  
*(50% of spend)*
  - **Professional Occupation/Retired**  
*(79% of spend)*
  - **Married**  
*(78% of spend)*
  - **College Educated**  
*(81% of spend)*  
*Earned College Degree (56% of spend)*

# Household Income

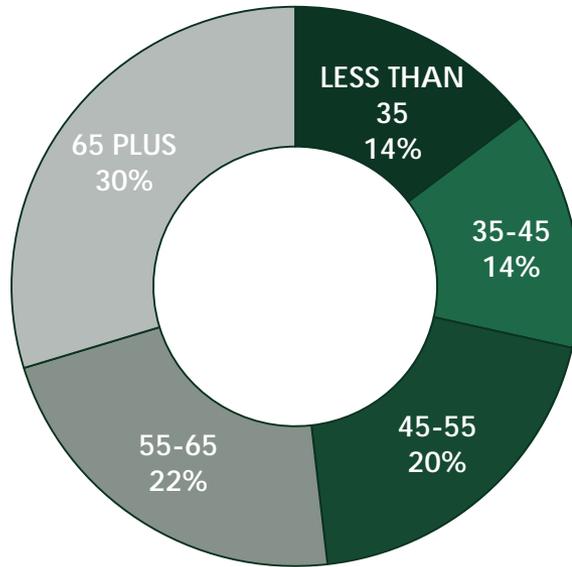


Indian Wells Visitor Spend Distribution

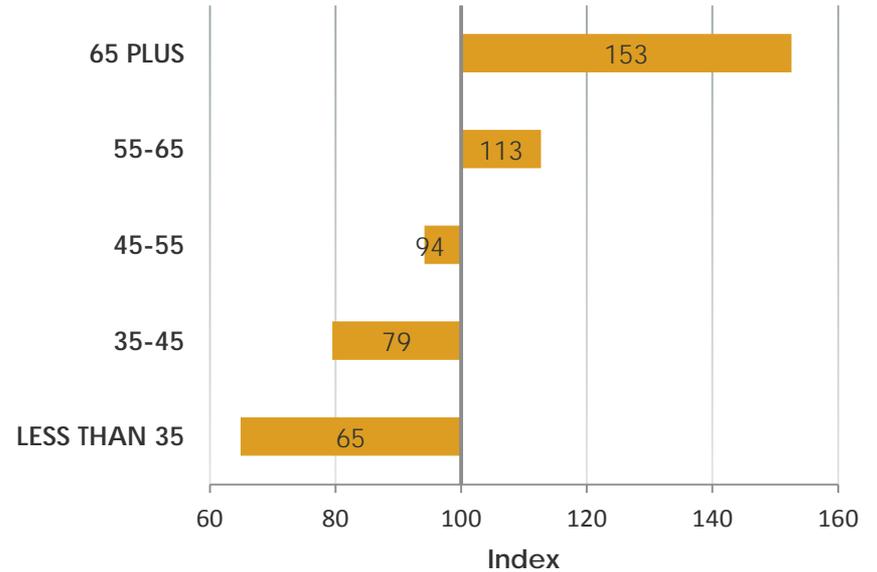


Index of Indian Wells Visitor Spend Distribution Compared to Average Households

# Age of Head of Household

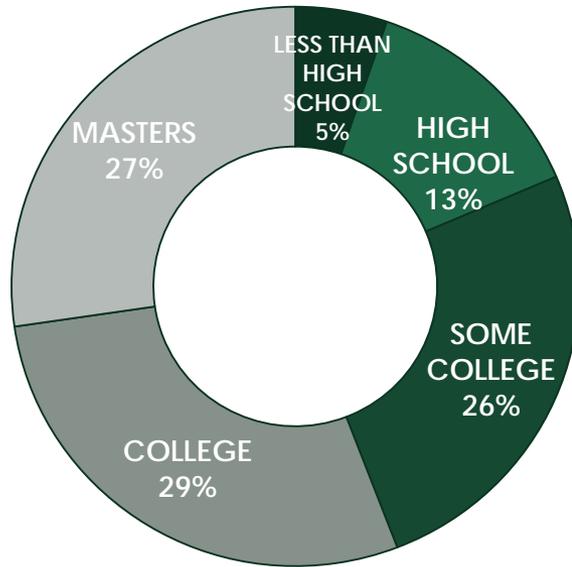


Indian Wells Visitor Spend Distribution

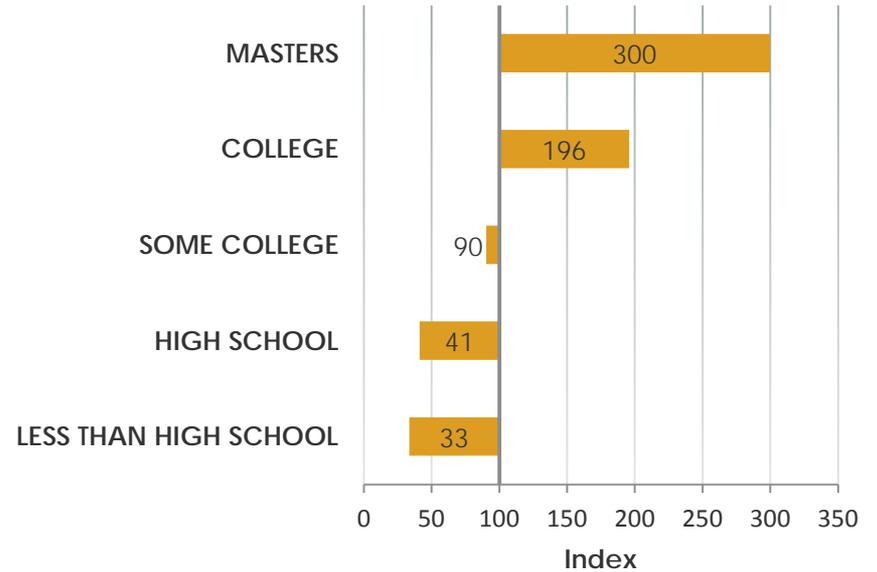


Index of Indian Wells Visitor Spend Distribution Compared to Average Households

# Education



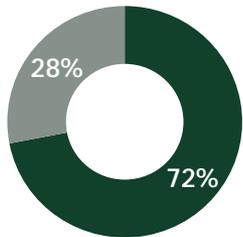
Indian Wells Visitor Spend Distribution



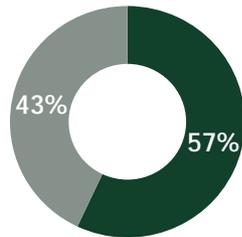
Index of Indian Wells Visitor Spend Distribution Compared to Average Households

# Lifestyle Characteristics

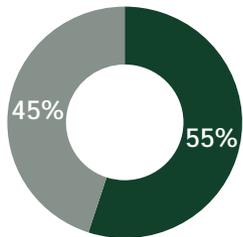
ONLINE PURCHASER  
 ■ YES ■ NO



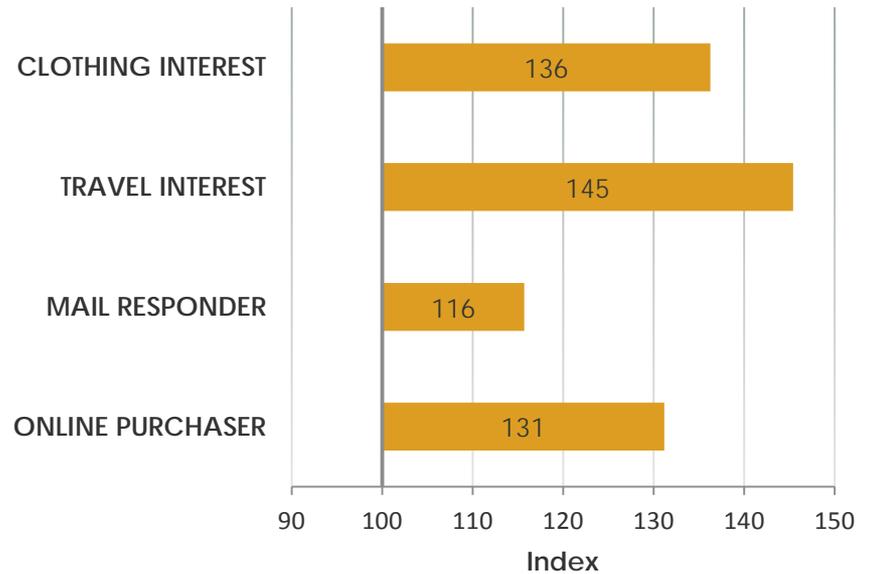
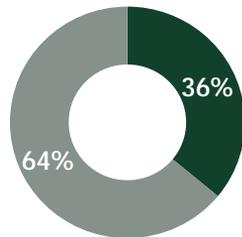
MAIL RESPONDER  
 ■ YES ■ NO



CLOTHING INTEREST  
 ■ YES ■ NO



TRAVEL INTEREST  
 ■ YES ■ NO



Indian Wells Visitor Spend Distribution

Index of Indian Wells Visitor Spend Distribution Compared to Average Households

# Indian Wells Household Level Comparison

---

- At the overall level, Buxton found the following traits to be prevalent among Indian Wells residents:

- **Age Range of 65+**  
*(53% of spend)*
- **Income level of \$100K+**  
*(49% of spend)*
- **Professional Occupation/Retired**  
*(74% of spend)*
- **Married**  
*(72% of spend)*
- **College Educated**  
*(80% of spend)*  
*Earned College Degree (52% of spend)*

---

# INDIAN WELLS VISITOR SPEND DISTRIBUTION

# Top CBSAs

Seattle-Tacoma-Bellevue,  
WA Metro  
9.6%

San Francisco-Oakland-  
Fremont, CA Metro  
5.17%

Los Angeles-Long Beach-Santa  
Ana, CA Metro  
16.55%

Riverside-San Bernardino-  
Ontario, CA Metro  
18.99%

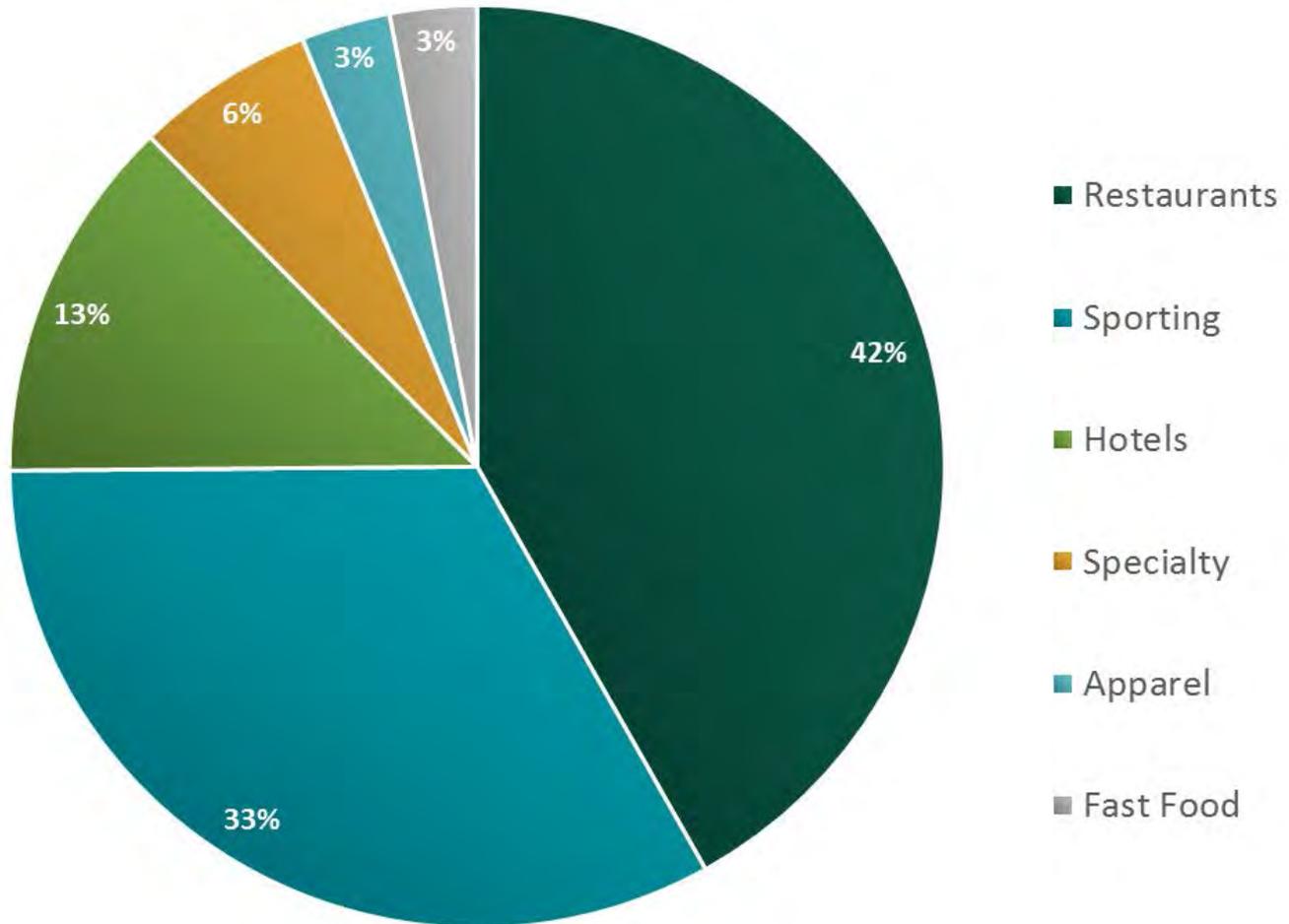


Spend Origin  
Detail



# Overall Visitor Spend by Category

---





---

# INDIAN WELLS VISITOR POTENTIAL ANALYSIS

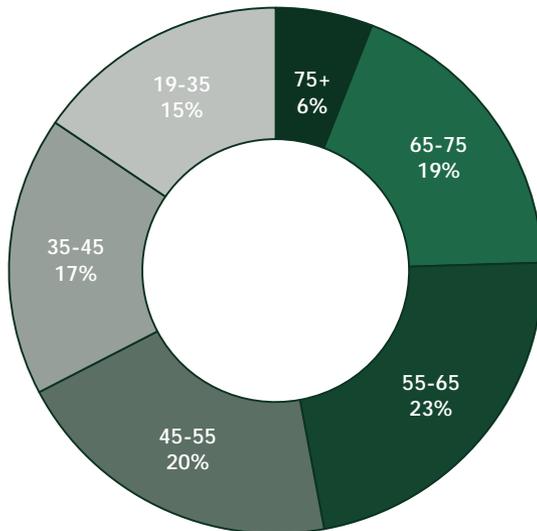
RESULTS SUMMARY

# Indian Wells Prospective Visitor Demographics

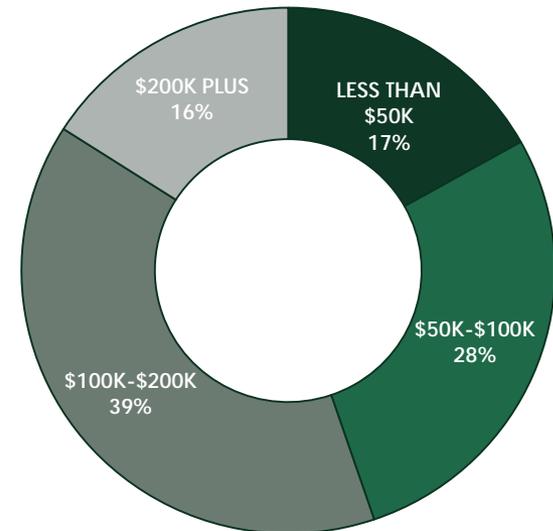
Buxton-identified Indian Wells visitor prospects are overwhelmingly older – over the age of 45.

Buxton-identified Indian Wells visitor prospects have high levels of annual household income.

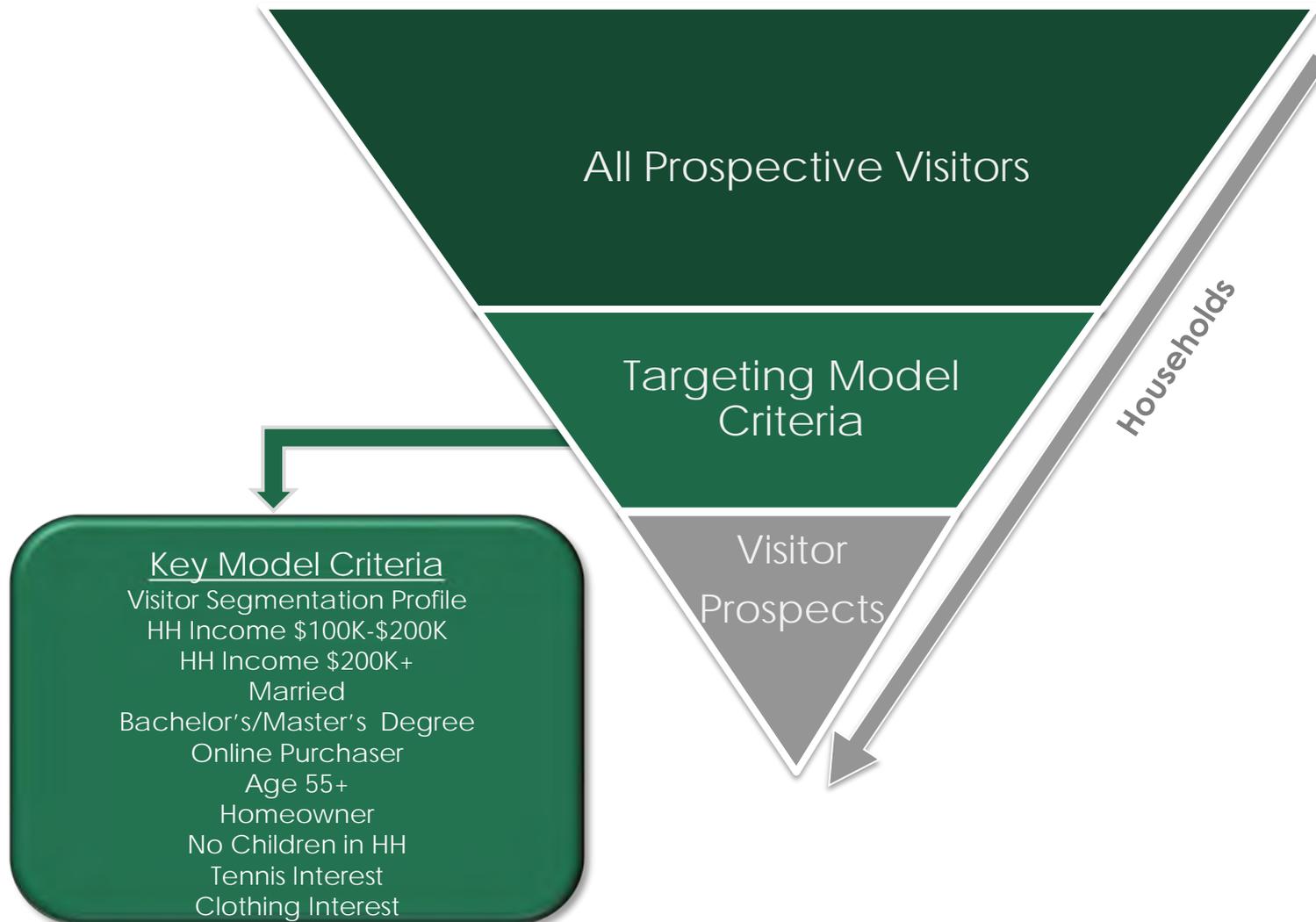
### Prospective Visitor Age



### Prospective Visitor Household Income



# Visitor Prospects



# Visitor Acquisition Model

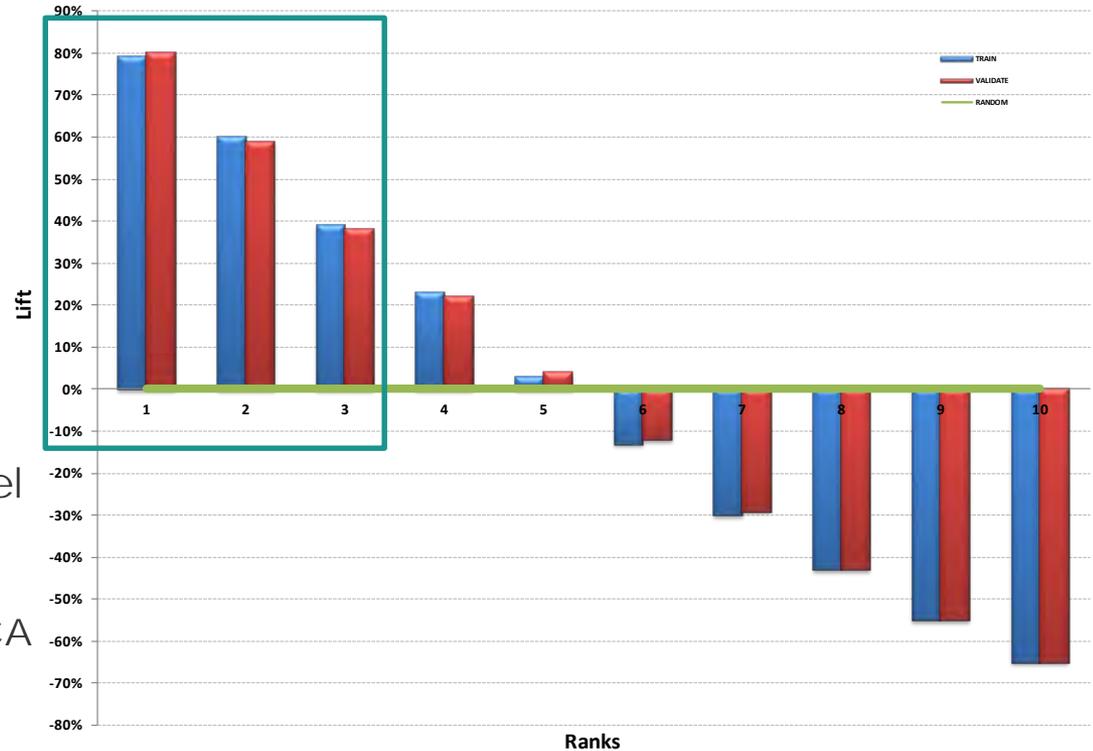
The acquisition model is used to identify the most likely prospective visitors.

Households with highest scores - deciles 1, 2 & 3 - are 39-79% more likely to be an Indian Wells visitor than a randomly selected group.

For example, by applying the model in these markets:

- Riverside-San Bernardino-Ontario, CA
- Los Angeles-Long Beach-Santa Ana, CA
- Seattle-Tacoma-Bellevue, WA
- San Francisco-Oakland-Fremont, CA

**2,680,773 potential visitors were identified.**



- TRAIN: the dataset used to build the model.
- VALIDATE: the dataset used to validate the built model.
- RANDOM: the chance of arbitrarily picking the correct outcome.

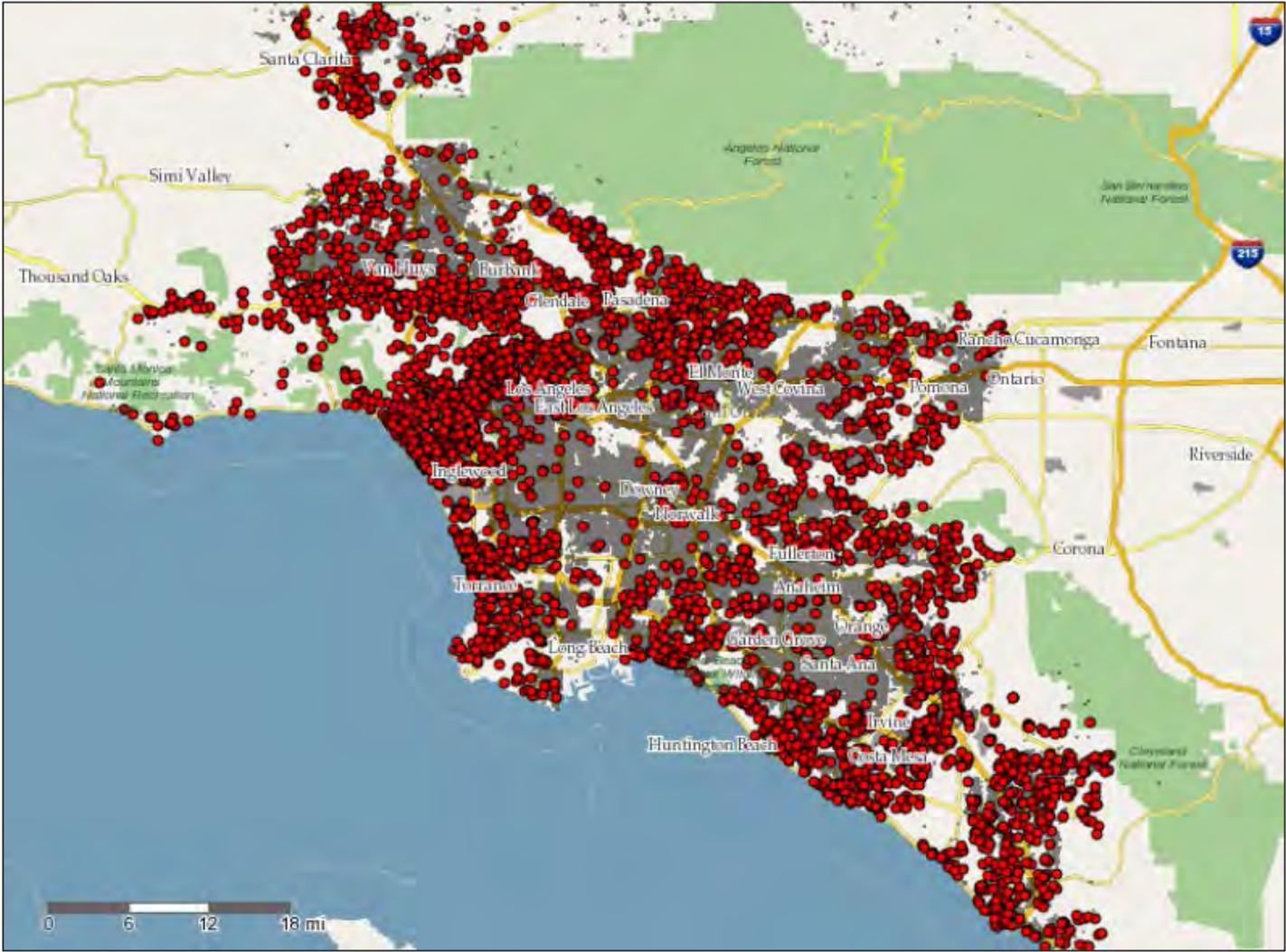
# Potential Visitor Households

---

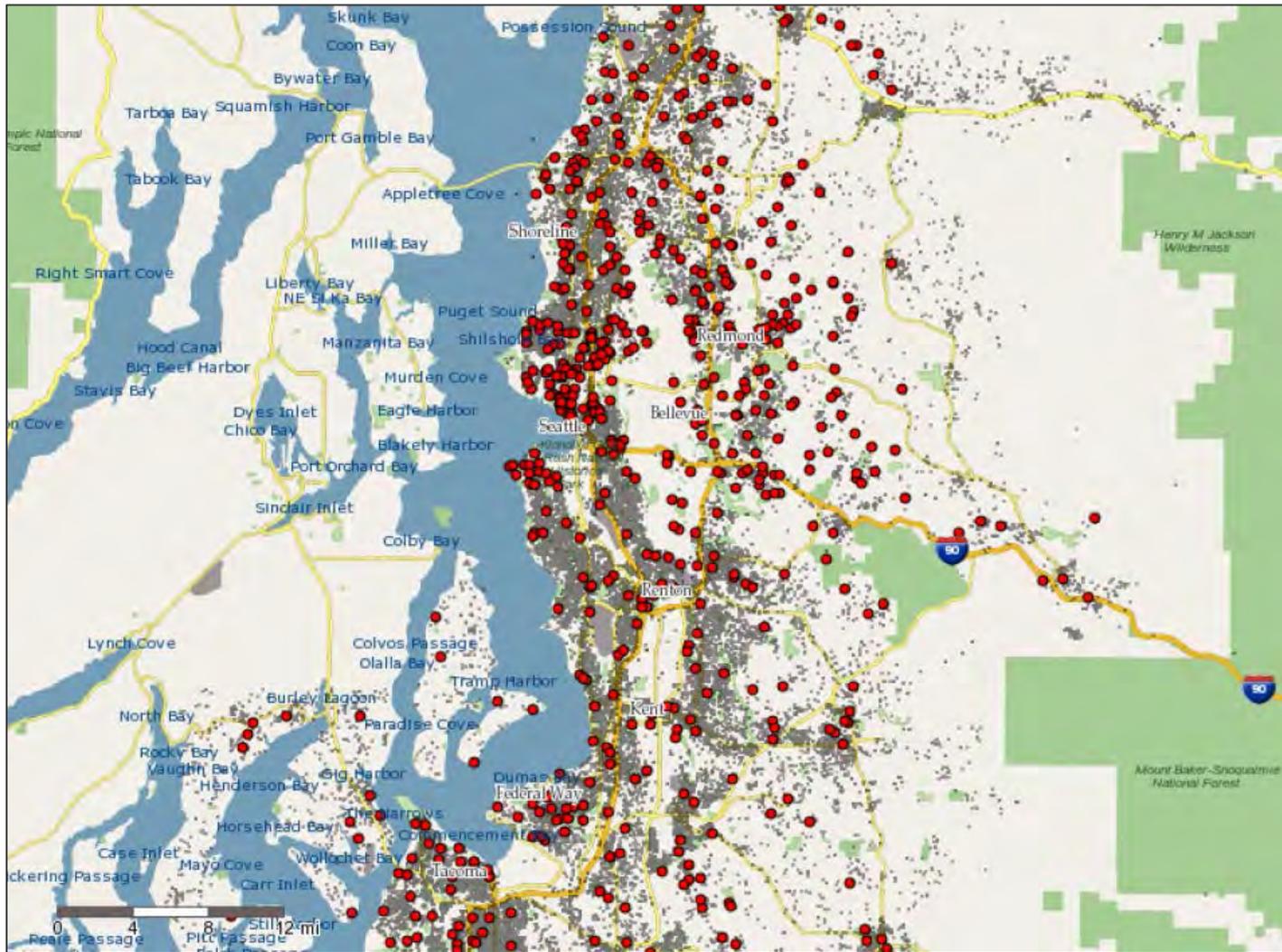
CBSA Name	Rank		
	1	2	3
Riverside-San Bernardino-Ontario, CA	63,937	113,863	104,485
Los Angeles-Long Beach-Santa Ana, CA	474,668	417,155	409,124
Seattle-Tacoma-Bellevue, WA	129,703	150,201	163,596
San Francisco-Oakland-Fremont, CA	235,394	215,595	203,052
<b>Grand Total</b>	<b>903,702</b>	<b>896,814</b>	<b>880,257</b>



# Indian Wells Visitor Prospects – Los Angeles-Long Beach-Santa Ana, CA

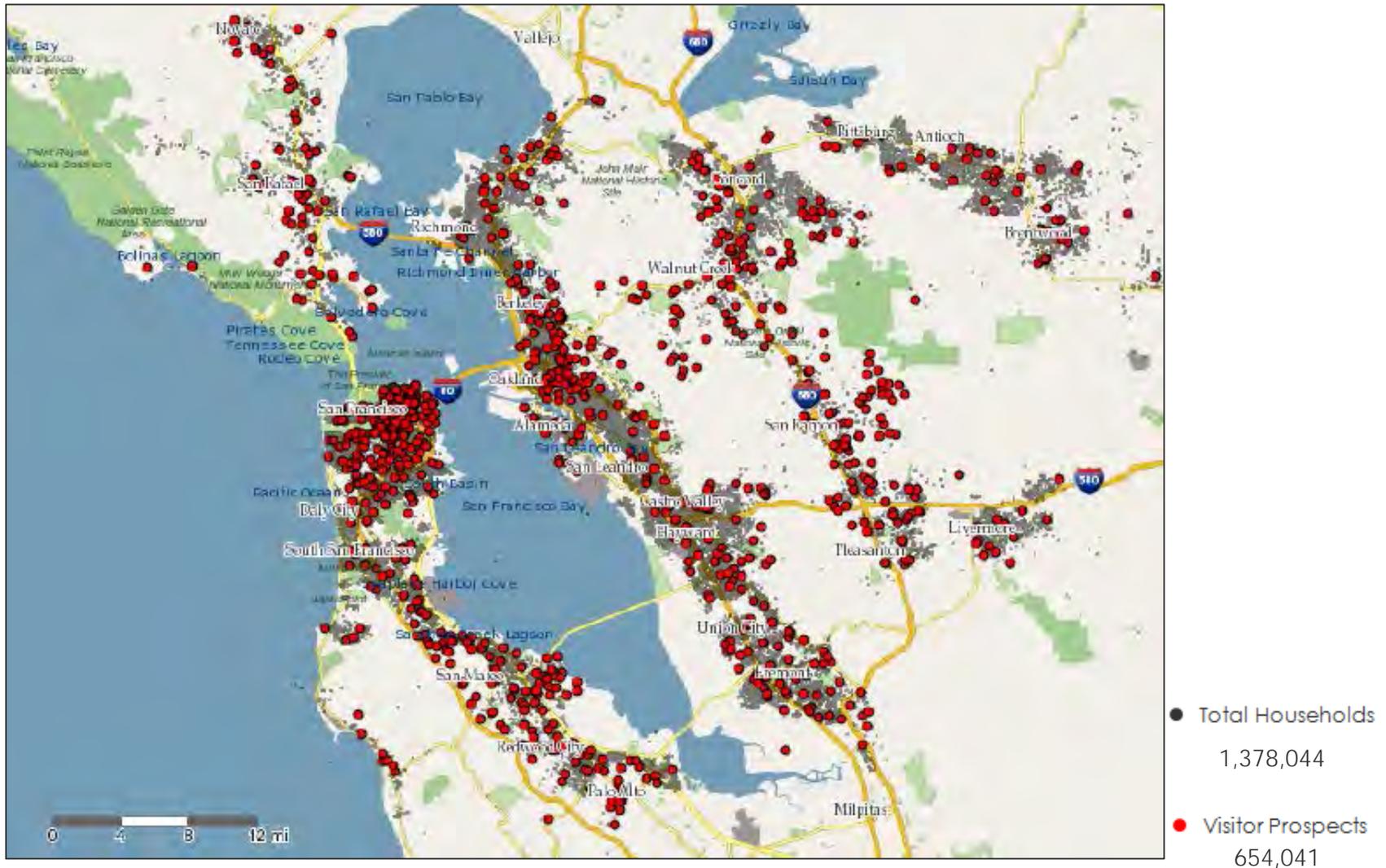


# Indian Wells Visitor Prospects – Seattle-Tacoma-Bellevue, WA



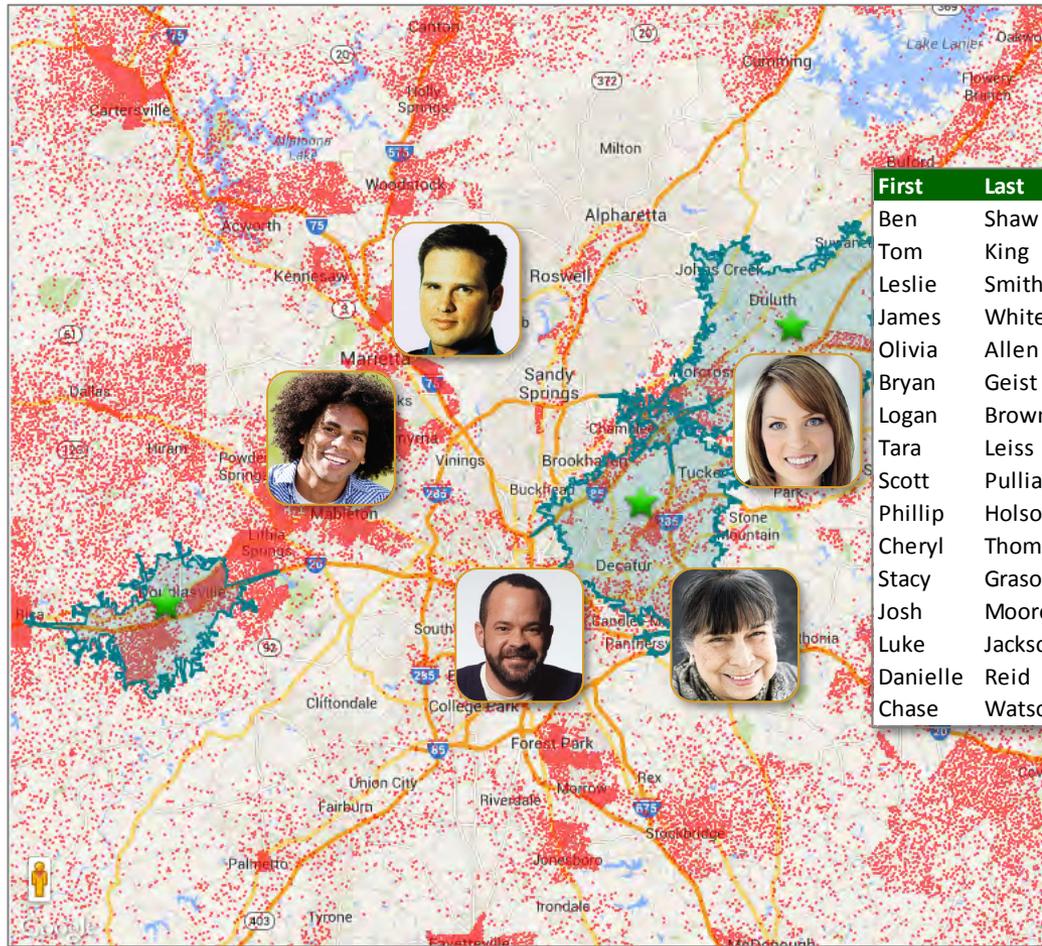
- Total Households  
1,272,782
- Visitor Prospects  
443,500

# Indian Wells Visitor Prospects – San Francisco-Oakland-Fremont, CA



# PRECISION, NOT SHOTGUN, TARGETED MARKETING

RIGHT MESSAGE, RIGHT TIME, RIGHT HOUSEHOLD



First	Last	Address	City	State
Ben	Shaw	101 Imperial Way	Anytown	TX
Tom	King	1308 Bryan Ct.	Anytown	TX
Leslie	Smith	1203 Ashley Dr.	Anytown	TX
James	White	39 Mognolia Ct.	Anytown	TX
Olivia	Allen	702 Holly Dr.	Anytown	TX
Bryan	Geist	3236 Crest Dr.	Anytown	TX
Logan	Brown	54 McCart St.	Anytown	TX
Tara	Leiss	874 Harwood Rd.	Anytown	TX
Scott	Pulliam	236 Lubbock Ave.	Anytown	TX
Phillip	Holson	33 Brazos Rd	Anytown	TX
Cheryl	Thomasor	134 Clearview Dr.	Anytown	TX
Stacy	Grason	72 Dawson St.	Anytown	TX
Josh	Moore	71 Cherry Ave.	Anytown	TX
Luke	Jackson	992 Wedglea Dr.	Anytown	TX
Danielle	Reid	814 Sparger Rd.	Anytown	TX
Chase	Watson	461 Rivery Way	Anytown	TX

---

Buxton®

---

# APPENDIX:

VISITOR LIST RENTAL FEES

MEDIA PREFERENCE ANALYSIS

CUSTOMER SEGMENTATION DESCRIPTIONS

# Visitor List Rental

Visitor List Rental Fees*			
Number of Records	Single-Use Name & Address	Multi-Use Name & Address	Email Address
< 100,000	\$100	\$170	
500,000	\$90	\$153	\$300
1,000,000	\$85	\$145	\$250
3,000,000	\$80	\$136	\$180
5,000,000	\$75	\$128	
> 5,000,000	\$70	\$119	\$140

\*CPM - Cost Per Thousand; Records will be provided within ten (10) days and email addresses within thirty (30) days of request to Buxton.

---

# INDIAN WELLS MEDIA PREFERENCE ANALYSIS 2015

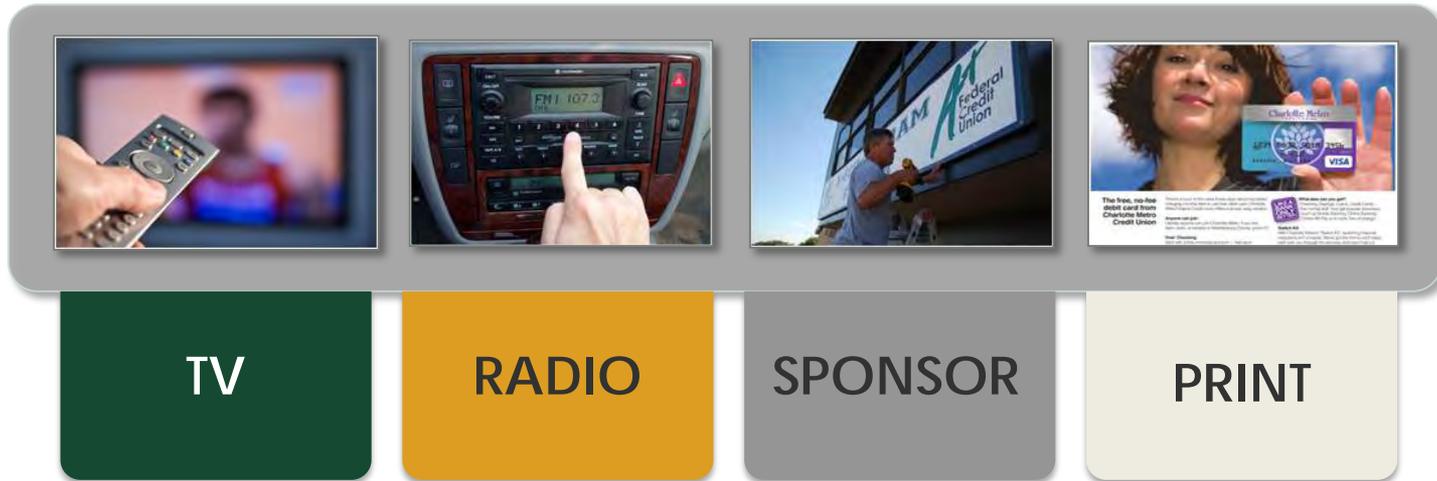
# Media Preference Analysis

---

- This analysis provides a preference index across a variety of media dimensions, including different media channels, day parts, and vehicles.
- High level summaries on key distinguishing preferences are included here.

Mosaic® USA is a registered trademark of Experian. National Business Database Source: InfoGroup. Consumer Expenditure 2013, Experian 2013A, Census Area Projections and Estimates (CAPE) Data 2012 Source: Experian Marketing Services.

# Core Visitor Media Preference Analysis



Buxton's Media Preference Analysis uses your Core Visitor profile to identify consumption indices across the categories listed above. This analysis provides your organization with actionable insights as an input to your media strategy.

# Summarized Findings



## TV

### NETWORKS

CNN  
CNBC  
MSNBC

### DAYPARTS

Prime Time (7pm-11pm)  
Late Fringe (11pm-1am)



## Radio

### FORMATS

Jazz  
Classical  
Educational

### DAYPARTS

Daily (6am-10am)  
Weekend (10am-3pm)



## Sponsor

### ATTEND

Men's Tennis  
Women's tennis  
MLB Post Season

### INTEREST

Men's Tennis  
College Hockey  
Summer Olympics



## Print

### MAGAZINE

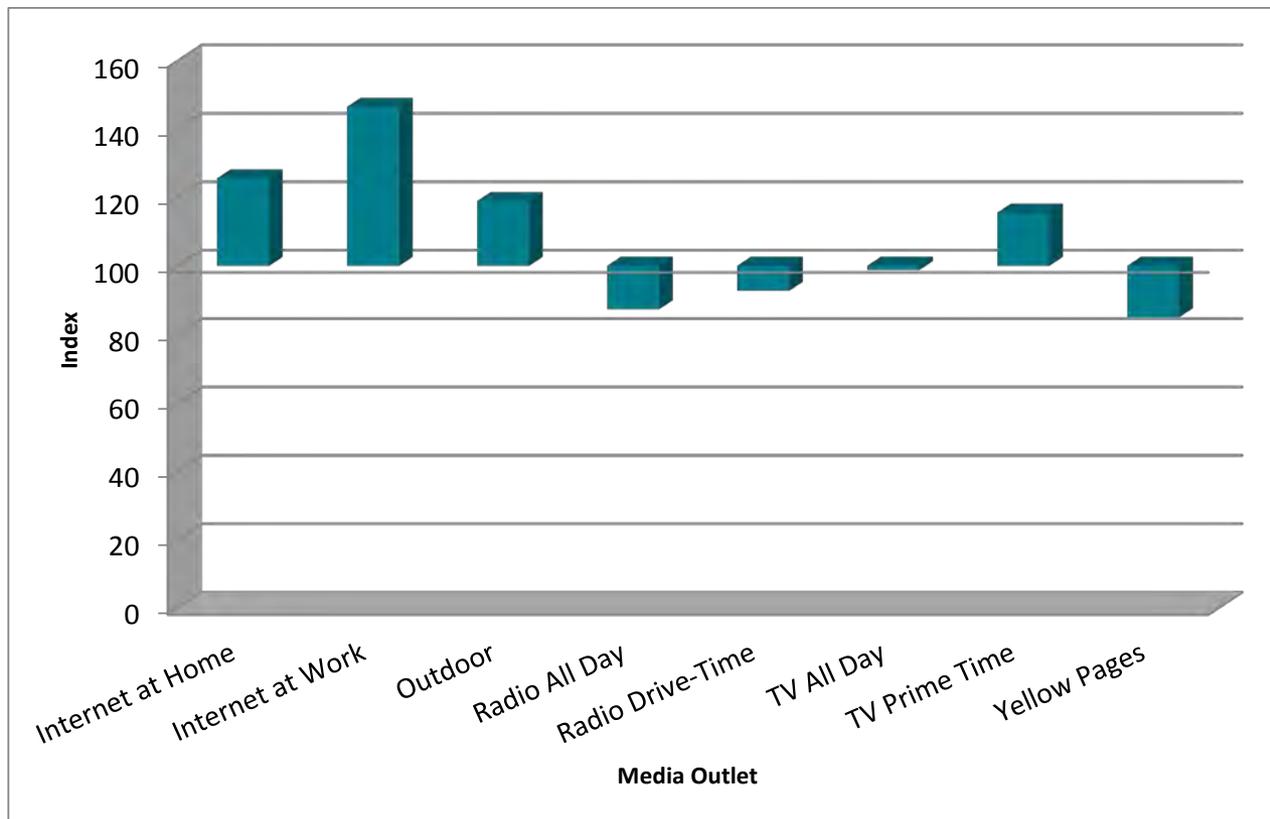
The New Yorker  
The Economist  
Sunset

### NEWSPAPER

Daily Readership (Science & Tech)  
Sunday Readership (Travel)

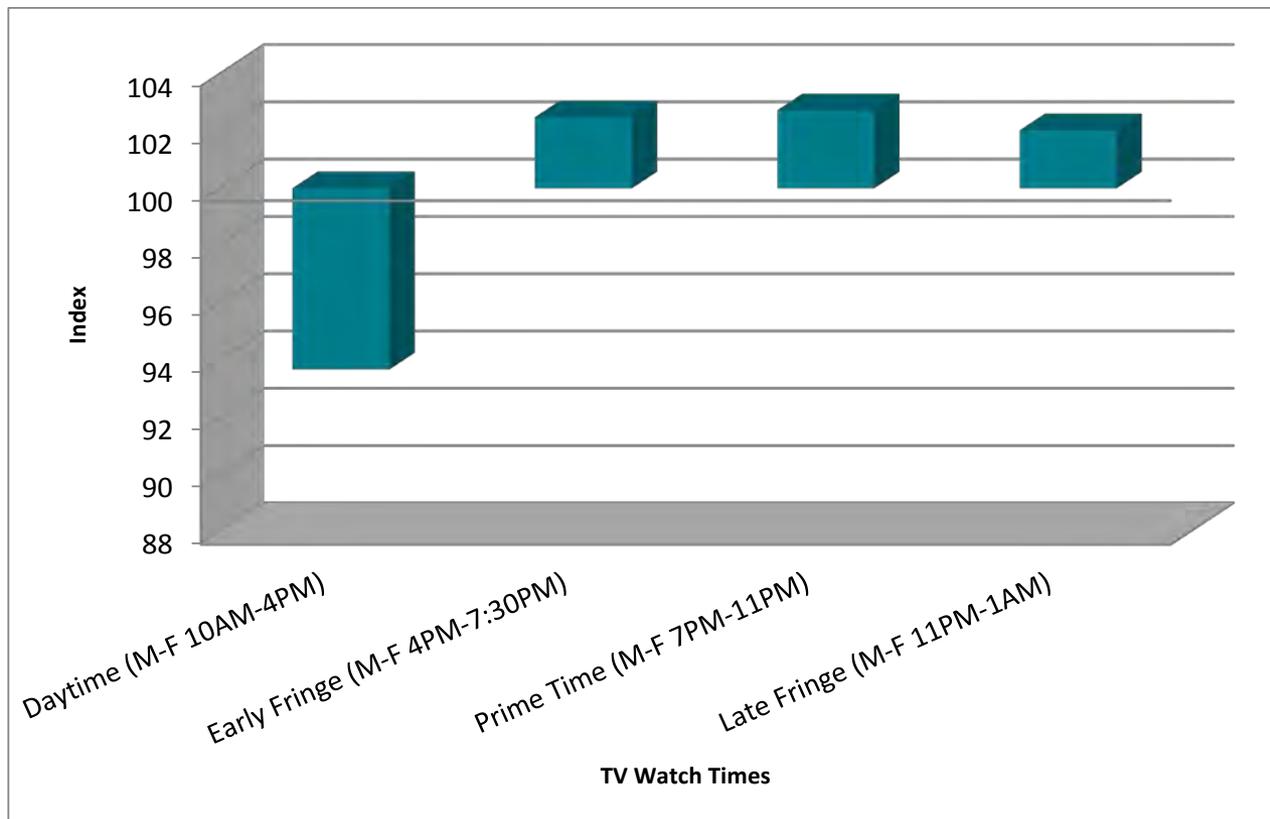
# Media Preference Analysis: Intermedia

- With 100 being the average, the higher the index is above 100 the more likely Indian Wells' visitors are to respond to that type of marketing.



# Media Preference Analysis: TV

- Indian Wells' visitors are most likely to watch Prime Time TV as compared to other day parts.



# Media Preference Analysis: TV

---

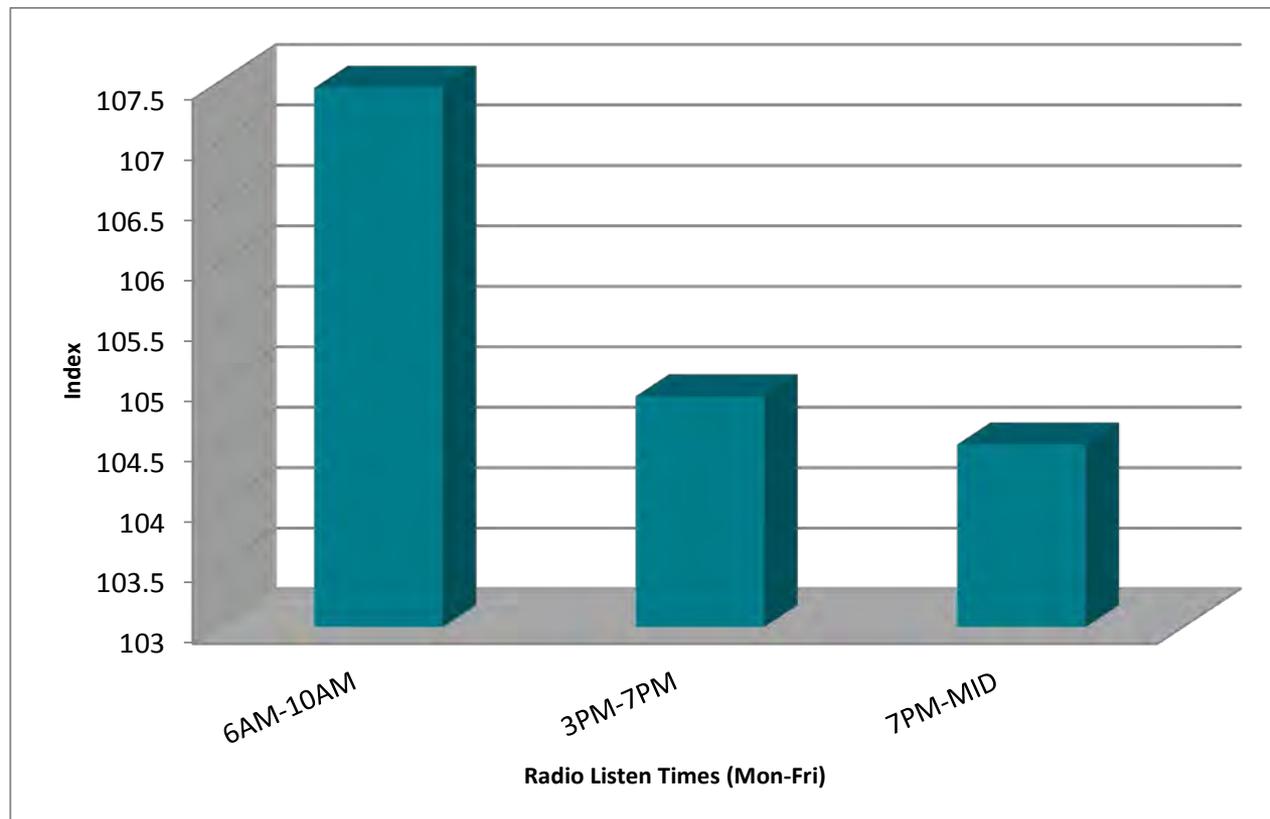
- Indian Wells' visitors are most likely to watch news channels.

TV Channel Watched in Last 7 Days	Index
CNBC	138
CNN	136
MSNBC	130
ESPN	119
The Science Channel	111
Bravo	108
HBO	108
The Weather Channel	107
Travel Channel	106
AMC	105
Comedy Central	104
Food Network	101
TNT	98
E!	96
Discovery Channel	95
The Movie Channel	93
USA	91

TV Channel Watched in Last 7 Days	Index
Showtime	90
TLC	90
FX	84
Lifetime	82
TBS	81
MTV	77
Spike	76
VH1	72
Sci-Fi	70
Cinemax	69
TV Guide	69
Disney Channel	63
Cartoon Network	60
Nickelodeon	54
CMT	52
Nick @ Nite	50
BET	43

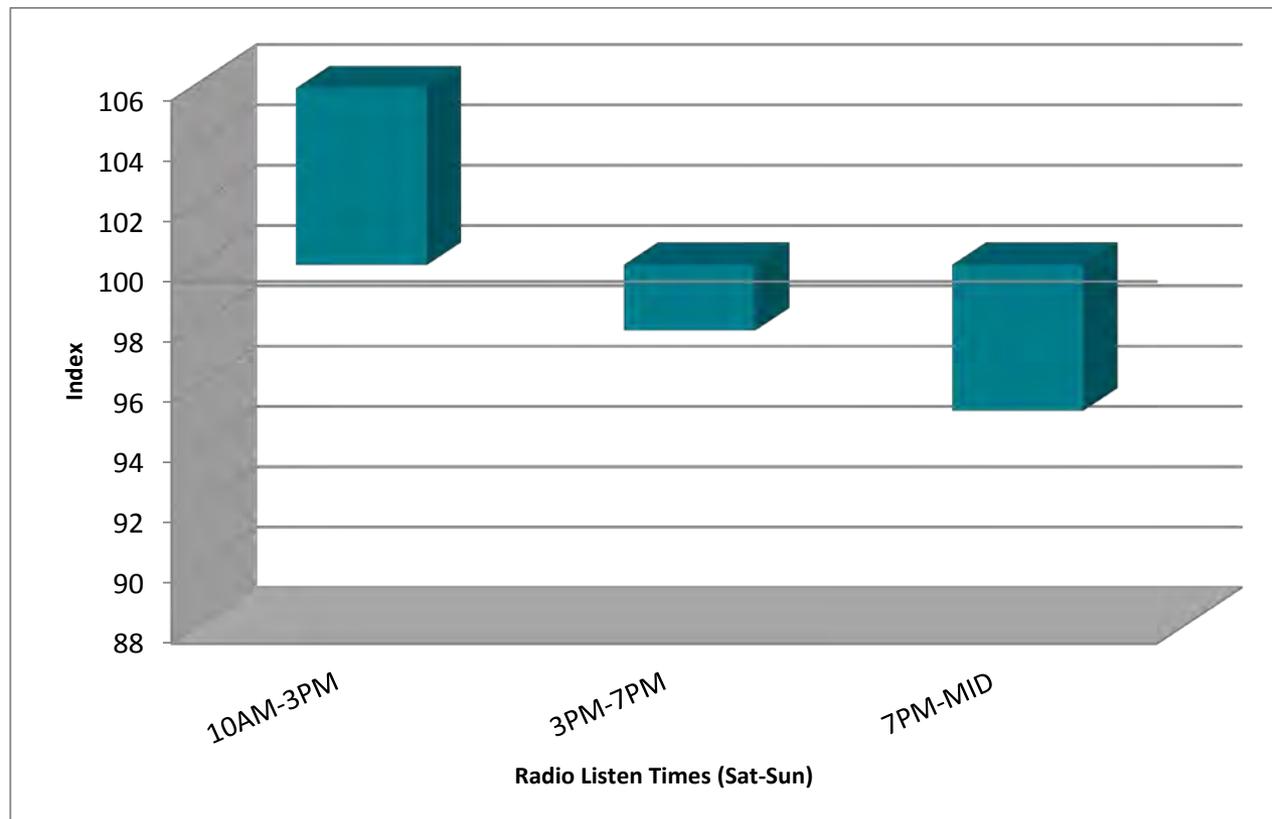
# Media Preference Analysis: Radio (Mon-Fri)

- Indian Wells' visitors are likely to listen to the radio throughout the day, but they are more likely to listen at early hours during the week.



# Media Preference Analysis: Radio (Sat-Sun)

- Indian Wells' visitors are likely to listen to the radio at early hours on the weekend.



# Media Preference Analysis: Radio

---

- Indian Wells' visitors are most likely to listen to jazz and classical music radio stations.

Radio Listened to for a Total of 24 Hours a Week	Index
Classical	220
Jazz	200
News	187
Nostalgia/Big Band	169
Easy Listening	161
Educational	161
Adult Alternative	155
Soft Contemporary (Lite/Soft Rock)	146
Sports	141
Alternative	112
Modern rock	108
Hot AC	106
Classic rock	102
AOR (Excl Modern Rock)	96
Contemporary Christian	94
CHR (Contemporary Hit Radio)	89
Country	69
Urban (Total)	63
Black/Rhythm & Blues	60
Spanish AC	57

# Media Preference Analysis: Print Media

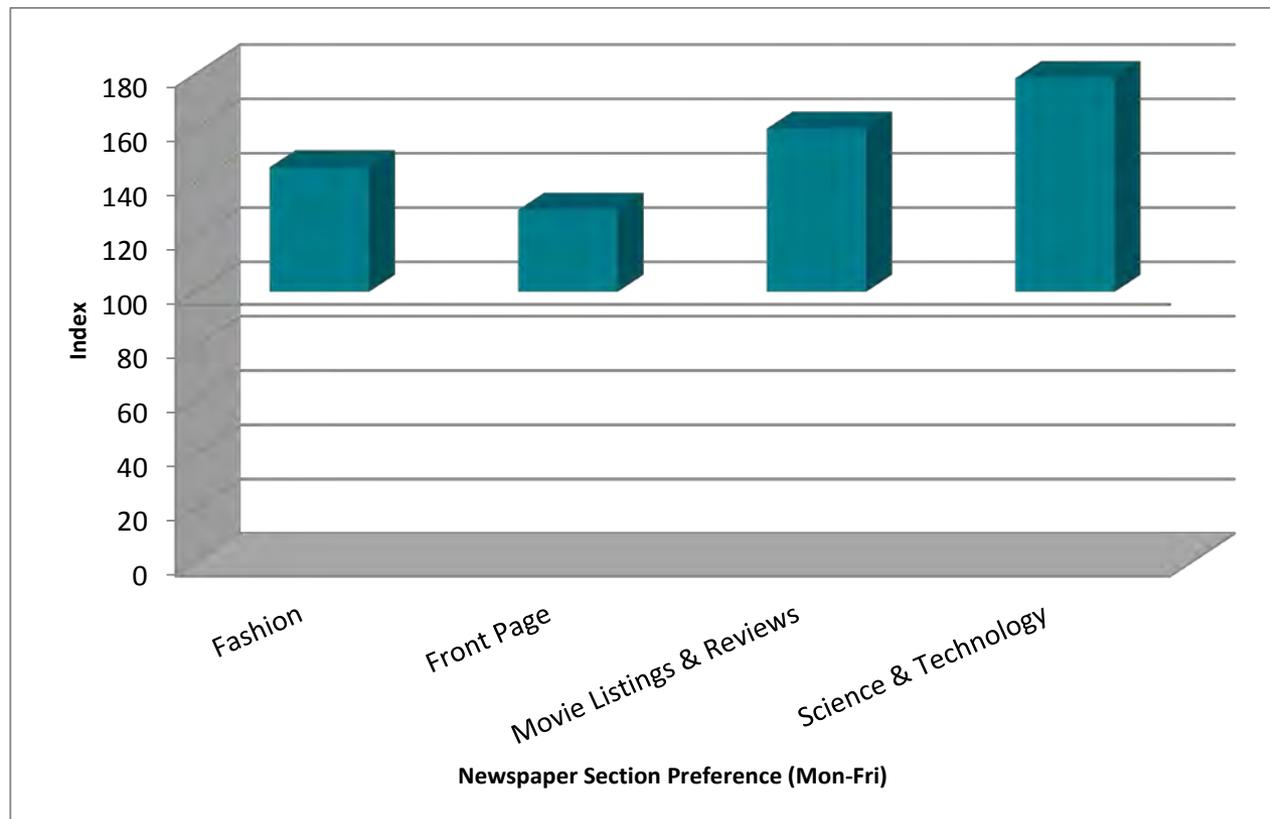
---

- Indian Wells' visitors are most likely to read airline/in-flight and news publications.

Publication Type	Index
Airline/In Flight	200
Newsweeklies	177
Business & Finance	168
Travel	164
Science/Technology	160
Metropolitan/Regional/State	146
Epicurean	142
News	141
Special Appeal	136
Sports	132
Home and Home Services	129
General Editorial	125
Health & Fitness	122
Computer	120
Women's Fashion, Beauty	116
Women's	111
Men's	102
Automotive	98
Child Rearing/Parenthood	89
Fishing, Hunting, And Outdoor Recreation	84

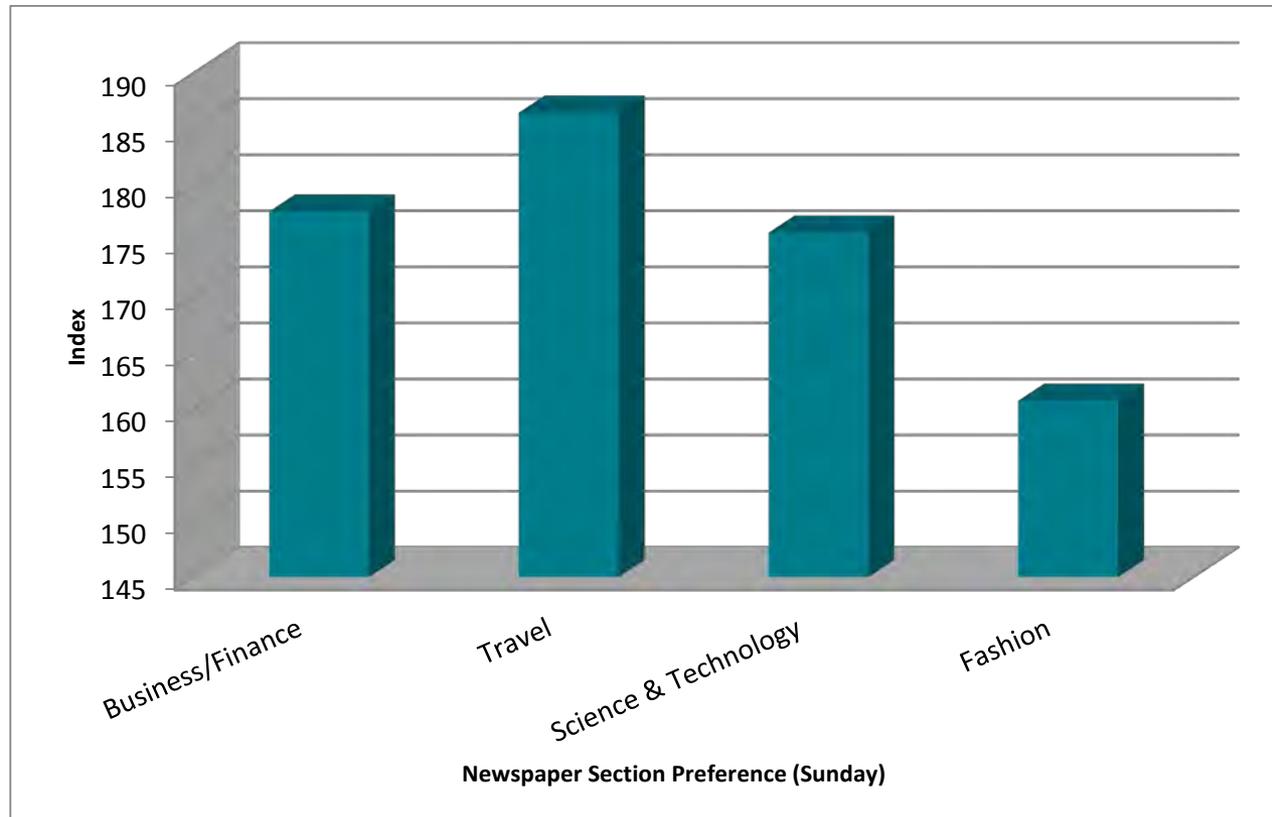
# Media Preference Analysis: Newspaper (Daily)

- Indian Wells' visitors are most likely to read the Science and Technology section of the daily newspaper.



# Media Preference Analysis: Newspaper (Sun)

- Indian Wells' visitors are most likely to read the travel section of the Sunday newspaper.



# Media Preference Analysis: Leisure Activities

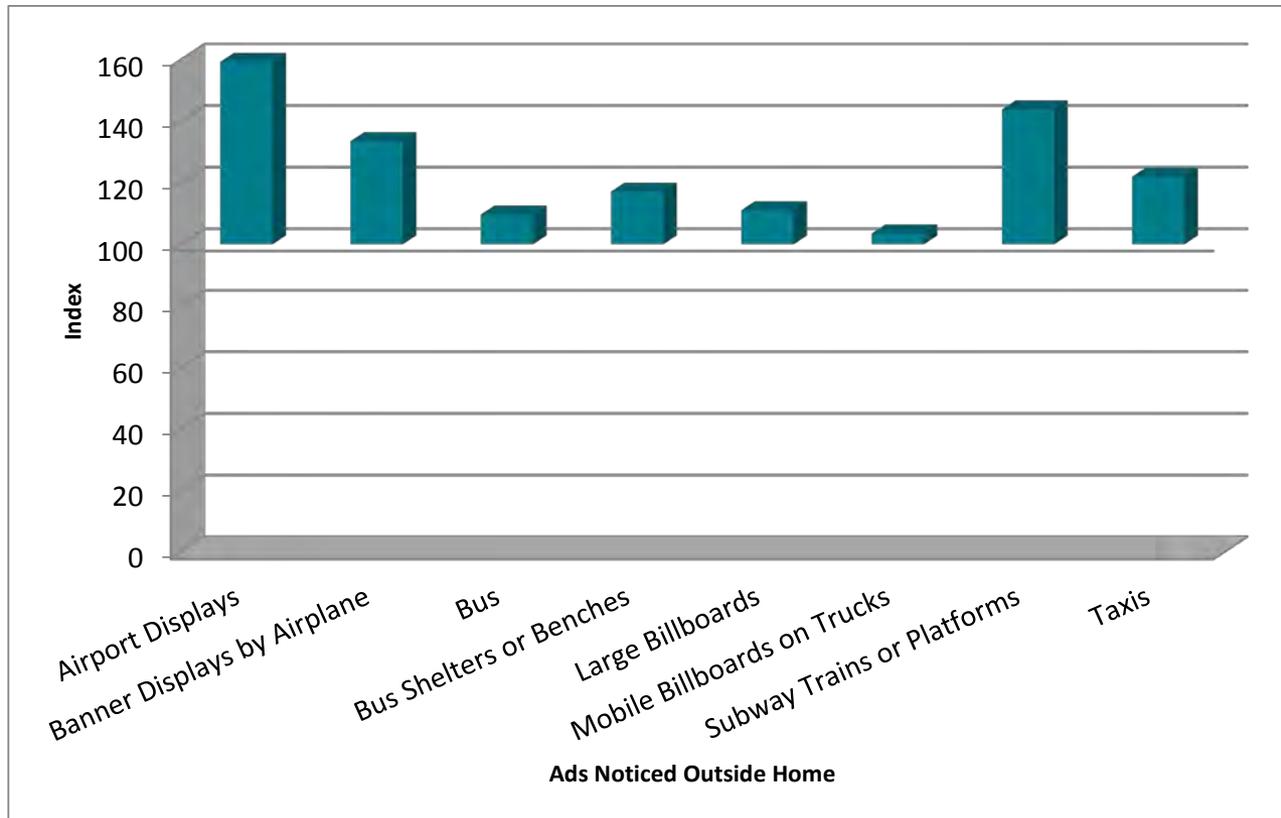
---

- Indian Wells' visitors are most likely to visit museums, take photographs and read in their spare time.

Leisure Activities	Index
Visiting Museums	158
Photography	126
Reading	125
Dining Out	123
Playing Musical Instruments	122
Going to Beach/Lake	120
Antique Shopping	118
Education Courses	117
Bird Watching	116
Needlework/Quilting	115
Gardening	115
Cooking	111
Board Games	109
Listening to Music	106
Card Games	106
Going to Bars/Clubs	103
Woodwork	102
Visiting a Zoo	101
Painting/Drawing/Sculpting	98
Going to State Fairs	82

# Media Preference Analysis: Ads Noticed

- Indian Wells' visitors are most likely to notice airport or subway train displays.



# Media Preference Analysis: Sports Watched

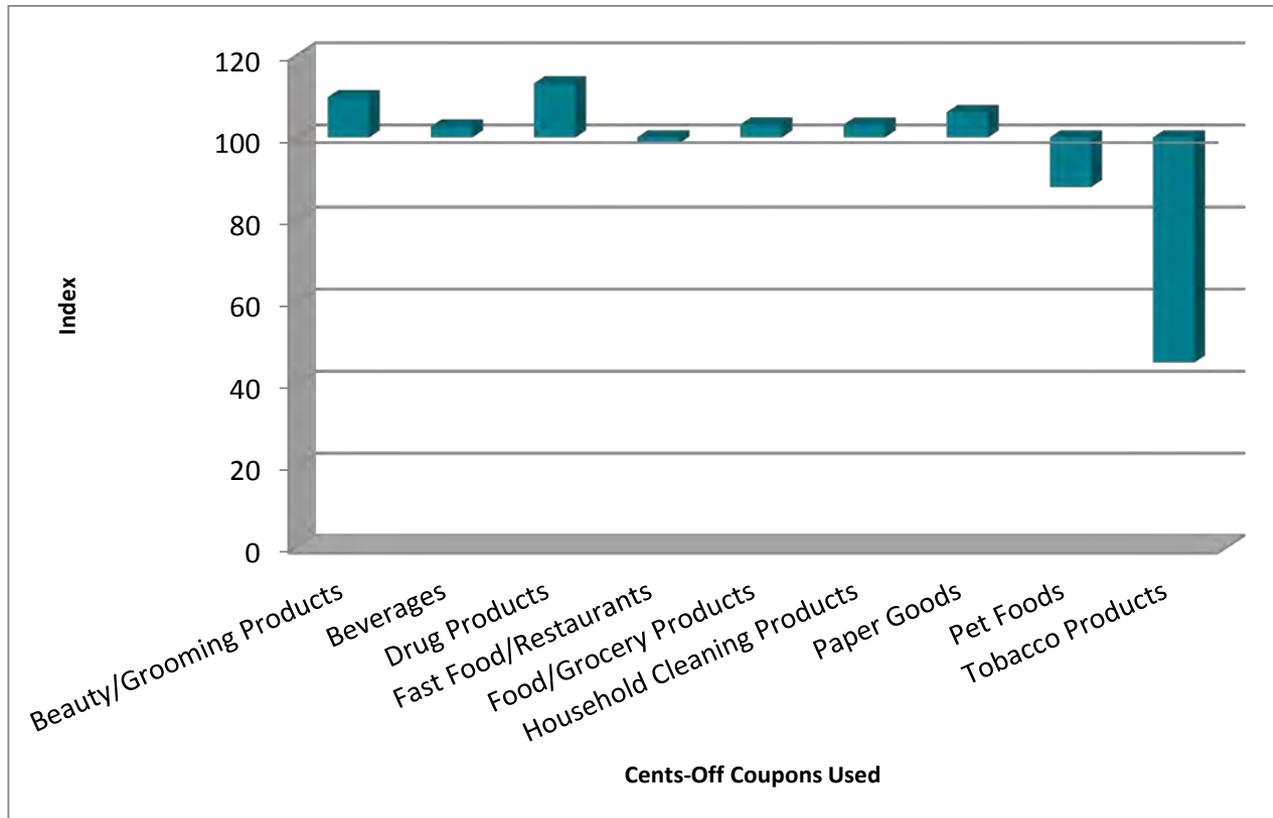
- Indian Wells' visitors are most likely to watch PGA events on TV frequently and Olympic events when they are in season.

Sports Watched on TV Frequently	Index
PGA	174
Summer Olympics	152
LPGA	150
Winter Olympics	149
Women's Tennis	148
Kentucky Derby	143
College Basketball Post Season	140
Figure Skating	139
MLB World Series	133
College football Post Season	130
MLB Baseball Post Season	130
National Dog Show	126
MLB Baseball Regular Season	124
NBA Basketball Post Season	122
NFL Football Post Season	120
College Football Regular Season	120

Sports Watched On Tv Frequently	Index
College Basketball Regular Season	120
Horse Racing	119
NHL Hockey Post Season	118
NFL Football Regular Season	113
NFL Super Bowl	113
NHL Hockey Regular Season	111
NBA Basketball Regular Season	108
Skiing	106
College Baseball	92
MLS Soccer	83
X-Games	74
Bowling	65
Boxing	64
Fishing	63
WWE	42

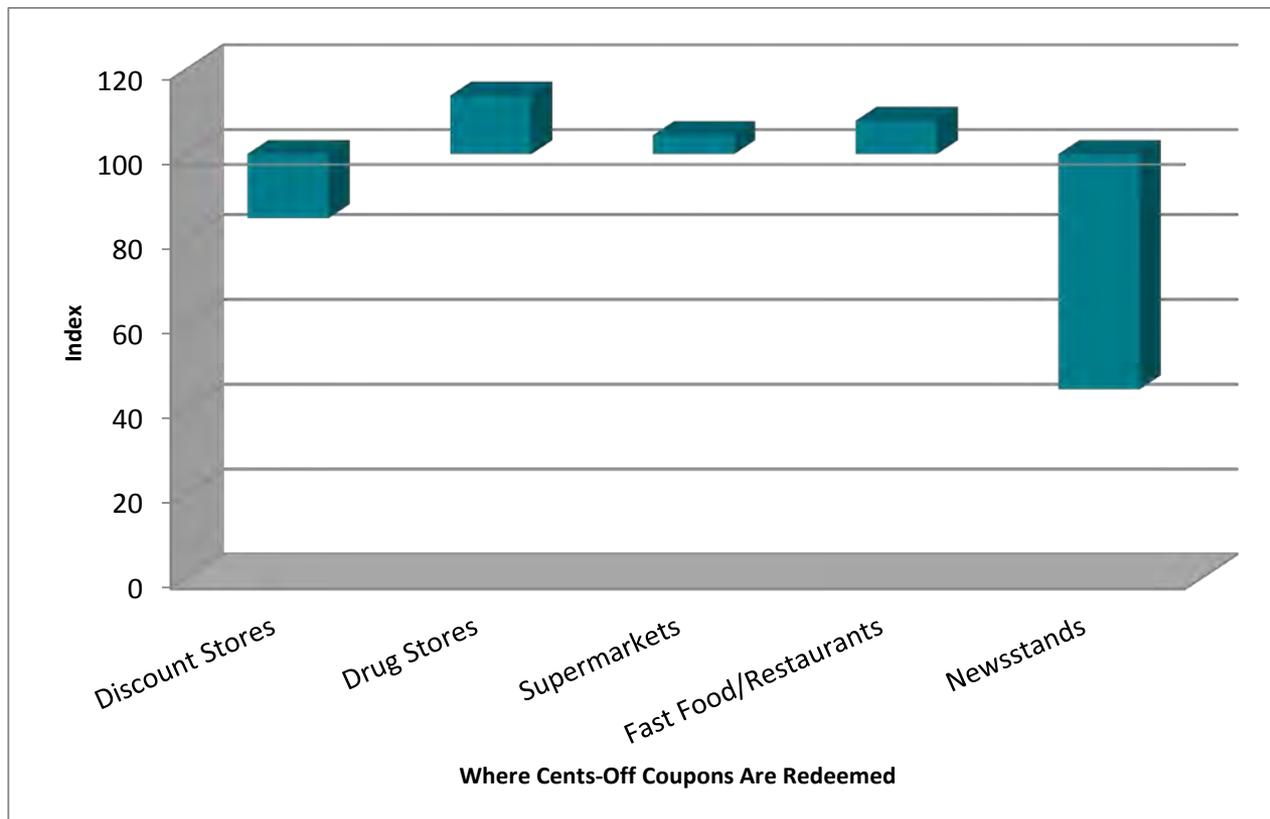
# Media Preference Analysis: Coupon Usage

- Indian Wells' visitors are most likely to use coupons on drug products.



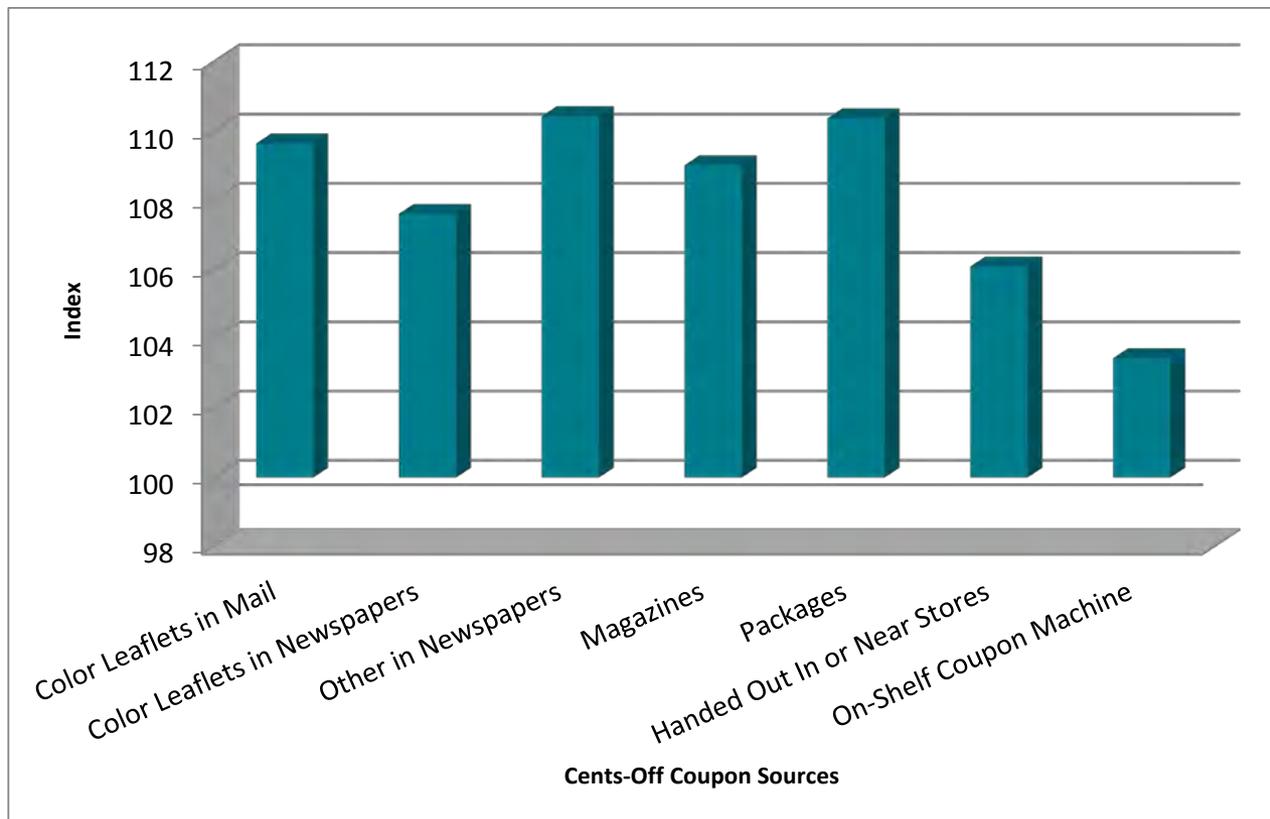
# Media Preference Analysis: Coupon Redemption

- Indian Wells' visitors are most likely to redeem cents-off coupons at drug stores.



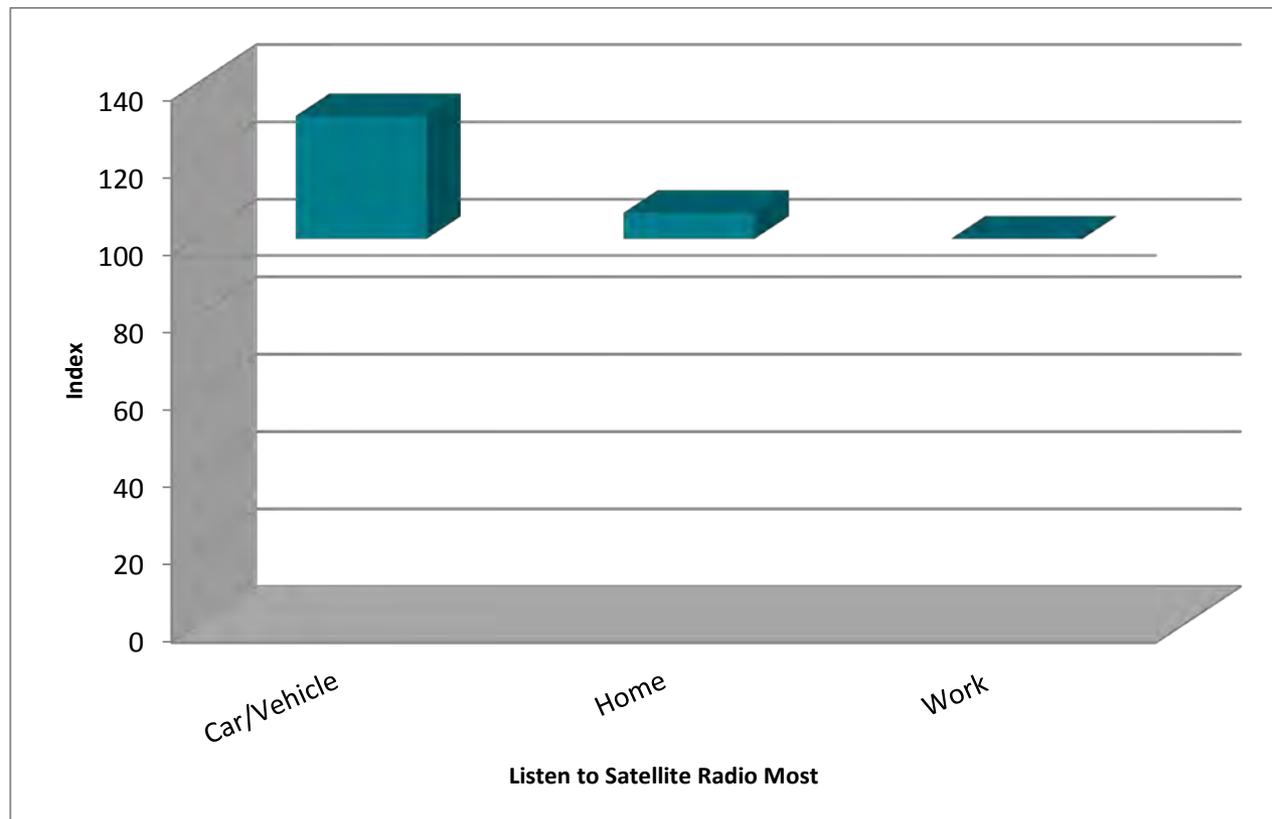
# Media Preference Analysis: Coupon Source

- Indian Wells' visitors are most likely to get their coupons from newspapers and packages.



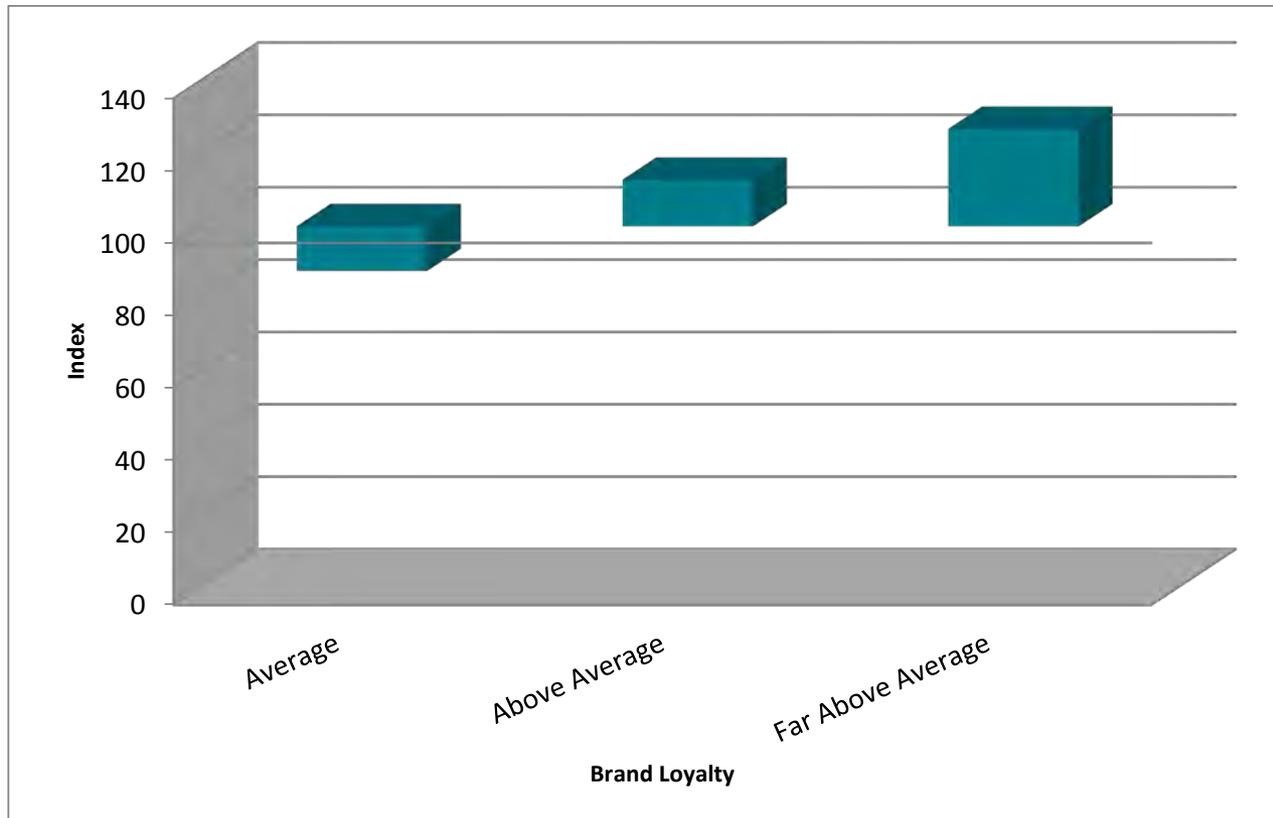
# Media Preference Analysis: Satellite Radio

- Indian Wells' visitors are most likely to listen to satellite radio in their vehicle as compared to other venues.



# Media Preference Analysis: Brand Loyalty

- Indian Wells' visitors tend to be very loyal to brands they have come to trust and like.



---

# Customer Segment Descriptions

# CUSTOMER SEGMENTS: GROUP A

---

- **Segment A01: American Royalty** – Wealthy, influential, and successful couples and families living in prestigious suburbs
- **Segment A02: Platinum Prosperity** – Wealthy and established empty-nesting couples residing in suburban and in-town homes
- **Segment A03: Kids and Cabernet** – Prosperous, middle-aged married couples with children living child-focused lives in affluent suburbs
- **Segment A04: Picture Perfect Families** – Established families of child-rearing households living in wealthy suburbs
- **Segment A05: Couples with Clout** – Middle-aged, childless couples living in affluent metro areas
- **Segment A06: Jet Set Urbanites** – Mix of affluent singles and couples living high-rise, fashionable lives in urban neighborhoods

## Power Elite



# CUSTOMER SEGMENTS: GROUP B

---

- **Segment B07: Generational Soup** – Affluent couples and multi-generational families living a wide range of lifestyles in suburbia
- **Segment B08: Babies and Bliss** – Middle-aged couples with large families and active lives in affluent suburbia
- **Segment B09: Family Fun-tastic** – Upscale, middle-aged families with older children pursuing busy kid-centered lives in satellite cities
- **Segment B10: Cosmopolitan Achievers** – Affluent middle-aged and established couples and families enjoying dynamic lifestyles in metro areas

## Flourishing Families



# CUSTOMER SEGMENTS: GROUP C

---

- **Segment C11: Aging of Aquarius** – Upscale boomer-aged couples living in city and close-in suburbs
- **Segment C12: Golf Carts and Gourmets** – Upscale retirees and empty-nesters in comfortable communities
- **Segment C13: Silver Sophisticates** – Mature, upscale couples and singles in suburban homes
- **Segment C14: Boomers and Boomerangs** – Baby boomer adults and their teenage/young adult children sharing suburban homes

## Booming with Confidence



# CUSTOMER SEGMENTS: GROUP D

---

- **Segment D15: Sports Utility Families** – Upscale, middle-aged couples with school-aged children living active family lifestyles in outlying suburbs
- **Segment D16: Settled in Suburbia** – Upper middle-class diverse family unites and empty nesters living in established suburbs
- **Segment D17: Cul De Sac Diversity** – Ethnically-diverse, middle-aged families settled in new suburban neighborhoods
- **Segment D18: Suburban Attainment** – Upper middle-class couples and families living in the expanding suburbs

## Suburban Style



# CUSTOMER SEGMENTS: GROUP E

---

- **Segment E19: Full Pockets, Empty Nests** – Empty-nesting, upper middle-class households with discretionary income living sophisticated lifestyles
- **Segment E20: No Place Like Home** – Upper middle-class multi-generational households in exurban areas
- **Segment E21: Unspoiled Splendor** – Comfortably established baby boomer couples in town and country communities

## Thriving Boomers



# CUSTOMER SEGMENTS: GROUP F

---

- **Segment F22: Fast Track Couples** – Active, young, upper middle-class suburban couples and families living upwardly-mobile lifestyles
- **Segment F23: Families Matter Most** – Young, middle-class families in scenic suburbs leading active, family-focused lives

## Promising Families

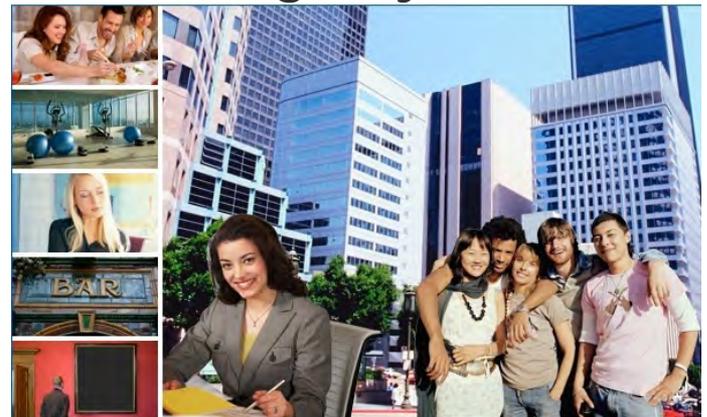


# CUSTOMER SEGMENTS: GROUP G

---

- **Segment G24: Status Seeking Singles** – Younger, upwardly-mobile singles living in mid-scale metro areas leading leisure-intensive lifestyles
- **Segment G25: Urban Edge** – Younger, up-and-coming singles living big city lifestyles located within top CBSA markets

## Young, City Solos



# CUSTOMER SEGMENTS: GROUP H

---

- **Segment H26: Progressive Potpourri** – Mature, multi-ethnic couples with comfortable and active lives in middle-class suburbs
- **Segment H27: Birkenstocks and Beemers** – Upper middle-class, established couples living leisure lifestyles in small towns and cities
- **Segment H28: Everyday Moderates** – Mid-scale, multi-cultural couples and families living in mid-tier metro suburban settings
- **Segment H29: Destination Recreation** – Middle-aged, midscale couples in rural towns and fringe suburbs working to enjoy their active lifestyles

## Middle-Class Melting Pot



# CUSTOMER SEGMENTS: GROUP I

---

- **Segment I30: Stockcars and State Parks** – Middle-class couples and families living in more remote rural communities
- **Segment I31: Blue Collar Comfort** – Middle-class families in smaller cities and towns with solid blue-collar jobs
- **Segment I32: Steadfast Conventionalists** – Conventional Generation X families located in selected coastal city homes
- **Segment I33: Balance and Harmony** – Middle-class families living lively lifestyles in city-centric neighborhoods

## Family Union



# CUSTOMER SEGMENTS: GROUP J

---

- **Segment J34: Aging in Place** – Middle-class seniors living solid, suburban lifestyles
- **Segment J35: Rural Escape** – Older, middle-class couples and singles living comfortable lives in rural towns
- **Segment J36: Settled and Sensible** – Older, middle-class and empty-nesting couples and singles in city neighborhoods

## Autumn Years



# CUSTOMER SEGMENTS: GROUP K

---

- **Segment K37: Wired for Success** – Young, mid-scale singles and couples living socially-active city lives
- **Segment K38: Gotham Blend** – Mix of middle-aged and middle-class singles and couples living urban New York City-area lifestyles
- **Segment K39: Metro Fusion** – Ethnically-diverse, middle-aged singles living urban active lifestyles
- **Segment K40: Bohemian Groove** – Older divorced and widowed individuals enjoying settled urban lives

## Significant Singles



# CUSTOMER SEGMENTS: GROUP L

---

- **Segment L41: Booming and Consuming** – Older empty-nesting couples and singles enjoying relaxed lives in small towns
- **Segment L42: Rooted Flower Power** – Mid-scale baby boomer singles and couples rooted in established suburban communities and approaching retirement
- **Segment L43: Homemade Happiness** – Lower middle-class baby boomer households living in remote town and country homes

## Blue Sky Boomers



# CUSTOMER SEGMENTS: GROUP M

---

- **Segment M44: Red, White, and Bluegrass** – Lower middle-income rural families with diverse adult and children household dynamics
- **Segment M45: Diapers and Debit Cards** – Young, working-class families and single parent households living in small established, city residences

## Families in Motion



# CUSTOMER SEGMENTS: GROUP N

---

- **Segment N46: True Grit Americans** – Older, middle-class households in town and country communities located in the nation’s midsection
- **Segment N47: Countrified Pragmatics** – Lower middle-income couples and singles living rural, casual lives
- **Segment N48: Rural Southern Bliss** – Lower middle-income multi-generational families living in small towns
- **Segment N49: Touch of Tradition** – Working-class, middle-aged couples and singles living in rural homes

## Pastoral Pride



# CUSTOMER SEGMENTS: GROUP O

---

- **Segment O50: Full Steam Ahead** – Younger and middle-aged singles gravitating to second-tier cities
- **Segment O51: Digital Dependents** – Mix of Generation Y and X singles who live digital-driven, urban lifestyles
- **Segment O52: Urban Ambition** – Mainly Generation Y African-American singles and single families established in mid-market cities
- **Segment O53: Colleges and Cafes** – Young singles and recent college graduates living in college communities
- **Segment O54: Striving Single Scene** – Young, multi-ethnic singles living in Midwest and Southern city centers
- **Segment O55: Family Troopers** – Families and single-parent households living near military bases

## Singles and Starters



# CUSTOMER SEGMENTS: GROUP P

---

- **Segment P56: Mid-scale Medley** – Middle-aged, mid-scale unattached adults living in secondary cities
- **Segment P57: Modest Metro Means** – Mid-scale singles established in inner-city communities
- **Segment P58: Heritage Heights** – Singles and families with mid and low incomes living settled lives in urban apartments
- **Segment P59: Expanding Horizons** – Middle-aged, mid-scale income families living mainly within US border cities
- **Segment P60: Striving Forward** – Mid-scale families and single parents in gateway communities
- **Segment P61: Humble Beginnings** – Multi-cultural singles and single-parent households with mid-scale incomes in city apartments

## Cultural Connections



# CUSTOMER SEGMENTS: GROUP Q

---

- **Segment Q62: Reaping Rewards** – Relaxed, retired couples and widowed individuals in suburban homes living quiet lives
- **Segment Q63: Footloose and Family Free** – Elderly couples and widowed individuals living active and comfortable lifestyles
- **Segment Q64: Town Elders** – Stable, minimalist seniors living in older residences and leading sedentary lifestyles
- **Segment Q65: Senior Discounts** – Downscale, settled retirees in metro apartment communities

## Golden Year Guardians



# CUSTOMER SEGMENTS: GROUP R

---

- **Segment R66: Dare to Dream** – Young singles, couples, and single parents with lower incomes starting out in city apartments

- **Segment R67: Hope for Tomorrow** – Young, lower-income single parents in second-city apartments

## Aspirational Fusion



# CUSTOMER SEGMENTS: GROUP S

---

- **Segment S68: Small Town Shallow Pockets** – Older, down-scale singles and empty-nesters living in modest ex-urban small towns
- **Segment S69: Urban Survivors** – Older, lower income singles and single parents established in modest urban neighborhoods
- **Segment S70: Tight Money** – Middle-aged, lower income unattached individuals in transitional small town and ex-urban apartments
- **Segment S71: Tough Times** – Older, down-scale and ethnically-diverse singles typically concentrated in inner-city apartments

## Economic Challenges



---

**Buxton**<sup>®</sup>



## Legislation Text

---

File #: 1154-15, Version: 1

---

### *Indian Wells City Council Staff Report - Marketing*

*June 3, 2015*

### **Approve "Beta Test" Email Marketing Campaign to 100,000 Households Based on Buxton Visitor Analysis** **RECOMMENDED ACTION:**

Council **APPROVES** expenditure to Buxton Company for \$30,000 for a "beta test" email campaign of summer specials to 100,000 households based on the Buxton visitor analysis.

### **DISCUSSION:**

With the initial results of Buxton being presented, Staff has identified a need for a "beta" test to core segments that are most "likely" to visit Indian Wells. With over 60% of our visitors indexing their media preference (how they receive their information) as using the internet at "home or work", an email campaign is recommended as the best and most cost effective way to market "summer" offers to these audience segments.

This email campaign would be set to launch in mid-June to impact summer business, and would be tracked on effectiveness and brand awareness. Tracking includes click thru's to resort partners, email open rate, individual tracking by resort per special, and overall monitoring of an impact to TOT.

### **FISCAL IMPACT:**

This cost would be absorbed in the current fiscal year (2014/15) Tourism budget. No appropriation is necessary.

### **ATTACHMENT:**

1. Requisition





## Legislation Text

---

File #: 1153-15, Version: 1

---

### *Indian Wells City Council June 3, 2015*

#### *Staff Report - Finance*

#### Approve Turf Removal Plan at Indian Wells Golf Resort

##### RECOMMENDED ACTION:

Golf Resort Advisory Committee recommends the Council APPROVES the turf removal plan at the Indian Wells Golf Resort.

##### DISCUSSION:

The Golf Resort Advisory Committee reviewed and recommended approval of a turf removal plan prepared by Troon Golf. The plan would remove approximately four (4) acres of turf that would not affect play or the aesthetics of the two golf courses. The removal would save approximately 8 million gallons of water annually.

The Coachella Valley Water District (CVWD) has reviewed the plan and approved a rebate with a maximum cap of \$60,000. The cost of turf removal and replacement with drought tolerant landscape or hardscape is estimated at \$200,000. The turf removal would begin in late June and be completed by July.

##### FISCAL IMPACT:

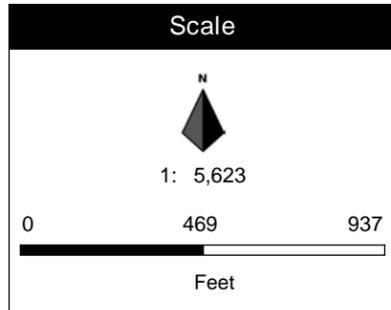
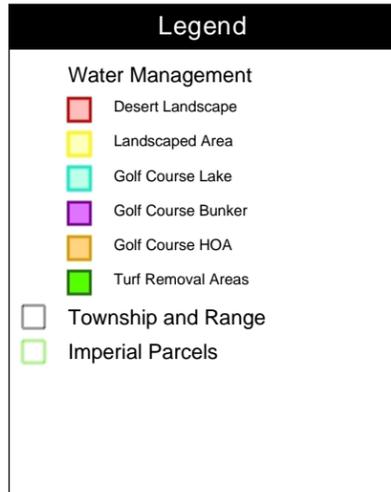
The Fiscal Year 2015-16 Indian Wells Golf Resort budget includes funding for this project in the amount of \$200,000 and anticipates the rebate from CVWD of \$60,000. This turf removal project is a part of the \$1.1 million Golf Resort capital plan proposed during Fiscal Year 2015-16. Funding will come from the City's Golf Resort Capital Reserve Fund. Annual water savings are estimated at \$4,000 due to the turf removal.

##### ATTACHMENTS:

1. PowerPoint depicting removal areas
2. Aerial map of turf removal area
3. Rebate approval letter from CVWD



# IWGR



### Notes

This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

Coachella Valley Water District



P.O. Box 1058  
Coachella, CA 92236  
www.cvw.org



Established in 1918 as a public agency

# Coachella Valley Water District

**Directors:**

John P. Powell, Jr., President - Div. 3  
Peter Nelson, Vice President - Div. 4  
G. Patrick O'Dowd - Div. 1  
Ed Pack - Div. 2  
Cástulo R. Estrada - Div. 5

**Officers:**

Jim Barrett, General Manager  
Julia Fernandez, Board Secretary

March 6, 2015

Best Best & Krieger LLP, Attorneys  
File: 0585.09.1

Golf Resort at Indian Wells - East  
Menard  
44500 Indian Wells Ave  
Indian Wells, CA, 92253

Dear Golf Course Superintendent:

Subject: Golf Course Turf Rebate Program

We are pleased to inform you that your Golf Course Turf Rebate application has been selected for funding based on the quantities specific in your attached application.

Your rebate is conditional upon satisfying the requirements stipulated in the application. This includes ensuring that post turf-removal water use is no more than 20% of Et or 1.7 acre feet per acre, whichever is less, as well as sharing water usage data with the Golf and Water Task Force, and working with them to stay within the water budget established by CVWD.

Please review the application requirements and indicate your commitment to the terms of the application by signing below. This letter with your signature and the attached application will serve as an agreement with CVWD for the completion of the work. Once CVWD has received a signed copy of this letter, you may proceed with the work as described in your application. Work must be complete by December 31<sup>st</sup>, 2015 to receive a rebate payment.

Prior to issuing a rebate check, CVWD will conduct a final inspection to ensure that the turf removal was completed as described in the application.

Thank you for participating in CVWD's Golf Course Turf Rebate Program. If you have questions, please call Angela Fasano at extension 3462.

Sincerely,

Dave Koller

Conservation Manager

I commit to meet the requirements of this letter and the Golf Course Turf Rebate Application.

Dated: 3/20/15 Signed: [Signature] Title: General Manager



Legislation Text

---

File #: 1164-15, Version: 1

---

*Indian Wells City Council*  
*Staff Report - Public Works*

*June 3, 2015*

Consideration of Options and Alternatives for Median Landscape Project to Comply with Drought Regulations

RECOMMENDED ACTIONS:

Council SELECTS one of the options and/or either alternative to modify landscaping in the medians at Cook Street, Rancho Palmeras Drive, Eldorado Drive, and Osage Trail to comply with Coachella Valley Water District (CVWD) drought regulations; and

APPROVES a supplemental appropriation in the corresponding amount to the options/alternatives chosen; and

AUTHORIZES and DIRECTS the City Manager to execute all project related documents.

DISCUSSION:

On April 1, 2015, the Governor issued Executive Order B-29-15 declaring a drought emergency and restricting water usage across the State. In response to the Governor's mandate, CVWD adopted Ordinance 1419 (May 12, 2015) imposing restrictions on water usage and fines for excessive use.

One of the "Mandatory Restrictions" imposed by CVWD prohibits the use of *any* including non-potable (not drinking), water to irrigate ornamental median turf. This restriction impacts four medians with turf in the City, Cook Street, Rancho Palmeras Drive, Eldorado Drive and Osage Trail (Project Medians).

The Council has two options in dealing with the CVWD ornamental median turf restriction.

**Option 1:** Take no action and allow Project Medians' turf to go brown.

This option is not recommended due to the browning of median turf and the negative impact on the City's brand.

**Option 2:** Remove the existing turf and replace with additional drought tolerant plants

and mulch in Project Medians.

Staff recommends the removal of the existing turf, replacing the turf with plants and mulch that correspond to the existing Mediterranean design style of Highway 111 (Attachment 1). In addition, the existing spray irrigation will be converted to drip.

**Total Cost for Option 2:**

Removal of existing turf	\$ 45,000
Converting irrigation to drip	\$ 25,000
Plant material & labor	<u>\$192,000</u>
TOTAL	\$262,000

Note: Mulch is provided by SA Recycling at no charge.

**Alternative 1: Artificial Turf**

The Council has the option to replace the turf area with artificial turf that replaces the landscape option. This is a direct replacement option from turf to artificial turf with no additional landscaping. Staff requested an estimate for artificial turf and the quote is \$6 per square foot.

The cost for each of the medians to install artificial turf is as follows:

LOCATION	AREA (Sq. Ft.)	COST
Eldorado Drive	23,165	\$138,990
Osage Trail	4,383	26,298
Rancho Palmeras Drive	8,766	52,596
Cook Street	12,273	73,638
TOTAL	45,587	\$291,522

**Total Cost for Alternative 1:**

Remove existing turf	\$ 45,000
Install artificial turf	<u>\$291,522</u>
TOTAL	\$336,522

**Alternative 2: Non-potable Water Connection**

Another option is to connect the remaining areas of landscaping to the Mid-Valley Pipeline. The City is currently plumbed to irrigate 80% of medians and parkway landscaping with non-potable water.

This alternative completes a non-potable median and parkway irrigation system citywide.

Total Cost for Alternative 2:

Materials	\$7,000
Eldorado Drive	10,000
Osage Trail	15,000
Rancho Palmeras	15,000
Cook Street	<u>10,000</u>
TOTAL	\$57,000

FISCAL IMPACT:

Funds are available in the current Capital Improvement Account. Available options and associated costs are summarized below as follows:

Option 1: No action	\$0
Option 2: Remove existing turf & replace with plants and mulch	\$262,000
Alternative 1: Remove existing turf & replace with artificial turf	\$336,522
Option 2 + Alternative 2: Non-potable water connection	\$319,000

ATTACHMENT:

1. Proposed design for medians





## Legislation Text

File #: 1152-15, Version: 1

### *Indian Wells City Council Staff Report - City Clerk*

*June 3, 2015*

#### Discussion and Direction Relating to Third Quarter Meeting Schedule RECOMMENDED ACTION:

Council provides DIRECTION as to the proposed third quarter meeting schedule and any other Council meeting schedule related matter.

#### DISCUSSION:

Below is a listing of the proposed meeting schedule for the third quarter of 2015. Staff is requesting direction from the Council on these tentative meeting dates.

Date	Time	Type of Meeting	Status
July 2	<del>1:30 p.m.</del>	<del>Formal</del>	Cancelled
July 16	9:00 a.m.	Special Housing Authority	Proposed
	10:30 a.m.	Closed Session	Proposed
	1:30 p.m.	Formal	Confirmed
August 6	<del>1:30 p.m.</del>	<del>Formal</del>	Cancelled
August 20	<del>1:30 p.m.</del>	<del>Formal</del>	Cancelled
September 3	<del>1:30 p.m.</del>	<del>Formal</del>	Cancelled
September 17	10:00 a.m.	Study Session	Proposed
	1:00 p.m.	Quarterly Housing Authority	Confirmed
	1:30 p.m.	Formal	Confirmed



# City of Indian Wells

44-950 Eldorado Drive,  
Indian Wells

## Legislation Text

---

File #: 1148-15, Version: 1

---

Conference with Labor Negotiators Pursuant to Government Code Section 54957. Agency Designated Representative: Wade G. McKinney. Employee Organization: Indian Wells City Employees Association.