

MEMORANDUM OF UNDERSTANDING
EMERGENCY SERVICES COORDINATOR POSITION

This Memorandum of Understanding ("Agreement") is entered effective July 1, 2015, by and between the Cities of Indian Wells and Palm Desert (hereinafter collectively referred to as the "Member Cities").

I. PURPOSE

The purpose of this Agreement is to set forth the responsibilities of the Member Cities as they relate to the funding and coordination of a dedicated Emergency Services Coordinator position, provided under contract with the Riverside County Office of Emergency Services ("County OES").

II. MISSION

In an effort to proactively prepare, respond, and recover from multi-hazard emergency events, the Member Cities seek to share a full-time Emergency Services Coordinator position. This position, under general supervision of County OES, plans, develops, and coordinates multi-hazard emergency response and recovery activities in support of the Member Cities and may perform other related duties as required.

III. MANAGEMENT

The management and supervision of the Emergency Services Coordinator position, including all liability, will be the responsibility of the County OES. The Member Cities shall equally share the services provided by the Emergency Services Coordinator position. Deployment policy and protocols, including, but not limited to, office location and hours worked in each Member City, will be determined jointly by the Member Cities, in conjunction with County OES.

IV. EFFECTIVE DATE

This Agreement shall be binding upon execution by each of the Member Cities. The Agreement is effective as of July 1, 2015, and shall continue until terminated as provided in Section VII .

V. SALARY CONTRIBUTIONS

The operating cost to the Member Cities shall be based upon the following estimate:

Emergency Services Coordinator	Costs
Salary Rate	\$116,074
Vehicle & Supplies-Initial Costs	\$57,635
TOTAL	\$173,709

Please note that the indicated salary cost reflects the maximum step level for the Emergency Services Coordinator position and may be less based on candidate selection. A vehicle and other equipment may also be provided by the Member Cities also reducing initial costs. Once the final operating cost is determined, Member Cities shall adhere to the following payment formula:

(a) Each Member City will pay fifty percent (50%) of the operating cost

VI. ACCOUNTING

The Member Cities shall be responsible for contracting for their respective share of the Emergency Services Coordinator position, as detailed in Section V, and submit payment to County OES separately.

VII. WITHDRAWAL

Any party to this Agreement may withdraw from all of the activities specified herein, effective at the end of the then current fiscal year, by providing a minimum of thirty (30) days written notice to the other City. The withdrawing member shall continue funding the costs as included in this Agreement, from the time notification to withdraw from the Agreement is given until the end of that fiscal year.

[SIGNATURES ON THE FOLLOWING PAGE]

Dated: 11-02-2015

CITY OF INDIAN WELLS

By Wade McKinney
Wade McKinney, City Manager

Approved as to Form:

By Stephen P. Deutsch
Stephen Deutsch, City Attorney

Dated: 11-05-2015

CITY OF PALM DESERT

By John M. Wohlmut
John M. Wohlmut, City Manager

Approved as to Form:

By David Erwin
David Erwin, City Attorney

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

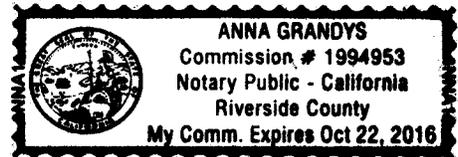
State of California
County of Riverside)

On November 2, 2015 before me, Anna Grandys, Notary Public
(insert name and title of the officer)

personally appeared Wade G. McKinney, City Manager,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is/are~~
subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in
~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature  (Seal)