

## GRANTS IN AID COMMITTEE

### **SPECIFIC TASKS OR OBJECTIVES:**

- Perform a comprehensive review and analysis of requesting agencies' operation and performance in providing services.
- Make recommendations to the City Council for the distribution of public funds to worthy charities, community organizations throughout the Coachella Valley under the City's Community Assistance Program.
- Act as direct liaisons to agencies, making on-site visits to learn in detail about their operations.

**COMPOSITION:** The Grants in Aid Committee consists of five (5) voting resident members and two (2) non-voting City Council Members. Resident members must be registered Indian Wells voters and must maintain residency within the City of Indian Wells for the duration of their term to serve on the Grants in Aid Committee.

Committee Members should have no attachment to an agency's review or funding recommendation and have experience in one or more of the following areas:

- Basic management skills in the areas of finance, leadership, programs and operations.
- Basic understanding of non-profit programs, services and missions.
- Basic understanding of the defined needs of the community.
- Basic understanding of the funding allocation process.

**TERM:** The resident members serve staggered two year terms commencing on July 1. A two term limit applies.

**MEETING DATE:** Meets on the second Tuesday of each month at 2:30 p.m. in the Executive Conference Room.

**CONFLICT DISCLOSURE:** Grants in Aid Committee members are required to complete and file an annual Statement of Economic Interests, Form 700.

**CONTACT:** For more information about the Grants in Aid Committee contact Director of Marketing and Community Services, Nancy Samuelson at (760) 346-2489 or [nsamuelson@indianwells.com](mailto:nsamuelson@indianwells.com)

Please submit your application to the City Clerk's office at 44-950 Eldorado Drive, Indian Wells, CA 92210. The deadline to submit an application is **5:00 p.m. Wednesday, May 4, 2016.**