



CITY OF INDIAN WELLS
SCHEDULE OF SERVICE CHARGES
AND PERMIT FEES

ADOPTED: JUNE 23, 2017

I. Administrative

Service Charges and Permit Fees			
#	Description	Unit	Notes
1	Transient Occupancy Tax		Ordinance No. 657
2.a	Business License - Short Term Rentals		
2.b	Business License - Contractors and Subcontractors		
2.c	Business License - Vendor Services (mobile)		
2.d	Business License - Commercial Enterprises (eating establishment)		
2.e	Business License - Commercial Enterprises (professional)		
2.f	Business License - Commercial Enterprises (hotels)		
2.g	Home Occupations		
2.h	Home Foreclosure Registration Fee		
2.i	Vehicle Stickers		
3	Vacation Rental Fees - Short term rental registration		
4	Animal Control Fees		County of Riverside Fee Schedule
5	Returned Check Processing Fee		Set by State Statute 1719
6.a	Xeroxing - single or double sided copies	Per Page	
6.b	Xeroxing - upfront deposit requirement for records over 100 pgs		Resolution No. 2011-40
6.c	Xeroxing - Binding Bids & Specifications		
6.d	Meeting Tape Duplication		Resolution No. 92-190
6.e	Video DVD Duplication		Resolution No. 2011-40

Fee
11.25%
85.00
83.00
60.00
160.00
114.00
527.00
113.00
139.00
1.00
\$123.00
County of Riverside Fee Schedule
\$25.00
\$0.19
Estimated by City Clerk
Cost/Project
Cost of Tape
\$20.00

II. Building

Electrical				Fee
#	Description	Unit	Notes	
3.a	For issuing each permit			\$22.00
3.b	For each square foot floor area	Per square foot		\$0.0511
3.c	For each square foot garage or carport floor area	Per square foot		\$0.0438
3.d.1	Electrical service entrance - 100-200 amps	Each		\$27.00
3.d.2	Electrical service entrance - 201-1,000 amps	Each		\$56.00
3.d.3	Electrical service entrance - 1,001 amps and over	Each		\$112.00
3.e	Sub-panel	Each		\$4.50
3.f	Time clock	Each		\$10.00
3.g	Temporary construction power pole	Each		\$22.00
3.h	Motor less than 1 H.P	Each		\$4.50
3.i	Motor 1 H.P to 10 H.P	Each		\$11.00
3.j	Motor 10 H.P to 50 H.P	Each		\$22.00
3.k	Motor 50 - 100 amps	Each		\$45.00
3.l	Over 100 amps	Each		\$67.00
3.m	Private swimming Pool	Each		\$45.00
3.o	Commercial swimming Pool	Each		\$37.00

Mechanical				Fee
#	Description	Unit	Notes	
4.a.1	For issuing each permit	Each		\$33.00
4.a.2	Each supplemental permit	Each		\$9.00
4.b.1	Installation or relocation of force-air or gravity-type furnace or burner	Each	Including ducts and vents attached to such appliance, up to and including 1000,000 Btu/h	\$19.00
4.b.2	Installation or relocation of force-air or gravity-type furnace or burner	Each	Including ducts and vents attached to such appliance, over 1000,000 Btu/h	\$24.00
4.b.3	Installation or relocation of floor furnace, including vent	Each		\$19.00
4.b.4	Installation or relocation of suspending heater, recessed wall heater or floor mounted unit heater	Each		\$19.00
4.b.5	Installation, relocation or replacement of appliance vent installed and not included in an appliance permit	Each		\$9.00
4.b.6	Repair of, alteration of, or addition to heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling absorption, or evaporative cooling system	Each	Including installation of controls regulated by this Code	\$18.00
4.b.7	Installation or relocation of each boiler or compressor to and including 3 horsepower, or each absorption system to and including 100,00 Btu/h	Each		\$19.00
4.b.8	Installation or relocation of each boiler or compressor over 3 horsepower to and including 15 horsepower, or each absorption system over 100,000 Btu/h and including 500,000 Btu/h	Each		\$36.00
4.b.9	Installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h	Each		\$49.00

II. Building

4.b.10	Installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or for each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h	Each		\$74.00
4.b.11	Installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 Btu/h	Each		\$124.00
4.b.12	Air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto	Each	This fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere	\$12.00
4.b.13	Air-handling unit over 10,000 cfm	Each		\$24.00
4.b.14	Evaporative cooler other than portable type	Each		\$12.00
4.b.15	Ventilation fan connected to a single duct	Each		\$9.00
4.b.16	Ventilation system which is not a portion of any permit	Each		\$12.00
4.b.17	Installation of each hood which is served by mechanical exhaust, including the ducts for such hood	Each		\$12.00
4.b.18	Installation or relocation of each domestic-type incinerator	Each		\$24.00
4.b.19	Installation or relocation of each commercial or industrial-type incinerator	Each		\$99.00
4.b.20	Appliance or piece of equipment regulated by this Code but not classed in other appliance categories, or for which no other fee is listed in this Code	Each		\$12.00
4.b.21.a	Hazardous process piping system (HPPP) of 1 to 4 outlets	Each	When Appendix B, Chapter 14 is applicable (see Section 103), permit fees for process piping shall be as follows	\$8.00
4.b.21.b	piping system of 5 or more outlets	Per outlet	When Appendix B, Chapter 14 is applicable (see Section 103),	\$1.50
4.b.21.c	Nonhazardous process piping system (NPP) of 1 to 4 outlets.	Each	When Appendix B, Chapter 14 is applicable (see Section 103), permit fees for process piping shall be as follows	\$3.00
4.b.21.d	Piping system of five or more outlets	Per outlet	When Appendix B, Chapter 14 is applicable (see Section 103),	\$0.75

II. Building

Other Inspections and Fees				Fee
#	Description	Unit	Notes	
5.a	Inspections outside of normal business hours. (Minimum Charge 2 hrs.)	Per hour		\$63.00
5.b	Reinspection fees assessed under Section 308-8	Per hour	Collecting reinspection fees at full cost will prohibit any future non-compliance	\$190.00
5.c	Inspections for which no fee is indicated (Minimum Charge 1/2 hour)	Per hour	Or the hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	\$63.00
5.d.1	In-house Plan Check	Per hour	Required by changes to approved plans. Or the hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	\$63.00
5.d.2	Outside Plan Check as needed		Third Party Cost	Actual Cost + 10%
5.e.1	School Tax - Residential	Per square foot	School Tax shall be paid to Desert Sands Unified School District prior to issuance of building permit IGC 66007, SB 327, & AB 2926]. Resolution 93-71.	\$2.97
5.e.2	School Tax - Commercial	Per square foot	School Tax shall be paid to Desert Sands Unified School District prior to issuance of building permit IGC 66007, SB 327, & AB 2926]. Resolution 93-71.	\$0.47
5.f.1	1981 Highway 111 storm drain benefit district fee - residential			\$870.00
5.f.2	1982 Highway 111 storm drain benefit district fee - commercial			\$6,721.00
5.g	Art in Public Places Fee 9 based on valuation) new resident		For Art in Public Places Fee	\$0.00
5.h	Art in Public Places Fee (based on valuation) Public Works project		For Art in Public Places Fee	\$0.01
5.i	Art in Public Places Fee (based on valuation) Commercial Project			\$0.01
5.j	Transportation Uniform Mitigation Fees (TUMF) - Single Family Residential			\$794.31
5.k	Quimby Fees	Per lot	As a condition of approval of a tentative map, the subdivider shall dedicate land/and/or	\$1,896.00
5.l	Citywide Public Improvements Fee	Per EDU	See Ord. 373 & Resolution No. 96-26	\$2,489.00
5.m	Highway III Circulation Improvement Fee	Per EDU	See Ord. 373 & Resolution No. 96-27	\$975.00
5.n	Tract Housing - Repeat Plan Check Fee		Resolution No.99-8	Actual Cost + 10%
5.o	Penalty Fees for Work Without Permits			3x permit fee
5.p	8 1/2 x 11 copies			\$0.19
5.q	Plan Sheet Copies	Per sheet		\$12.00
5.r	Appeal of Administrative Citation		Resolution No. 2010-03; 2 hour minimum	\$186 admin fee +\$85 hr hearing officer
5.s	Marijuana permit fee			\$24.00

**Building Valuation Table
(All New Construction)**

Minimum Value	Maximum Value	Current Base Rate	Suggested Base Rate	Current Plus \$\$	Suggested Plus \$\$	For every
1	500	23.50	21.89	0.00	0.00	0
501	2,000	23.50	21.89	3.05	2.84	100
2,001	25,000	69.25	64.49	14.00	13.04	1,000
25,001	50,000	391.25	364.37	10.10	9.41	1,000
50,001	100,000	643.75	599.52	7.00	6.52	1,000
100,001	500,000	993.73	925.46	5.60	5.22	1,000
500,001	1,000,000	3,233.75	3,011.58	4.75	4.42	1,000
1,000,001	9,999,999,999	5,608.75	5,223.41	3.15	2.93	1,000

III. Planning Department

General Applications

#	Description	Unit	Notes
1.a	General Plan Amendment + Third Party Cost		
1.b	Specific Plan + Third Party Cost		
1.c	Change of Zone or Pre-Annexation Zoning + Third Party Cost		
1.d	Conditional Use Permit - New Use		
1.e	Conditional Use Permit - Existing Single-Family Residential Lot + Third Party Cost		
1.f	Conditional Use Permit - Modify Existing + Third Party Cost		
1.g.1	Sign Program New use + Third Party Cost		
1.g.2	Sign Program modify existing + Third Party Cost		
1.h	Modification to Tract Map + Third Party Cost		
1.j	Variance to Zoning Ordinance Regulations - Residential Zones + Third Party Cost		
1.k	Variance to Zoning Ordinance Regulations - Commercial Zones + Third Party Cost		
1.l	Annexation in addition to other fees, (i.e. LAFCO)+Third Party Cost		
1.m	Request to Amend City Municipal Code + Third Party Cost		
1.n	Standard Sign Permit		Issued under our Staff Review
1.o	Zoning Confirmation Letter		
1.p	Administrative Landscape Approval		
1.q	Preliminary Design Review Architectural Plans		

Fee
\$5,868.00
\$5,707.00
\$5,868.00
\$6,556.00
\$2,973.00
\$3,936.00
\$2,819.00
\$2,353.00
\$4,821.00
\$1,927.00
\$4,560.00
\$136.00
\$6,729.00
\$268.00
No Charge
No Charge
No Charge

Subdivision of Land

#	Description	Unit	Notes
2.a.1	Tentative Tract Map + Third Party Cost	Each	
2.a.2	Vesting Tentative Tract Map + Third Party Cost	Each	
2.a.3	Final Map [+ \$10/Lot + Plan Check Engineer Costs] + Third Party Cost	Each	
2.b.1	Tentative Parcel Map + Third Party Cost	Each	
2.b.2	Vesting Parcel Map + Third Party Cost	Each	
2.b.3	Final Map [+ \$10/Lot + Plan Check Engineer Costs] + Third Party Cost	Each	

Fee
\$5,442.00
\$5,655.00
\$2,303.00
\$4,510.00
\$4,946.00
\$2,303.00

Environmental Processing

#	Description	Unit	Notes
3.a	Categorical Exemption + Third Party Cost	Each	
3.b	Environmental Assessment Negative Declaration+ Third Party Cost	Each	
3.c	EIR Expanding Study, Mitigated Negative Declaration+ Third Party Cost	Each	
3.d	Coachella Valley Multiple Species Habitat Conservation Plan/ Natural Community Conservation Plan Mitigation Fee Ordinance	Each	Fee Schedule as adopted and amended by the Coachella Valley Association of Governments from time to time as per Ordinance No. 651/ Resolution No. 2011-25.

Fee
\$383.00
Cost + 35% Ad. Chrg
Cost + 35% Ad. Chrg
Nexus Study CVCC

III. Planning Department

Miscellaneous			
#	Description	Unit	Notes
4.a	Appeals with Public Hearing + Third Party Cost	Each	
4.b	Appeals without Public Hearing + Third Party Cost	Each	
5.a	Time Extensions To Any Approvals + Third Party Cost	Each	
6.a	Blueprints, Maps, etc. [Printing Cost + \$2.00]	Each	
6.b	Preliminary Development Plan Review + Third Party Cost	Each	
6.c	Temporary Use Permit/Special Events (Public Hearing)+ Third Party Cost	Each	
6.d	Temporary Use Permit [No Public Hearings] + Third Party Cost	Each	
6.e	Zoning Review/Confirmation/Flood Zone Review + Third Party Cost	Each	
6.f	General Plan Document	Each	
6.g	Zoning Code	Each	
6.h	Subdivision Code	Each	
6.i	General Plan EIR	Each	
6.j	CEQA Guidelines	Each	
6.k	Abatement of Illegal Signs	Each	
6.l.1	Application for Massage Establishment	Each	Initial Fee
6.l.2	Application for each Masseur - City of origin	Each	
6.l.3	Application for Renewal of Establ. Permit (by 1130/year)	Each	
6.l.4	Application for Renewal of Masseur Permit - City of origin	Each	
6.l.5	City of origin - premises permit	Each	
6.l.6	Reciprocal permit	Each	
6.l.7	Renewal of reciprocal permit	Each	
6.m.1	Use determination - public hearing (total)+Third party cost	Each	
6.m.2	Use determination - no public hearing +Third party cost	Each	
6.n.1	Administrative Relief-Public Hearing (total)+Third party cost	Each	
6.n.2	Administrative Relief-No Public Hearing +Third party cost	Each	
6.o	TUMF	Each	CVAG fee schedule and TUMF handbook as adopted and amended by the Association of Governments from time to time
6.p.1	Application for Initial TDM Plan Review Fee		Transportation Demand Management (TDM)
6.p.2	Application for Annual Compliance Report Review Fee TDM		
6.p.3	Late Submittal Fee - TDM	Each	
6.p.4	Appeal Fee - TDM	Each	
6.q.1.a	ALC Review of Design Packages + Third Party Cost -SFR	Each	
6.q.1.b	ALC Review of Design Packages + Third Party Cost -Tract		
6.q.1.c	ALC Review of Design Packages + Third Party Cost -Comm		
6.q.2	Staff Review of Design Packages + Third Party Cost - ALC	Each	
6.q.3	Professional Design Review of Landscape Plans+ Third Party Cost		

Fee
\$1,549.00
\$901.00
\$1,913.00
\$27.00
\$1,700.00
\$1,963.00
\$536.00
\$268.00
\$54.00
\$54.00
\$21.00
\$27.00
\$11.00
\$25.00
\$1,250.00
\$150.00
\$200.00
\$100.00
\$50.00
\$25.00
\$10.00
\$1,154.00
\$804.00
\$1,386.00
\$790.00
CVAG
Cost + 20%
Cost + 20%
\$688.00
\$759.00
\$642.00
\$1,823.00
\$2,623.00
\$395.00
Cost + 20%

III. Planning Department

6.r.1.a	Application for SOB Establishment - Application Processing Fee	Each	Under Title 5 - Business License & Regulations	\$578.00
6.r.1.b	Application for SOB Establishment - Annual Permit Fee	Each	Under Title 5 - Business License & Regulations	\$578.00
6.r.2.a	Application for SOB Employee - Application Processing Fee	Each	Under Title 5 - Business License & Regulations	\$578.00
6.r.2.b	Application for SOB Employee - Annual Permit Fee	Each	Under Title 5 - Business License & Regulations	\$589.00
6.r.3.a	Application for Placement of Newsracks - Processing Fee	Each		\$607.00
6.r.3.b	Application for Placement of Newsracks - Annual Permit Fee	Each		\$16.00
6.s	Film Permits - Application Processing Fee	Each		\$39.00
6.t.1	Antennas - Residential	Each		\$465.00
6.t.2	Antennas - Administrative Review for Telecommunication Overlay Zone	Each		\$830.00
6.t.3	Antennas - Co-located Facilities	Each		\$4,238.00
6.t.4	Antennas - Full Conditional use Permit Review	Each		\$4,998.00
6.u	Fireworks Permit	Each		\$81.00
6.v	Mobile Food Facility Permit	Each		\$197.00
6.w	Mobile Food Facility Site Permit	Each		\$197.00
6.x	Time and Material (City Actual Costs) which are partly established by agreement with the City Attorney and other Attorney's. The applicant is required to pay to the City and, for this purpose, to deposit with the City a fee as estimated by the City in advance of commencement of work, a fee to cover all fees and costs incurred by the City for City Attorney time and costs (and that of other attorneys and consultants) for document review and/or preparation. Replenishment of said deposit on demand of the City.		Fee covering reimbursement to Cİ\$ for legal review and/or preparation by City Attorney and others of documents required by conditions of approval for land use applications and approvals (e.9. CC&R's, LLMD formation and agreements, Assessment District Formations and agreements, CFD formation and agreements, Reciprocal Access and/or Parking agreements, easements Agreements, Owner Participation Agreements and the like.	

IV. Public Works Department

Engineering			
#	Description	Unit	Notes
1.a	Certificate/Conditional Certificate of Compliance		Deposit shall be based upon 2-hour minimum Asst. Eng. II hourly rate.
1.b	Certificate of Correction		Deposit shall be based upon 2-hour minimum Asst. Eng. II hourly rate.
1.c	Lot Line Adjustment		
1.d.	Certificate of Parcel Merger	per application	Plus Third Party Cost
1.e.1	Single Family Precise Grading Plan Review	per sheet	Excludes Title Sheet
1.e.2	Single Family Precise Site Plan Review		Deposit shall be based upon 2-hour minimum Asst. Eng. II hourly rate.
1.f	Single Family Precise Grading Plan Revision Review	per revision	
1.g	Grading Permit		
1.h	Fugitive Dust Application and Plan		
1.i	Comm'l/Tract Improvement Plan Review (Street/Storm Drain/Grading)	per sheet	Plan Requirements: 24'X 36', Maximum scale of 1" = 40'
1.j	Comm'l/Tract Improvement Inspection (Street/Storm Drain/Grading)		
1.k	Comm'l/Tract Improvement Plan Revision Review (Street/Storm Drain/Grading)	per sheet	Plus third party cost if required
1.l	Comm'l/Tract Improvement Plan Review (Sewer/Water)	per sheet	
1.m	Comm'l/Tract Improvement Inspection (Sewer/Water)		
1.n	Comm'l/Tract Improvement Plan Revision Review (Sewer/Water)	per sheet	Plus third party cost if required
1.o.1	Final Parcel Map Review		Plan Requirements: 18" X 24" , or 24" X 36", Max scale of 1" = 40'
1.o.2	Final Tract Map Review		Plan Requirements: 18" X 24" , or 24" X 36", Max scale of 1" = 40'
1.o.3	Fourth Map Check Submittal		The fee includes 3 plan checks. Beyond the third plan check the City will charge on the basis of time and material deposit based upon 2-hour minimum Asst. Eng. II hourly rate plus third party cost if required.
1.p	Review of record (as-built) plans	Per sheet	
1.q	Street Name Change		Plus Third Party Cost
1.r	New Address Assignment		
1.s	Address Revision		

Fee
Time & Material
Time & Material
\$963.00
\$642.00
\$804.00
Time & Material
\$162.00
\$105.00
\$105.00
\$964.00
3% of ECC
\$288.00
\$160.00
3% of ECC
\$157.00
\$1,500 + \$250 per parcel
\$1,500 + \$20 per lot
Time & Material
\$105.00
\$1,284.00
\$585.00
\$585.00

Development Processing and Special Studies			
#	Description	Unit	Notes
2.a.1	Drainage concept review prior to Tentative Map, Plot Plan, etc. approval - 1-150 Acres		Time and Material Deposit based upon third party costs.
2.a.2	Drainage concept review prior to Tentative Map, Plot Plan, etc. approval - Over 150 Acres		Time and Material Deposit based upon third party costs.
2.b	Traffic study review prior to Tentative Map, Plot Plan, etc		Time and Material Deposit based upon third party costs.
2.c	Water Quality Management Plans (WQMP)		
2.d	Storm Water Pollution Prevention Plans (SWPPP) Inspection		By staff (Building or Public Works Departments)

Fee
Time & Material
Time & Material
Time & Material
Time & Material
\$303.00

IV. Public Works Department

2.e	<p>Time & Material-(City Actual Costs) which are partly established by agreement with the City Attorney and other Attorney's. The applicant is required to pay to the City and, for this purpose, to deposit with the City a fee as estimated by the City in advance of commencement of work, a fee to cover all fees and costs incurred by the City for City Attorney time and costs (and that of other attorneys and consultants) for document review and/or preparation. Replenishment of said deposit on demand of the City.</p>		<p>Fee covering reimbursement to City for legal review and/or preparation by City Attorney and others of documents required by conditions of approval for land use applications and approvals (e.9. CC&R's, LLMD formation and agreements, Assessment District formations and agreements, CFD formation and agreements, Reciprocal Access and/or Parking agreements, Easements agreements, Owner Participation agreements and the like.</p>	<p>Time & Material</p>
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Street Permit Fees

#	Description	Unit	Notes	Fee
3.a	Oversize (Wide) Load Permit - Single Trip		All Combinations, Single Trip" Fee of \$16 set by State of California. "Permit requirements per California Vehicle Code".	\$16.00
3.b	Encroachment Permits (All Work)		All Encroachment Permit types combined. Amount based upon two (2) hours of inspection at \$125 per hour third party cost. Amount may be increased as determined by the Public Works Director.	\$25.00
3.c	Encroachment and Indemnification Agreements		Between the City and applicants electing to install non-standard materials within the public right of way (typically paver driveway approaches)	\$213.00